

## WICHITA PUBLIC LIBRARY

Minutes of a Regular Meeting of the Library Board of Directors  
December 18, 2017.

The regular meeting of the Library Board of Directors was held on Tuesday, December 19, 2017 at the Central Library with the following present: Mr. Lamont Anderson, Mr. David Babich, Ms. Lee Gee, Ms. Kellie Hogan, Mr. Randall Johnston, Ms. Shannon Littlejohn, Mr. Kevin McWhorter, Ms. Marcia Newton, Ms. Shelby Petersen, Ms. Kerin Smith, and Mr. Jonathan Winkler.

Staff Present: Cynthia Berner, Director of Libraries; Cari Eagles-DeVous, Administrative Assistant; Stephanie Huff, Marketing and Communications Manager; Sarah Kittrell, Collection Development Manager; Kristi McEachern, Customer Services Manager; Tammy Penland, Support Services Manager; Jeff Tate, Digital Services Manager; and Larry Vos, Information Services Manager.

Guests Present: Tom Borrego, Jim Byrum, and Darla DeSpain.

### Staff Presentation

Stephanie Huff, Marketing and Communications Manager, presented information about the #READICT reading challenge partnership of the Library and *The Wichita Eagle*. The program challenges adults to read 12 books from 12 unique categories over the course of 2018. The Library will provide suggestions of books appropriate to the 12 categories and will provide the means for participants to track the books they have read. Reading categories will be announced in a December 31 *Eagle* column by Suzanne Tobias.

### Call to Order

President Kellie Hogan called the meeting to order at 12:09 p.m., a quorum being present.

### Approval of the Agenda

Jonathan Winkler moved (Gee) to approve the agenda as published. **Motion carried unanimously.**

### Public Comment

None

### Approval of Minutes

Minutes of the November 21, 2017 meeting were presented. Lamont Anderson moved (Littlejohn) to approve the minutes as included in board packets. **Motion carried unanimously.**

### **Finance Committee Report**

On behalf of the Finance Committee, Chair Kerin Smith moved to approve the revenue report and the 204 report of expenditures for November 2017 as included in board packets. **Motion carried unanimously.**

On behalf of the Finance Committee, Ms. Smith moved to approve the report of bills for November 2017 in the following amounts: General Fund operating bills of \$742,334.63; Grant Fund Bills of \$13,365.82; prior year Grant Fund bills of \$248,573.44; and Gift & Memorial Fund bills of \$3,294.11 for a total of \$1,004,567.90. It was noted that the Grant Fund bills included a transfer of funds from the 2016 South Central Kansas Library System Grant per authorization of the Board at a previous meeting. **Motion carried unanimously.**

### **Operations Committee Report**

Committee Chair Jonathan Winkler reported the Operations Committee met and agreed to recommend changes to policy CIR-006 Interlibrary Loan Borrowing Fees, including imposition of a \$3 borrowing fee for interlibrary loan materials with certain exemptions as outlined in the policy revisions. The Committee decided charging a fee for interlibrary loans is less detrimental to service than other options which staff had evaluated during the last budget cycle.

### **Planning & Facilities Committee Report**

Committee Chair David Babich reported that, after much discussion, the Committee agreed to recommend use of an aggregate treatment to replace planting beds at the Alford Branch Library. This treatment will be more aesthetically pleasing than plain concrete and will be similar to treatments currently in use at the Central Library. On behalf of the Planning & Facilities Committee, Mr. Babich moved to direct staff to work with the Parks & Recreation Department to replace the planting beds at the Alford Branch Library with a concrete and aggregate treatment. **Motion carried unanimously.**

A contract for self-checkout kiosks for the Advanced Learning Library has been approved by the City Council. Furniture bids will open later this week with work on signage and moving service specifications underway.

Before the master plan for branches can be completed, there is a need for the Board to have policy conversations regarding WSU branch review findings and recommendations relating to branch libraries in west and southeast Wichita. These discussions will be added to meeting agendas in early 2018.

Building maintenance issues have been steadily declining in recent months. New signs at the Alford Branch have been installed. Wallpaper in the Westlink branch meeting room is scheduled for replacement in early January. Some of the emergency lights in the Central Library are not working; a plan for repairs is pending.

## **Public Affairs Committee Report**

Committee Chair Lamont Anderson encouraged board members to contact federal elected officials regarding the recent vote of the Federal Communications Commission to repeal its 2015 net neutrality rule. Strong protections for net neutrality are important to the work of libraries in ensuring digital inclusion and the affordability of Internet access.

Board members were asked to be proactive about discussing the importance of libraries with state legislators. A list of Wichita legislators was circulated, with Board members encouraged to note those whom they would be willing to contact about library issues during the upcoming session.

Mr. Anderson moved (Littlejohn) to direct the President of the Board to sign and distribute a letter to members of the Sedgwick County legislative delegation reminding them of the importance of libraries, as well as pointing out services that might be of interest to them during the upcoming legislative session or throughout the year. **Motion carried unanimously.**

## **Special Committee Reports**

There were no reports from the Friends of the Library, the Wichita Public Library Foundation or the Wichita Genealogical Society (WGS).

## **Director of Libraries Report**

Director Berner requested guidance from the Board in reference to a piece of the west entry artwork at the Advanced Learning Library. This is the steel sculptural element being installed around the north and west walls of the conference center. Artist Kent Williams has asked for permission to eliminate a gate at the south end of the piece. This gate was previously added to the plan to reduce the likelihood of people or debris gaining entry into the space between the artwork and the wall. It was the consensus of the Board that the Crime Prevention through Environmental Design (CPTED) concepts be maintained as a high priority on the Advanced Learning Library grounds and particularly near the building entrances. It was agreed that the gate is important to this security.

Incoming City Council members Claycomb and Johnson have visited the Library as part of their department orientations. It is not too soon for Board members to begin conversations about reappointments. Those who are reaching term limits can approach Council members about the possibility of delaying new appointments until the new library opens, as all members serve until replaced.

## **Unfinished Business**

Jonathan Winkler moved (Gee) to approve the proposed changes to the Bylaws as mailed to all members in November and as included in Board packets. The changes move the annual meeting of the Board to correspond with the new appointment cycles. **Motion carried unanimously.**

On behalf of the Operations Committee, Mr. Winkler moved to approve changes to policy CIR-006 Interlibrary Loan Borrowing Fees as discussed during the Operations Committee report and as included in Board packets. The motion **carried** by a vote of 6-4 with Mr. Randall Johnston, Ms. Marcia Newton, Mr. Lamont Anderson, and Ms. Shelby Petersen opposed.

**New Business**

As noted in Board packets, the Sedgwick County Election Commissioner has asked for use of the Advanced Learning Library as a polling place. The request was considered by the Operations Committee and deemed to be in alignment with the mission of the Advanced Learning Library. Staff have affirmed that they can support the early access into the building that would be required. On behalf of the Operations Committee, Mr. Winkler moved to approve the use of the Advanced Learning Library as a polling place in 2018. **Motion carried unanimously.**

**Announcements**

None

**Adjournment**

The meeting was adjourned at 1:09 p.m.

The next regularly scheduled meeting will be January 16, 2018.

Respectfully submitted,

Cynthia Berner  
Director of Libraries