

## WICHITA PUBLIC LIBRARY

Minutes of a Regular Meeting of the Library Board of Directors  
August 18, 2020.

The regular meeting of the Library Board of Directors was held virtually on Tuesday, August 18, 2020 with the following present: Mr. Lamont Anderson, Ms. Erinn Bock, Ms. Donna Douglas, Ms. Jennifer Goheen, Ms. Lauren Hirsh, Mr. Randall Johnston, Ms. Shannon Littlejohn, Mr. Kevin McWhorter, Ms. TaDonne Neal, Ms. Shelby Petersen, Mr. Chuck Schmidt, and Mr. Jonathan Winkler.

### Call to Order

President Kevin McWhorter called the meeting to order at 12:03 p.m., a quorum being present.

### Approval of the Agenda

Shannon Littlejohn moved (Hirsh) to approve the agenda as published. **Motion carried unanimously.**

*Randall Johnston, Shelby Petersen and Shannon Littlejohn joined the meeting.*

### Public Comment

None

### Approval of Minutes

Minutes of the regular meeting held on July 21, 2020 were presented. Jennifer Goheen moved (Neal) to approve the minutes as included in board packets. **Motion carried unanimously.**

### Unfinished Business

Lamont Anderson advised that due to unforeseen issues, the proposed mural for the Maya Angelou branch library will be revisited in 2021. Work is being done with both the Maya Angelou Foundation and Real Men, Real Heroes to incorporate recommendations from the Design Council into a modified mural design.

## **New Business**

Wichita Public Library Foundation Board of Directors member John DeCesaro provided a brief summary of the WPL Foundation's request for access to names from the library customer database. Mr. DeCesaro stated that the Foundation will create a mail merge letter that would then be given to staff who will submit that as well as the contact information to the mail printer. This process ensures that the Foundation only receives the names of individuals who make contributions or ask to be added to the Foundation mailing list.

Shannon Littlejohn moved (Winkler) to authorize staff to support the year-end solicitation of the Library Foundation by supplying the requested customer account information. **Motion carried unanimously.**

*Chuck Schmidt joined the meeting.*

Operations Committee Chair Jonathan Winkler stated that updates to current policies reflect organizational changes and changes in circulation parameters. Lauren Hirsh moved (Winkler) to approve the policy updates as included in board packets. . **Motion carried unanimously.**

A review and affirmation of the Library's Internet Access and Acceptable Use Policy is required at least once every three years for compliance with the Kansas Children's Internet Protection Act. Operations Committee Chair Jonathan Winkler moved (Douglas) to affirm REF-004 Internet Access and Acceptable Use Policy. **Motion carried unanimously.**

On behalf of the Finance Committee, Chair Erinn Bock moved (McWhorter) to approve the July 2020 finance report and supplemental bills in the following amounts: General Fund bills of \$633,250.74; COVID-19 bills of \$31,471.66; South Central Kansas Library System grant fund bills of (\$5,662.63); State Aid bills of \$23,459.35; and Gift and Memorial Fund bills of \$12,039.99 for a total of \$694,559.11. **Motion carried unanimously.**

## **Finance Committee Report**

No report.

## **Operations Committee Report**

No report.

## **Planning & Facilities Committee Report**

Director Berner reported that last week City Council approved the repair work on Sycamore Street. Once completed, there will be extra street side parking for library patrons.

Each City Council member was given a Keeper of the Plains statue to place around the Wichita area. Mayor Whipple's statue has been placed at the west public entrance to the Advanced Learning Library.

The construction documents for the Evergreen branch renovation project have been approved by City Council. Once the renovations begin, the library location will be closed until approximately December 2021.

The Linwood relocation plan will be back at City Council to initiate the capital needed for bonding resolutions. City policy additionally requires approval for the renaming process of all City buildings. Director Berner will suggest that the Library Board be designated as the naming committee since each City District is represented, fulfilling the requirements for the committee.

## **Public Affairs Committee Report**

Committee member Shannon Littlejohn reported that signs promoting the new Linwood location have been made.

## **Special Committee Reports**

*Friends of the Library* – Director Berner reported that due to people still dropping off donations, Friends members are clearing out the storeroom. A no-contact used book sale is being considered in the future.

*Library Foundation* – None

*Wichita Genealogical Society (WGS)* – Director Berner reported that the WGS has transitioned their board meetings and programs to Zoom.

## **Director of Libraries Report**

Director Berner reported that as COVID-19 continues, operations will continue at the same level. Curbside and window service have led to a slight increase in circulation. The Library is currently spending \$21,000.00 per month for extra cleaning. As of date, only two cases have been reported among staff.

Reverie Roasters owner Andrew Gough is developing a reopening plan for the café located in the Advanced Learning Library. Mr. Gough plans to reopen on September 1 with limited days and times available. Picnic tables are being utilized from the Parks and Recreation Department to set up on the southwest green space allowing a place for patrons to sit.

The League of Women Voters will be using the parking lot at the Maya Angelou branch for a drive up voter registration and census event on Saturday August 22.

*Lamont Anderson left the meeting.*

**Announcements**

None

**Adjournment**

The meeting was adjourned at 12:38 p.m.

The next regularly scheduled meeting will be September 15, 2020.

Respectfully submitted,

Cynthia Berner  
Director of Libraries