

WICHITA PUBLIC LIBRARY

Minutes of a Virtual Meeting of the Library Board of Directors
June 15, 2021

The regular meeting of the Library Board of Directors was held on Tuesday, June 15, 2021 at the Advanced Learning Library with the following present: Ms. Erinn Bock, Ms. Donna Douglas, Ms. Daisha Eaton, Ms. Lauren Hirsh, Mr. Randall Johnston, Ms. Shannon Littlejohn, Mr. Kevin McWhorter, Ms. TaDonne Neal, Ms. Shelby Petersen, Mr. Chuck Schmidt, and Mr. Jonathan Winkler.

Call to Order

President Kevin McWhorter called the meeting to order at 12:03 p.m., a quorum being present.

Staff Presentation

Sara Dixon, Programming Manager, presented information about the Library's upcoming program series "Wichita's Diverse History of Baseball." In celebration of baseball's return to Wichita, the Library is partnering with Humanities Kansas, the Kansas African American Museum, Urban Professionals and other organizations to present "Wichita's Diverse History of Baseball," a Candid Conversations series that explores Wichita's storied history of minority baseball, from the Negro Leagues to the Mexican American teams. On Sunday, June 21, 1925, the Ku Klux Klan played an exhibition baseball game against the all-black Monroviaans at the ballpark on Ackerman Island in Wichita. This game is the starting point of discussions and series of programs being presented by the Library and its partners throughout the summer. Media coverage promoting this programming series has been done via announcement at the May 6 Mayor's Briefing, an article in The Community Voice, a news spot on KWCH, and targeted digital ads.

Approval of the Agenda

Jonathan Winkler moved (Petersen) to approve the agenda as published. **Motion carried unanimously.**

Public Comment

None

Approval of Minutes

Minutes of the regular meeting held on May 18, 2021 were presented. Lauren Hirsh moved (Winkler) to approve the minutes as included in board packets. **Motion carried unanimously.**

Unfinished Business

Jonathan Winkler provided an update on the Evergreen Center naming process. Library and City staff have proposed extending the community engagement piece regarding the ranking of the top five names to ensure a thorough job of gathering resident feedback, and the timeline is not as tight as it was for the Walters branch naming process. As of June 4, 129 submissions had been received. The naming recommendation campaign will now end on June 30 with the narrowing down of name recommendations to five being conducted at the July board meeting. The day after the July meeting, the five names will be presented to the community with the top rankings being presented at the September board meeting. The final name recommendation will be presented to City Council on October 5.

New Business

On behalf of the Finance Committee, Kevin McWhorter moved (Douglas) to approve the April 2021 finance report and supplemental bills in the following amounts: General Fund bills of \$859,530.86; Grant Fund Bills of \$20,730.56; and Gift and Memorial Fund bills of \$2,351.31 for a total of \$882,612.73. **Motion carried unanimously.**

Jonathan Winkler moved to approve the following policy updates:

- CIR-001 Customer Registration
- CIR-006 Interlibrary Loan
- CIR-007.1 Circulation Parameters
- CIR-008 Circulation of Reference Materials
- CIR-011.1 Lost and Damaged Items Fee Schedule
- COL-002 Materials Selection Policy
- REF-009 Meeting Room Facilities
- REF-009.2 Advanced Learning Library AV Maker Studio

Shelby Petersen questioned the wording in the first paragraph of CIR-001 Customer Registration in regard to identification required for Library card registration. After discussion, the wording should be as follows: “A Library card will be issued to any registering customer who provides ~~identification~~ **proof of identity** with name and **proof of** current address, and who agrees to abide by the circulation policies of the Library.” Jonathan Winkler moved (Petersen) to accept the policy updates as amended. The motion **passed** by a vote of 10-1 with Ms. Lauren Hirsh opposed.

Finance Committee Report

None

Operations Committee Report

None

Planning & Facilities Committee Report

None

Public Affairs Committee Report

None

Special Committee Reports

Friends of the Library – Kensley Pottebaum reported that hours have been adjusted at the Used Bookstore in the Advanced Learning Library based on customer preferences. There is a used book sale ongoing currently online with pickup at the Library occurring the weekend of June 19.

Library Foundation – Kristi Oberg reported that \$88,905 in funds have been raised directly to benefit the Library exceeding last year's total for the entire year. The Foundation has submitted a cultural arts grant with extensive help from Library staff. Our request is for \$50,400. The Foundation has planned gifts of \$760,000 with a letter of intent signed on \$260,000 and working on details of \$500,000 letter of intent. The Foundation will be approaching the Library Foundation Board to receive approval to do another mailing to Library card holders.

Wichita Genealogical Society (WGS) – Julie Crawford reported the June meeting will focus on creating a research guide for all levels. At the May board meeting it was decided to increase the number of special interest groups to three.

Director of Libraries Report

Interim Director Dowell reported that work on the Children's Garden is ongoing; JR Custom Metal is targeting this week to complete two of the seven planes. Spirit has requested that one plane at a time be sent for painting to help expedite the process. Dondlinger Construction will begin installation once three or four planes are complete.

The sidewalk at the Advanced Learning Library has been completed and is being used regularly. The buffalo grass on the north side of the building is not responding to the shade. Parks and Recreation is looking at possibly planting bushes and adding mulch to this area.

The Walters branch property manager discussed with the owner the possibility of installing a mural on the branch. The owner stated he is not interested in doing so at this time. The bike racks for the branch have been received and Public Works will be installing them soon.

City staff have received OSHA guidance for employers regarding COVID practices. Updated policies will be forthcoming.

The Library received permission to fill some vacancies. The Director of Libraries position has been opened and a recruiting firm is currently accepting applications.

Announcements

None

Adjournment

The meeting was adjourned at 1:16 p.m.

The next regularly scheduled meeting will be July 20, 2021.

Respectfully submitted,

Kristi Dowell