

WICHITA PUBLIC LIBRARY

Minutes of a Virtual Meeting of the Library Board of Directors
October 19, 2021.

The hybrid meeting of the Library Board of Directors was held on Tuesday, October 19, 2021 at the Advanced Learning Library with the following present in person: Ms. Abi Boatman, Ms. Erinn Bock, Ms. Donna Douglas, Dr. Justin Henry, Ms. Lauren Hirsh, Mr. Kevin McWhorter, Ms. Shelby Petersen, and Mr. Jonathan Winkler. The following attended virtually: Mr. Randall Johnston, Ms. Shannon Littlejohn, and Ms. TaDonne Neal.

Call to Order

President Kevin McWhorter called the meeting to order at 12:00 p.m., a quorum being present.

Introductions

President McWhorter introduced the new Director of Libraries, Jaime Prothro.

Randall Johnston and TaDonne Neal arrived.

Staff Presentation

Rockwell Library Branch Manager Savannah Ball reviewed in-service staff training. Training was held remotely from five different locations across the library system and focused on local presenters and staff expertise. EMPAC provided sessions on Succeeding in Ambiguous Situations, Stress Management, and Valuing Differences while staff-led sessions included Library Public Relations 101, Working with Children in the Library, and the State of the Library. Staff provided feedback via survey.

Approval of the Agenda

Justin Henry moved (Petersen) to approve the agenda as published. **Motion carried unanimously.**

Public Comment

None

Approval of Minutes

Minutes of the regular meeting held on September 21, 2021 were presented. Lauren Hirsh moved (Bock) to approve the minutes as included in board packets. **Motion carried unanimously.**

Unfinished Business

None

New Business

On behalf of the Finance Committee, Kevin McWhorter moved (Bock) to approve the September 2021 finance report and supplemental bills in the following amounts: General Fund bills of \$745,209.89; Grant Fund Bills of \$24,834.80; and Gift and Memorial Fund bills of \$2,062.30 for a total of \$772,106.99. **Motion carried unanimously.**

Shannon Littlejohn joined.

On behalf of the Operations Committee, Jonathan Winkler moved (Hirsh) to approve the amended language for the Library's Internet Access and Acceptable Use Policy (REF-004). **Motion carried unanimously.**

On behalf of the Finance Committee, Jonathan Winkler moved (Douglas) to approve the subscription renewal of the Newsbank in the amount of \$30,965.00. **Motion carried unanimously.**

Finance Committee Report

No report.

Operations Committee Report

No report.

Planning & Facilities Committee Report

No report.

Public Affairs Committee Report

No report.

Special Committee Reports

Friends of the Library – Amanda Shankle reported that the Friends is currently focusing on the virtual bag sale occurring October 21-28 with pick-up on October 30. The membership committee will be meeting soon to discuss the benefits for Friends members now that hold fees have been eliminated. The Friends are striving to identify and approve the new benefits by the end of the year.

Library Foundation – Kristi Oberg reported that the first donor appreciation event on October 14 was successful. Year-end fundraising has begun and will feature a dollar-for-dollar match up to \$30,000.00. Library Board members are encouraged to donate during the year-end fundraising.

Wichita Genealogical Society (WGS) – Julie Crawford reported that the annual conference was a success with over 80 attendees. The November meeting will feature Gena Philibert-Ortega

who will share why and how to include social history into genealogy stories. There will not be a December meeting.

Director of Libraries Report

Director Prothro introduced herself, further providing a background of her career and the vision she has for the library to remain a vibrant service for the community.

Concepts of the interior art being considered for the new Evergreen center will be on display at City Hall for public feedback. Construction of the center should come to an end by the end of 2021. The recommended name for the center chosen by the Library Board at the September meeting will be presented to City Council for approval on November 9.

The vending machines in the Advanced Learning Library staff break room have been relocated to the coffee shop area across from the conference center to provide beverage and snack access to customers who are visiting the library. This made room for a mini-market that was installed into the break room providing healthier and a wider variety of options for staff.

The EBSCO invoice approved by the Library Board at the September meeting came in \$136.52 less than the approved amount, providing savings for the library.

Work has been started in conjunction with staff to conduct a Strengths, Opportunities, Aspirations, and Results (SOAR) analysis of the library in order to determine strengths and assets of the library.

The work to create an exterior mural at the Maya Angelou branch has been completed.

Announcements

None

Adjournment

The meeting was adjourned at 12:42 p.m.

The next regularly scheduled meeting will be November 16, 2021.

Respectfully submitted,

Jaime Prothro