

A G E N D A

**Wichita Public Library Board of Directors Meeting
 Tuesday, December 16, 2025 – 12:00 p.m.
 Board Room
 Advanced Learning Library, Second Floor
 711 W 2nd, Wichita KS 67203**

1. Call to Order/Introductions
2. Approval of the Agenda
3. Public Comment
4. Staff Presentation: Wichita Public Library System Funding Plan, Jaime Nix, Director of Libraries
5. Minutes of the November 18, 2025 meeting
6. Unfinished Business
7. New Business
 - a. Funding Plan
 - b. Board Committees
8. Finance Committee Report
 - a. Review of November Bills and Finance Reports
 - i. Revenue and General Fund Reports
 - ii. Grant Fund Summary Reports
 - iii. WPL Gift Report

General Fund Bills	\$1,003,772.46
Grant Fund Bills	\$14,598.04
Gift & Memorial Fund Bills	\$103,862.47
Total	\$1,222,232.97

9. Operations Committee Report
10. Planning & Facilities Committee Report
11. Public Affairs Committee Report
12. Support Organization Reports
13. Director of Libraries Report
14. Announcements
15. Adjournment



Monthly Activity Report

November 2025

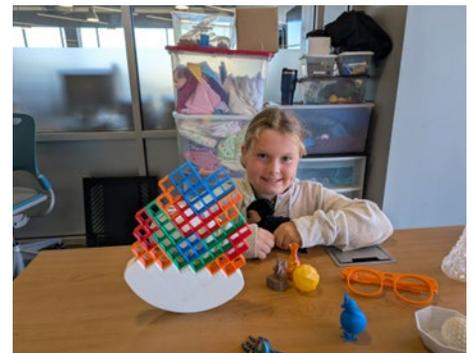
Service Highlights

Library, IT, and Purchasing staff are working on a contract to upgrade the Library's integrated library system (ILS) software. The current ILS, while receiving yearly updates, is more than 10 years old. A Selection Committee recommended Innovative, our current vendor, with its new Vega platform as the appropriate ILS. If approved by City Council, the Library will purchase Vega Discover, the online catalog; Vega WebBuilder, a tool to build a new website; Vega Promote, an email marketing tool; MyLibrary, a library-specific mobile app with the ability to check out materials with customer devices; Vega Interact SMS, an updated text notification tool; and Vega Donate, an eCommerce website that could be used by the Library or the Friends to sell merchandise. The purchase represents a complete update and modernization of the Library's primary software. If approved, implementation will start in late January.



Almost 900 visitors spent the day visiting with local vendors, learning through various activities and experiments, and exploring the Library's wide technology offerings at DIY Day. Several charming balloons served as wayfinding for various activities on the 1st floor of the Advanced Learning Library, which included a Volunteer Drone team who demonstrated indoor drones; the Robotics team from Maize High School demonstrating their robot; and a variety of Makers like needle artists, painters, crafters, woodworkers, amateur astronomers, sharing their talents and knowledge. On the 2nd floor, kids enjoyed an egg drop from the balcony to the 1st floor, and regular patrons had a quiet place to use the library as usual. Some families returned this year stating that they enjoyed last year's program and were happy to keep coming back.

This year for DIY Day, the Library leveraged a collaborative spirit and leaned on various volunteers to help make the day a success. The Library partnered with the Society of Women Engineers (SWE), who provided more than 90 volunteer hours and took over the Children's Theatre and Gallery with eight hands-on activities based on engineering concepts. Additionally, 26 members of the Teen Advisory Board (TAB) volunteered, greeting visitors, assisting staff at various booths and activity stations—including the popular egg drop—and supporting SWE with many of their engaging offerings. The Technology Training team and the Adult Literacies team, along with several volunteers, demonstrated several features of the Maker Space including 3D printing, sewing, Cricut, and the Wacom drawing tablet. Several local musicians submitted their unique music, which was played in the conference rooms. Additionally, the City of Wichita Public Works Department brought some of their trucks to engage children with Touch-A-Truck activities.





On Saturday, November 15, Wichita Public Library staff, City of Wichita staff, Library partners, and the community gathered to celebrate the grand reopening of the Rockwell Branch Library. Director of Libraries Jaime Nix and District 1 City Council Member Brandon Johnson opened the occasion, speaking about the progress the Library has made in renovating its facilities and how Rockwell will continue to be a crucial community hub for education, engagement, and connection. Following a ribbon cutting ceremony, programs and special events throughout the morning were highlighted by petting sessions with therapy dogs provided

by Hands and Paws, Inc. as well as a special performance in the meeting room by the Wichita Symphony. It was a special day commemorating the next chapter of the Rockwell Branch Library.



This month, the Library introduced a new application process inviting community members to display their personal collections in the Research Pavilion display cases. The initiative is designed to highlight the creativity and interests of Wichita residents while making greater use of an existing exhibit space in a simple, community-centered way. Applicants submit a brief form describing their collection and its significance, and staff will select one collection each month to feature. Early interest has been encouraging, and the Library anticipates that this program will deepen community engagement and draw new visitors into the space.

On November 12, Enrichment Librarian Jenny Durham hosted the final installment of the AMPLIFY 365 series, a quarterly series done in partnership with Dr. Latasha Eley Kelly, founder of TMBP Media and owner of the Left on Read Bookstore. This series was a celebration of Black culture, highlighting the importance of amplifying Black voices and experiences all year long—not just during Black History Month. For this final event, previous guests of the Black in One Piece podcast (which Dr. Kelly hosts) came together to celebrate and reflect on their conversations on the podcast. The program was well-attended, with many of the participants taking a moment to speak up and personally thank Dr. Kelly and all the previous guests for amplifying these stories and sharing how important, uplifting, and inspiring it was to listen to them. Furthermore, many expressed appreciation and gratitude for the Library's support in providing a space and platform where they can share these stories.



Literacy Services Manager Savannah Ball is working with Wichita Collective Impact and United Way on another literacy-focused event for families in the 67214 neighborhoods, scheduled for early spring to help children and caregivers prepare for a successful summer. This event will follow the same collaborative model as the back-to-school program the three organizations coordinated earlier this year, which drew strong attendance and positive feedback.

Other News

Physical circulation (checkouts and renewals) increased 7.8% (+7,174 circulations) over November 2025. Percent increases and decreases at individual branches ranged from -16% (Advanced Learning Library) to +1,745% (Angelou). Both Angelou and Walters saw their highest November numbers in some time. For Angelou, it was the highest November circulation since 2018, while for Walters (compared to the former Linwood Branch), it was the highest November circulation since 2016.

Of note, initial checkouts of physical items were up 7.6% (+4,220 items) compared to November 2024, with 59,961 items checked out vs. 55,741 items checked out last year. Renewals were up by 2,954, or 8.2%. This can be almost entirely attributed to Westlink's reopening, as they circulated 6,367 additional items (+70.6%) and had an additional 4,595 renewals (+92%).

As we approach the end of the year, it is interesting to look at where the library falls in terms of circulation compared to last year. As of right now, all locations except Rockwell and Alford have exceeded 2024 circulations. The benchmark is 91.7%, as November 30 is 91.667% of the way through the year.

Location	Current 2025 circulation as a percent of total 2024 circulation
Advanced Learning Library	104%
Alford	75%
Angelou	464%
Book Bus	155%
Evergreen	104%
Rockwell	47%
Walters	155%
Westlink	177%
Total	108%

The Library passed the 1 million checkouts and renewals mark in October, and surpassed its total 2024 physical material circulation in November. As of the end of November, the Library has checked out and renewed 1,140,613 items compared to the total of 1,058,910 items at the same point in 2024. December has typically been one of the slower months of the year, circulation-wise, but by the end of the year the Library is expected to have recorded more than 1.2 million circulations.

E-material circulation on OverDrive/Libby increased 6.7% over November 2024, totaling 50,276 checkouts. This was the sixth straight month—and eighth month total—that e-reads circulation has surpassed 50,000 items. With November 2025's circulation added in, the Library surpassed the total e-material circulation seen in 2024; at the end of November 2025, customers had 559,648 checkouts of e-materials compared to the 559,560 during all of 2024.

176 student e-cards were used to borrow Wichita E-Reads material in November. This is down from the 355 e-cards that were used in October and is also down from the 277 e-cards that were used in November 2024. A total of 604 student e-cards have been used so far in 2025.

Due to changes in how Overdrive reported hold wait times (excluding holds on weeded titles and a few other tweaks) during September, the average wait time has dropped by a good margin from the waits seen earlier in the year. Users were seeing an average of 36.68 days wait for their holds at the end of September. This dropped to 35.68 days at the end of October and dropped again to 32.06 days in

November. There are currently 27,309 requests on e-materials on Wichita E-Reads (-2,149 over October).

A frequent parent attendee at Rockwell Branch Library storytimes was browsing the books Youth Services Librarian Katrina York pulled for a Familiar Rhymes and Songs Storytime and expressed gratitude that there were more contemporary songs included as well. They shared the story of how they had checked out "Sweet Child o' Mine" at a previous storytime of the same theme, not realizing it was the illustrated lyrics of the Guns and Roses song. They gave the book to their spouse to read to their child and were surprised to walk back into the room to find them reading with tears streaming down their faces. The family ended up rechecking out the book so many times they finally ordered it from Watermark Books to have their own copy. The customer shared also that their child learned to stand on their adult's shoes to dance from the book and that it is now a core early childhood memory.

Rockwell Branch Library customers had been at Preschool Storytime and had checked out the book *Cats in Construction Hats* from the further reading display, which described a ribbon cutting ceremony. The preschooler came to the Rockwell Branch Library grand opening celebration knowing what to expect and very excited to see it. At the ceremony, Council Member Brandon Johnson, gave a piece of the ribbon to the preschooler who was thrilled, and the parent was very touched by the gesture. They tied the ribbon around the neck of the bear they brought with them to visit the Teddy Bear Clinic.

On November 13, Rockwell Youth Services Librarian Katrina York hosted the first of what she hopes will become annual or bi-annual focus group meetings for homeschool families. To keep this first meeting to a smaller group, Katrina reached out to a select number of homeschool groups, placed signs at the branch, and asked for a small social media push. Activities were provided for children who wished to attend, with Library Assistant Wynter Myers facilitating the activities in one half of the room while Katrina guided the discussion in the other half. While Katrina is still processing the majority of the input received from the group, she was able to slip one of the suggestions into the programming calendar in spring 2026, scheduling an every-other month Homeschool Hangout session, where students will be provided the option of a guided activity leveled for multiple ages while adults are able to converse and connect with other homeschool adults.

At the beginning of the month, Evergreen & Angelou Branch Manager Sierra Kelly attended the yearly Kansas Library Association conference held in Manhattan, KS. She attended sessions on library management and programming led by peers in the field from other public, school, and academic libraries around the state. She discovered resources and learned new strategies to improve service at the branches.

Youth Services Manager Erin Howerton presented to 29 other library professionals at the Kansas Library Association conference. She led a discussion about how people are cataloging, shelving, and displaying books for young people that have a bilingual element (not complete translations). This relatively newer trend in publishing presents opportunities for libraries to serve a wider range of families who may speak a mix of languages at home and school.

Teen Advisory Board continues to prove successful. TAB members hosted the Teen Improv-iganza this month and it was a huge success! Twelve teenagers participated and the evening was full of creativity and laughs. Many exciting things are in the works, including the continuation of the Read to a Teen program and the 3rd annual Teen Talent Show. Teen Librarian Lexi Ternes and Senior Communications Specialist David Garcia met this month to discuss ways that TAB can be more involved in the Library's social media promotions. They had a productive conversation, and David is scheduled to come to December's TAB meeting for a brief brainstorming session with the teens on how they could implement these ideas in 2026.

Families are enjoying this fall's session of Parent Child Workshops as part of our Family Place programming. We have seen several returning families, including one little guy who is attending his third series! These programs are a good way to help families of toddlers connect with community resources, meet other parents, and start meaningful friendships.

Youth Selector Ashley Wescott and Youth Services Manager Erin worked together to develop a plan to shift shelving neighborhoods at the Advanced Learning Library due to overcrowding. As the collections have developed over time, the original spaces allotted for each neighborhood don't fit the current holdings. They are currently implementing a weeding plan to include circulation benchmarking, condition evaluation, and replacements. The project should conclude by the first of the year.

Family Literacy Coordinator Racine Zackula worked with the following organizations or connected with them for possible partnerships: Angel Wings Daycare; Theo's Theory Childcare Center; Learning Lab; USD 259 at Khan Academy/Learning Lab; Joy Academy; Bethany Early Childhood Center; Future Scholars; Bright Minds Early Learning Center (North Location and Parkwood Location); The Club at Cherry Hills Apartments; Great Plains Nature Center; City of Wichita Park and Recreation; Exploration Place; Urban Preparatory Academy; USD 259 Parents as Teachers; Spaght STAR Program; YMCA; Wichita Collective Impact; and Inwood Crossings Apartments.

The Great Plains Nature Center and Wichita Park and Recreation had a program called Wilderness Wonder Quest, a family-focused event designed to promote nature-based learning. Family Literacy Coordinator Racine Zackula provided a part of the program by presenting three engaging puppet shows throughout the event. These performances offered families an interactive storytelling experience that connected literacy with themes of wildlife and imaginative play. Racine's contributions helped create a welcoming and educational atmosphere for children and caregivers, strengthening the library's community presence and reinforcing the importance of literacy in diverse learning environments.

Literacy Services Manager Savannah Ball took part in two Leadership Wichita sessions this month, one centered on community issues and the nonprofit sector, and one focused on education in Wichita. Each session offered a clearer picture of how local organizations work together to meet community needs and where the biggest challenges remain. The conversations around education were especially useful in understanding the broader context for literacy work in the city. These insights are already helping shape how Literacy Services approaches partnerships and future programming.

Literacy Services Manager Savannah Ball developed a new tool to help estimate how much staff time is available to cover service desks at each library location. The spreadsheet pulls in key information like position type, scheduled hours, and expected desk coverage for each role to produce a clearer picture of the staffing capacity across branches. By standardizing these calculations, the tool makes it easier to compare needs and identify gaps.

Special Collections Library Assistant Zoe Burgess designed and installed a new exhibit on Native American Boarding Schools in the front display cases. Special Collections has more than 65 titles on the topic of Native boarding schools and has a print bibliography which is kept updated with new titles and distributed to local organizations. This is an important and impactful topic in our local community.

Collection Services was pleased to welcome two workers from Project SEARCH to complete 10-week rotations. Project SEARCH is a program designed to support young people with disabilities, helping them to transition from educational settings by allowing them to learn workforce skills. One of the helpers is working with the Interlibrary Loan section, and the other is working with Technical Services.

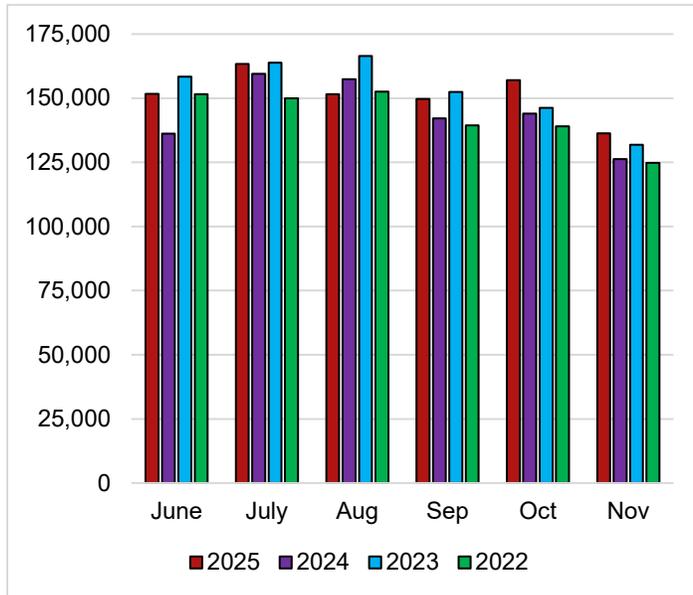
Interlibrary Loan (ILL) services received an allotment of an additional 4,000 items that can be shipped through Kansas Library Express (KLE) courier yearly. Non-Wichita Public Library (WPL) items returned

by customers are returned to their owning locations within a week. Interlibrary Loans with Topeka Shawnee County, Kansas City, KS, Lawrence, and Olathe Public Library are receiving their shipments quicker. These libraries have also agreed to reciprocate shipping through KLE leading to deliveries within days instead of weeks to WPL. Blue Sky courier, which is based in Colorado, is also shipping more quickly since shipping through KLE removes one stop from the route. This change has also allowed ILL staff to focus more on ordering from Kansas libraries. Before, shipments through KLE were prioritized for lending to allow smaller Kansas libraries to utilize WPL services. Now WPL can order items from smaller libraries and universities without fearing of going over the shipping threshold. As a result, customers are receiving their requests faster when the requested items are located in Kansas.

At this month's RISE Community Garden Steering Committee meeting, Wichita Public Library Foundation President Kourtney Carson and Development Coordinator Tina Walterscheid presented to attendees about how the Foundation raises money for the Library and what the process looks like to apply for grants. Fundraising, including applying for applicable grants, will be a part of the Steering Committee's ongoing work to raise money for new projects and ongoing maintenance once the garden is established.

Service Dashboard

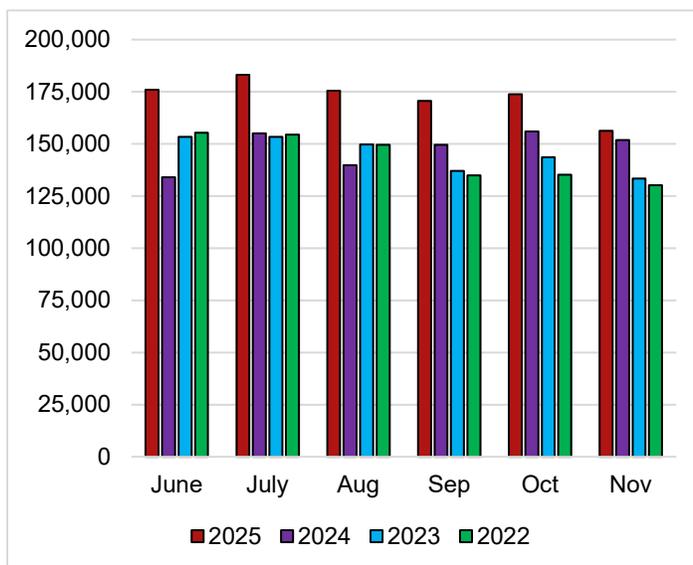
LIBRARY VISITS (door count, catalog sessions, and website visits)



NOVEMBER

	2025	2024	% change
Door Counts	48,179	44,712	7.75%
Catalog Log-ins	31,351	30,554	2.61%
Website Visits	52,511	50,718	3.54%
CONTENTdm Users	4,258	327	1202.14%
Total	136,299	126,311	7.91%

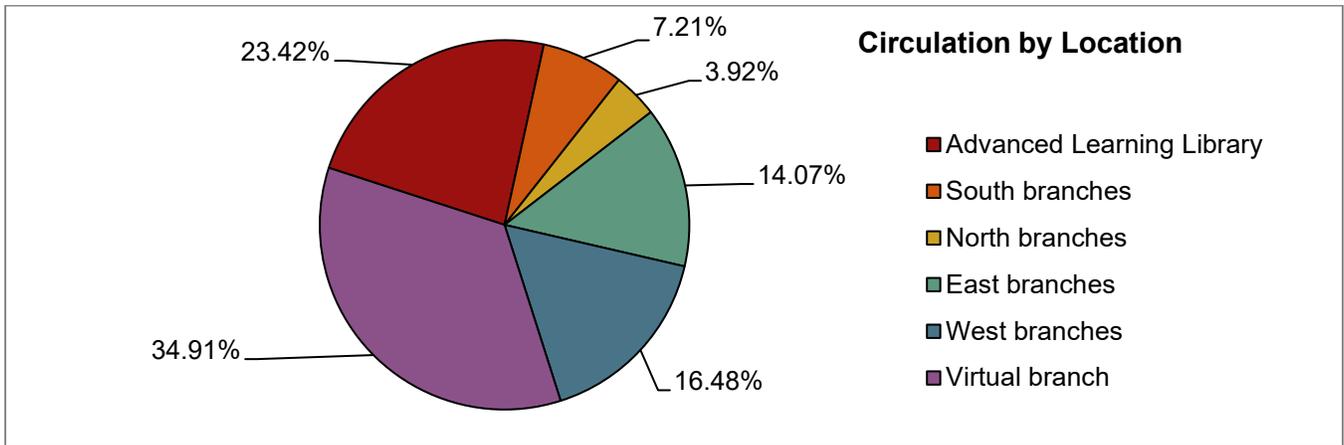
CHECKOUTS



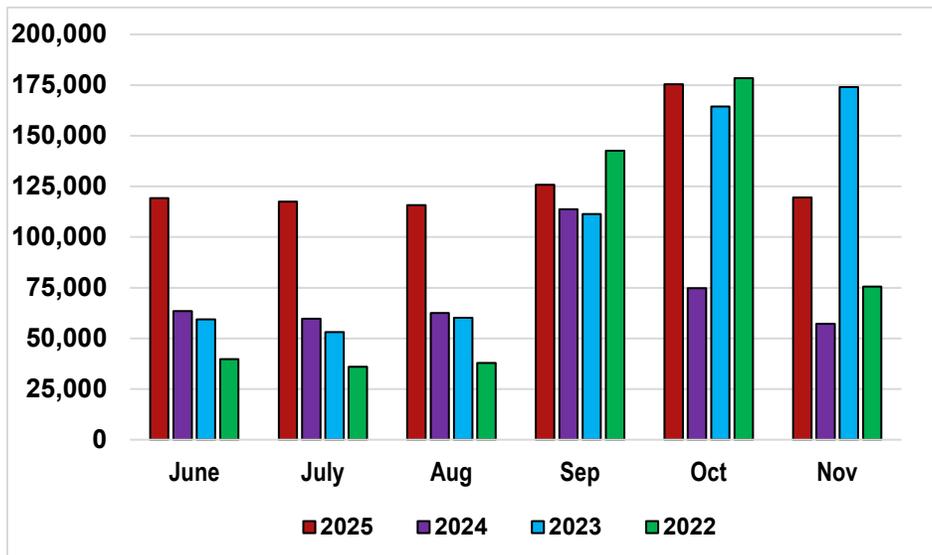
NOVEMBER

	2025	2024	% change
Physical Circulation	101,759	95,568	6.48%
Virtual Circulation	54,581	56,330	-3.10%
<i>WPL</i>	<i>54,581</i>	<i>50,102</i>	<i>8.94%</i>
<i>State</i>	<i>-</i>	<i>6,228</i>	<i>N/A</i>
Total	156,340	151,898	2.92%

State Library circulation data were not available by this report's publishing date.



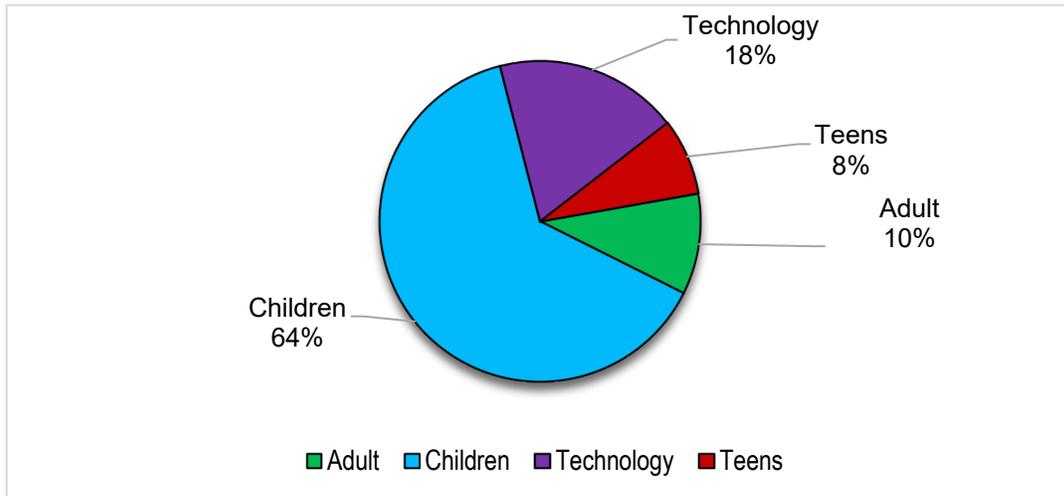
QUESTIONS ANSWERED (by staff in person/phone and through online services)



NOVEMBER

	2025	2024	% change
Reference Questions	6,368	7,188	-11.41%
Database Searches	108,602	46,658	132.76%
Technology Assistance	4,313	3,091	39.53%
Book-A-Librarian Appointments	251	295	-14.92%
Total	119,534	57,232	108.86%

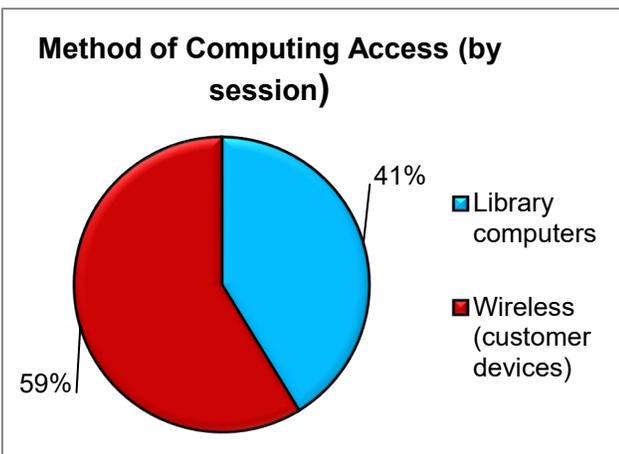
PROGRAM ATTENDANCE



NOVEMBER ATTENDANCE

	2025	2024	% change
Adult events	493	543	-9.21%
Children's events	3,083	1,940	58.92%
Technology training	901	1,116	-19.27%
Teen events	371	79	369.62%
TOTAL	4,848	3,678	31.81%

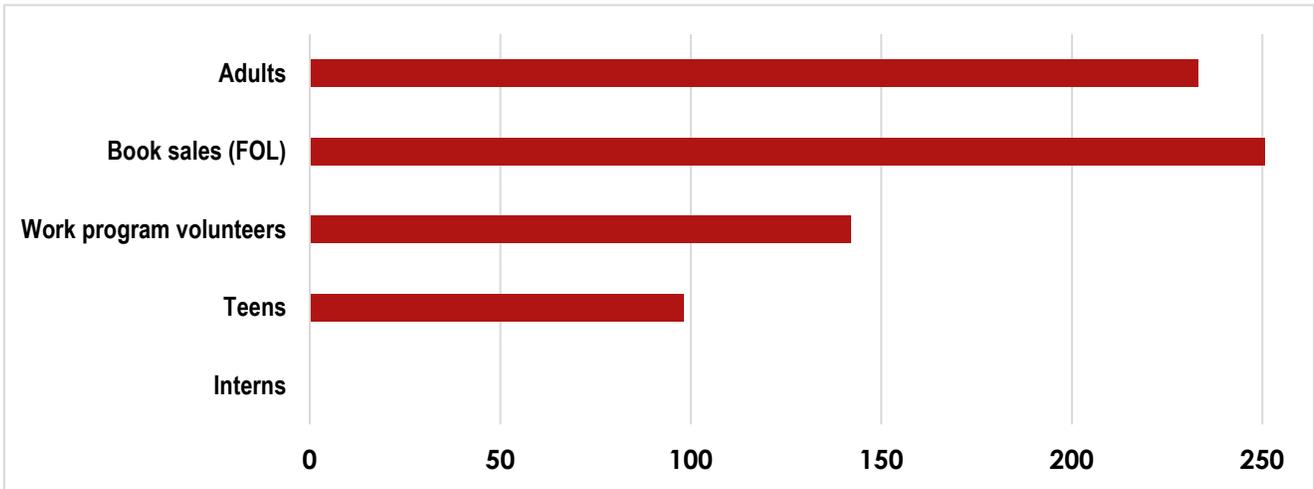
PUBLIC COMPUTING



NOVEMBER

	2025	2024	% change
Workstation Sessions	5,512	5,315	3.71%
Wireless Sessions	7,844	10,319	-23.98%
Number Users	1,444	1,341	7.68%
Hours of Access	12,361	10,585	16.78%

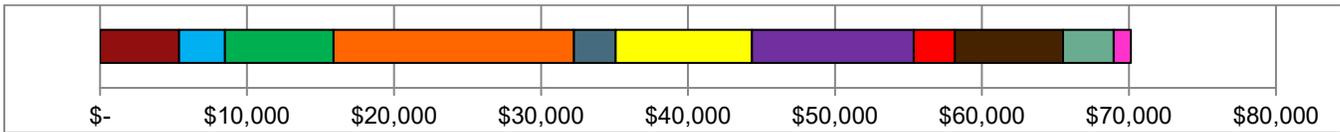
VOLUNTEERS (hours of service)



Number of volunteers YTD = 185

Hours of service YTD = 9,847

MATERIALS DONATIONS (value if purchased)



Year to date total = \$70,123.47

Items added to Library collections YTD = 2,950+

Service Snapshot: Recent Raving Fans Stories

While visiting the Advanced Learning Library, a customer named Camile spoke very highly of the Wichita Public Library system saying: “The library is my second home” and that she was impressed with the number of programs offered at Wichita library locations. She told Customer Experience Library Assistant Carli Harmening that she visits other Kansas library systems and compares Wichita to them saying, “No one else has all these programs.” She also bragged about the tech trainers at the Advanced Learning Library, specifically Brock Rhodes saying, “Brock is my biggest hero.”

At the Advanced Learning Library, Library Assistant Sam Hollenbeck demonstrated the Customer Experience Model’s areas of Access and Empathy by helping a customer navigate a digital challenge. The customer needed help getting a refund for a money order that had been damaged. Since the refund could only be requested online and he did not have a smartphone, Sam assisted him in completing the form and submitting the required documentation to ensure he could receive his refund. A few days later, remembering the support he had received, he returned, this time with his wife, for help setting up an account to schedule visitations with their daughter. Sam helped them create the account and book their appointments, demonstrating how the library continues to provide welcoming, hands-on access to essential digital services. He and his wife were extremely grateful for the help, expressing their appreciation for the kindness and support they received.

Kylee, along with her two kids, returned a telescope to the Customer Experience desk at the Advanced Learning Library. Customer Experience Section Manager Ofonime Sampson asked Kylee and her kids what they thought of the telescope. The boys said they really like it. Kylee mentioned they were able to see the moon extremely well and were even able to see the rings on Saturn! As a homeschooling mother, she said she really appreciated the resources the Library had through their Library of Things collection because it allows her children to access things they would not otherwise have for their education. Kylee said she has been telling all her friends and other homeschool moms about the resources through the Library of Things collection. Later that week Kylee sent Ofonime the following message with more details about their experience with the telescope:



My family recently had the opportunity to check out the Orion telescope. We were surprised by the incredible details and up-close imagery! While observing the bright white moon on a clear night, we were amazed by the crisp features of the textured surface. The indentation of each crater was so distinct! The moon looked close enough to reach out and hold! It was truly stunning! We were completely captivated by the radiant beauty of the moon!

We were also able to see the tiny image of Saturn with its faint rings and one of its orbiting moons. To be able to observe such a distant planet was truly miraculous!

The telescope really brought to life the night sky in a way we had never experienced before.

- Kylee

A woman came into the Westlink Branch wanting to practice using Zoom because she has an upcoming Zoom meeting regarding a legal matter. Library Assistant Jessica Nordyke helped the woman check out a laptop from the library's kiosk and then referred the woman to Library Assistant Andrea Porter to book a study room. While speaking with the customer, Andrea learned she did not have a Zoom account and did not have an email or phone account that could be used to create one. Andrea booked an available room using Communico, checked out another laptop from the kiosk, and

walked the customer through creating a Gmail account and a Zoom account. Once those were created, Andrea logged into Zoom on her laptop and sent a meeting invite to the customer's new email. She was able to join the meeting and learn the basics of using Zoom. The customer was very grateful to Andrea for all of her help and said she would never have been able to do it all on her own.

A patron came to the Evergreen branch needing an "Out of State No Match/Clearance" letter form from Colorado. He told staff that he was computer-challenged and had been postponing completing this task since it was a complex situation. Based on his statements and body language, Evergreen staff could tell he was uncomfortable. They sat with him at the computers and listened to his situation. They were then able to retrieve the form for the customer and get it printed in less than 2 minutes. By the end of the transaction, he expressed his gratitude for staff and the branch. He said that every time he comes in for help, staff treat him nicely and he gets great service.

One of Evergreen's regular patrons shared some good news with staff. The patron has been working on transitioning from being unhoused to housed and has had a rough year. During regular visits to the branch, she has expressed self-consciousness about her situation and hygiene and staff had observed her crying and offered resources. This week she told staff that she has been doing much better and is getting out of the situation that caused her to become unhoused. She thanked staff for their patience, help, and for offering a space where she could spend long periods of time working at the computer and in the study rooms. She said she has always felt welcomed at Evergreen.

While checking out material with Library Assistant Katie Bishop, one patron expressed his deep appreciation for the wonderful service provided by staff at all library branches in Wichita. He praised the culture of community, service, and engagement at the Wichita Public Library. The patron particularly noted the Advanced Learning Library's welcoming atmosphere, especially in the role it played as a safe space for unhoused patrons to gather during the day. He also praised the warm, family-friendly environment at the newly renovated Westlink Branch. He expressed the hope that the City of Wichita values the vital role of the Wichita Public Library, and that it shows that support by continuing to fund the Wichita Public Library accordingly.

Dawn came to the Customer Experience desk at the Advanced Learning Library worried that she owed money for a book that was never returned. Dawn talked to Library Assistant Carli Harmening about some of her struggles and shared that at the time she checked the book out, she was experiencing homelessness. After listening empathetically, Carli made a decision in that moment and created a seamless experience for the customer. In the interest of ensuring continued access to the Library, Dawn's fines were forgiven. Dawn was very grateful to be given an opportunity for a fresh start. She went on to use the public computers, make copies, and look up her credit score.

A representative from AARP arrived at the Advanced Learning Library for an event which they were expecting to host that day in one of the conference rooms. Library Assistant Katie Bishop found the reservation in Communico, the Library's online reservation system, but the date of the reservation was for the following Friday. The event organizer was contacted for further clarification, but they were also expecting to host the AARP event that day. Further research in Communico showed that the larger conference rooms were all reserved that day for other events, so Katie worked with the AARP representative to find an alternative solution. Fortunately, it was a smaller turnout than originally anticipated, so Katie was able to set them up in a collaboration room that was large enough to fit their needs. The AARP representative shared that he had traveled three hours to present at the event that day, and he was very grateful that the library staff was willing and able to work with him so his event could move forward. He shared that he had some experience working in libraries, and he was very impressed by the many ways in which Wichita Public Library offered access to a wide variety of services to the community it served in Wichita and beyond.

Adult Literacies Manager Steven Kelly fielded a reference request via phone from a customer from Ontario, Canada who was hoping the Library could help her access some information from the Wichita Eagle about the famous NFL football player Steve Young. All her prior searches turned up empty, and the Eagle's digital holdings didn't go back far enough, since the issue was from the mid-1980s. Steven searched the microfilm collection in the Research Pavilion, pulled the appropriate roll for the requested date, and carefully searched that day's paper for references to Steve Young and found 2 distinct results. He grabbed screenshots of the pages and sent them to the customer via email. She was exceptionally thankful that library staff would go out of their way to help someone who wasn't able to visit in person and take the time and care to search so thoroughly. This interaction is a great example of the ways that Wichita Public Library helps people not only from the Wichita community, but from all over the world. The Library's reach is truly global in scope.

During a Book Bus stop at The Club at Cherry Hills Apartments, a patron approached Family Literacy Coordinator Racine Zackula to express her appreciation for the Book Bus visiting the complex. She shared that she was pleased to see reading opportunities brought directly into their neighborhood. Racine noted that the Book Bus was invited and coordinated by the apartment management, who recognized the value of offering library services on-site. This stop continues to be an important outreach location, providing access to library resources in an area without a nearby branch and supporting the community's literacy needs.

Enrichment Librarian Jenny Durham was approached by a customer who was from out-of-state and asked if he would be able to borrow the library's International Building Code Manual, which was a reference item. He explained he only needed it for 3 hours to take a required licensing exam which would be taking place locally and would return it later that day. His work team had tried to order the books ahead of time, but there was a delay in getting the material in time from their supplier, which was why they needed it at the last minute. Jenny asked a few follow-up questions and considering the urgency of the situation made an exception, as she understood it was important. Later that day, when the customer returned the book, he told Jenny that his team had passed the exam with flying colors thanks to the excellent service she provided. Furthermore, the next day, the customer sent an email to Adult Literacies Manager Steven Kelly, expressing gratitude for the service he received when visiting the Library and how this was exemplified with his experience working with Jenny. In the email he stated, "Jenny was incredibly helpful. She could tell that our situation was dire and took swift and decisive action. This level of service is truly commendable and speaks volumes about her commitment to excellence. I believe it is important to recognize and celebrate people who get it right (or at least get it done)! Her efforts not only helped me out of a difficult situation but also left a lasting positive impression. Employees like Jenny are a true asset to your library, and I am grateful for her support. Thank you for fostering a get-it-handled culture."

Empowerment Librarian Kelly Fabrizius worked with Cindy Miles of the Kansas Alliance for Nonprofits and SCORE to host a workshop for Developing Nonprofit Sustainability through Diversifying Funding. The presentation showed several different ways for nonprofits to branch out their funding sources, including different fundraising approaches, grant resources, sponsorship opportunities and improving relationships with board members and donors. Practical steps, guidance, and resources were provided to assist organizations in achieving this. One participant commented that this workshop was excellent information, incredibly timely and they were grateful the Library offers these types of programs.

On November 22, the last ReadICT Book Swap of 2025 was held at the Advanced Learning Library. Attendance was great as usual, with people lining up early, eager to share their gently loved books with others. One enthusiastic participant stated, "I love how the Library and KMUW have created such a great reading community here in Wichita. It's amazing to see how much you've grown in the past few years with all these amazing programs!"

WICHITA PUBLIC LIBRARY

Minutes of a Meeting of the Library Board of Directors
November 18, 2025.

The hybrid meeting of the Library Board of Directors was held on Tuesday November 18, 2025, at the Advanced Learning Library with the following present in person: Ms. Lauren Hirsh, Ms. Brandi Newry, Mr. Kurt Oswald, Mr. Chuck Schmidt, Ms. LewJene Schneider, and Mr. Jonathan Winkler. The following attended virtually: Ms. Sarah Balderas, Ms. TaDonne Neal, Ms. Karyn Shorter, and Ms. Susie Ternes.

Call to Order

Lauren Hirsh called the meeting to order at 12:00 p.m., a quorum being present.

Approval of the Agenda

Kurt Oswald moved (Schmidt) to approve the agenda as published. **Motion carried unanimously.**

Staff Presentation

Director Nix announced that the Advanced Learning Library had been certified as a Family Place Library and would soon launch another round of parent/educator workshop series to bring in families over the next five weeks. The Family Place Library program is designed to transform libraries into community centers for early literacy, parent education, and family support. While the certification process is intensive for staff and supervisors, the program has strengthened partnerships with service providers and increased interest in collections.

With the impending retirement of City Manager Robert Layton, Library and City staff have identified the library system's participation in the Family Place Library program as way to recognize not only his service to Wichita residents, but also his dedication to library services and increasing childhood literacy across the community. Both the Library Board and City of Wichita have goals to certify all library locations as Family Place Libraries by the end of 2027. The Wichita Library Foundation will receive donations for the program and will present an annual report to the City Council on the State of the Young Child. This plan will be unveiled on December 11 at the retirement celebration for Mr. Layton.

Approval of Minutes

Minutes of the regular meeting held October 21, 2025 were presented. Chuck Schmidt moved (Oswald) to approve the minutes as included in board packets. **Motion carried unanimously.**

Unfinished Business

Jonathan Winkler reported that the Operations Committee took account of feedback received at last month's Board meeting on proposed revisions to the following policies:

- **ORG-001 – Library Board of Directors:** updates include additional strategic responsibility of the Board and changes to scope of standing committees.
- **ORG-001.1 City of Wichita Board of Directors Bylaws:** updates eliminate the Second Vice President and Treasurer positions; pare standing committees down to three (Finance, Operations, and Advocacy); and clarify the Director of Library’s responsibilities for program delivery.

The current package of changes (including the altered frequency of meetings) is designed to provide opportunity for an annual education retreat in the autumn, as well as deepen the impact of committee efforts. It also retains monthly meetings for the full Board. The proposed meeting schedule for 2026 is:

January:	Board meeting and Board education
February:	Board meeting and committee meetings
March:	Board meeting
April:	Board meeting (annual meeting to elect officers) and committee meetings
May:	Board meeting
June:	Board meeting and committee meetings
July:	Board meeting
August:	Board meeting and committee meetings
September:	Board meeting and Board education
October:	Board meeting and committee meetings
November:	Board meeting
December:	Board meeting and committee meetings

On behalf of the Operations Committee, Jonathan Winkler moved (Neal) to accept the new updates to policies ORG-001 and ORG-001.1 as provided by staff. **Motion carried** 8-2 with one abstention (Schneider) and one against (Oswald).

New Business

None

Finance Committee Report

On behalf of the Finance Committee, Chuck Schmidt moved to approve the October 2025 finance report and supplemental bills in the following amounts: General Fund bills of \$913,642.59; Grant Fund bills of \$79,603.41; and Gift bills of \$33,752.09, for a total of \$1,026,998.09. **Motion carried unanimously.**

Mr. Schmidt directed board members’ attention to the funding model template for the library system’s furniture, AV, and security over 10 years. It was endorsed by the Finance Committee and will be discussed in more detail at the December meeting.

Operations Committee Report

Jonathan Winkler reported that the committee met and discussed policy updates, security issues at Walters, the reduced evening opening hours for the Research Pavilion at the Advanced Learning Library, and the naming of a preferred vendor for the library’s new integrated library

system.

Public Affairs Committee Report

Kurt Oswald reported that the committee did not have a quorum, but staff did discuss the creative brief that Gardner Design developed as part of the Library's just-begun rebranding project.

Special Committee Reports

Friends of the Library – Brian Blackerby reported that the Friends Board are in budget discussions for 2026. The Friends also seek ways to support the library as it celebrates its 150th birthday next year. The last book sale of the year earned over \$3,000.

Library Foundation - Kourtney Carson reported that the Foundation currently has grant applications submitted to the Wichita Rotary Club and the city's Arts and Cultural Services. Gratitude postcards were recently mailed to donors.

Wichita Genealogical Society (WGS) – Margret Cramer reported that the annual conference in October was a great success, with over sixty-five registrants in attendance. The 2026 conference will be held at the Advanced Learning Library. There are currently 142 active members. There will not be a December monthly meeting and meeting dates for 2026 have now been selected.

Director of Libraries Report

Director Nix reported that local elections earlier this month returned two serving City Council members (Districts 3 and 6) and one new (District 1). Plans currently call for new appointments to be made to the Library Board to fill vacant seats from the Mayor and Districts 2, 5, and 6.

Meeting room reservations for 2026 opened to the public on November 17 with the new meeting room policies taking effect. Staff have been addressing community questions and feedback, which have mostly been positive.

Leadership continues to assess current workflows and services to ensure staff efforts advance the strategic direction. A time study was conducted for cash handling, as every public service desk that facilitates account assistance or printing has a cash drawer that must be reconciled and verified at the end of a desk shift to comply with City policies for cash management. A plan is now underway to modify the customer payments that can be received through the online and self-service options that are in place currently. By allowing the elimination of cash from service points, this initiative will free library staff to focus on assisting customers using the library's technology, services, and programs. Part of this study investigated cost recovery for faxing and discovered fax charges would cost more to collect than they would bring in as revenue. As a result of this finding and the transition to a cashless model for the front desk, faxing services will be free beginning in 2026.

A creative brief for the rebranding project for the library system was included in this month's board packet. Each board member was encouraged to review this report as it identifies the personality, strengths, and opportunities for the organization.

Announcements

None

Adjournment

The meeting was adjourned at 1:03 pm.

The next regularly scheduled meeting will be December 16, 2025.

Respectfully submitted,

Jaime Nix

DRAFT

interoffice memorandum

TO: Library Board of Directors
FROM: Jaime Nix, Director of Libraries
SUBJECT: FUNDING PLAN
DATE: November 7, 2025

Background: Wichita Public Library facilities have all been remodeled and updated, completing the Branch Master Plan. Historically, the department has faced challenges funding furniture and certain technology replacements, relying on annual grants to maintain amenities beyond what is covered by system maintenance funds overseen by Public Works.

In late 2023, the Wichita Library Foundation entered a Memorandum of Understanding with the City of Wichita and committed to contributing \$200,000 upon completion of a funding plan to ensure library facilities continue to offer quality furnishings and equipment.

Library staff collaborated with Public Works, IT, and the City Manager's Office to develop a proposed funding model addressing operational areas not covered in any City of Wichita departmental budget. Their research resulted in a proposed ten-year funding plan for Wichita Public Library's furniture, audiovisual systems, and security technologies.

Analysis: Without an updated facilities master plan, sustaining public and private investments in WPL requires a clear funding pathway to replace damaged, failing, or outdated equipment and furnishings. The proposed plan is intended to guide budget decisions until a future master plan is developed. Key elements of the plan include:

- Identification of all previously unbudgeted equipment for both public and staff spaces.
- Defined scope of replacements, excluding shelving and signage.
- An annual General Fund increase for maintenance, separate from the Capital Improvement Program (CIP) fund line.
- Replacement timelines and total funding needs for each location.
- Integration of Wichita Public Library as its own project within CIP development.

Contracts and expenses from prior branch builds, expansions, and remodels were reviewed to determine funding needs.

Library leadership has consulted with the City Manager and Finance Director regarding the plan and its methodology and has been instructed to incorporate it into upcoming budget cycles for both the Library's General Fund budget and the CIP.

Financial Considerations: The plan identifies \$3,873,197 necessary to maintain the full expenses across seven library locations.

Legal Considerations: N/A

Recommendations/Actions: Endorse the funding plan

Attachments: Wichita Public Library Funding Plan for Furniture, Fixtures, and Equipment

Funding Model Template for Wichita Public Library System's Furniture, AV, and Security Over 10 Years

1. Project Overview

- **Wichita Public Library System**
- **Branch Locations:** Advanced Learning Library, Alford, Evergreen, Maya Angelou, Rockwell, Walters, and Westlink
- **Date:** September 2025
- **Prepared By:** Jaime Nix, Director of Libraries; Tammy Penland, Assistant Library Director; Bruce Goodwin, Public Work; Kristina Rose, City Manager's Office

Overview: This funding assessment provides a breakdown of the projected costs for the maintenance and replacement of furniture, audiovisual equipment, technology and security systems for the seven branch locations of the library over a 10-year period. The budget assumes that each branch will have different needs based on size, usage, and local neighborhood needs. The funding includes both public and staff spaces.

Without a current facilities master plan, the care of a public and privately funded investments for Wichita Public Library facilities requires a funding path to replace future damaged, failing, and overall use of library equipment and furnishings.

This plan, while not comprehensive to include the development of the public library system (the Branch Master Plan is complete) or ongoing maintenance (currently within Public Works Operating and CIP budgets), can inform any future library facilities plans and projects. The quantities, square footage, and overall calculations provide the basis of expenditures made from 2017-2025 to modernize the Wichita Public Library System.

Research and Background:

- No industry standards exist for public library facilities to plan for replacements for FF&E, which made this plan difficult to build a model based in peer communities. In review of large, urban public libraries, each has an active facilities plan that addresses comprehensive maintenance and replacements in addition to development of the branch system to meet community needs.
- Public Works oversees the public facilities' systems and plans for roof and flooring replacements at a 30+ year interval. At present, library maintenance is combined

with all City-owned public facilities. Going forward, Library maintenance will be reflected as a separate CIP budget line for improved collaboration and prioritization.

- Local FF&E vendors were consulted to determine standard practice for the lifecycle of public furnishings. The varied resources and information received, as well as the range of furniture purposes across the library system, is challenging to plan a one-to-one model.
- Public library shelving systems are generally a one-time cost. The costs for shelving have not been included in any of the financial figures.
- As a result of the branch remodels, all locations are now managed by City Security while previously only four branches used City services and the other three used another vendor. This upgrade has streamlined costs and will ensure effective monitoring of safety features.
- At present, Audiovisual is not currently overseen by any department in the City of Wichita. Different roles are handled by staff in IT (cabling), Communications (enhancements), and public facilities (program need and maintenance oversight).
- IT was consulted about this planning tool and provided all supported devices, software, and inventory quantities at present. This data helped inform necessary replacement cycles for non-IT Replacement Funded equipment necessary to run a library (servers, switches) and which is refunded at 80% due to the Federal E-Rate Program.
- Evergreen Community Center and Library operate with partners and the Office of Community Services. The calculation for this site only includes library furniture and technology, but does include all shared meeting and collaboration spaces, which are managed by the Wichita Public Library.
- Signage (exterior and interior) will be brought forward as a future year CIP project to integrate this necessary feature for wayfinding.

2. Branch FFE, Technology and AV models Full Costs

<i>BRANCH</i>	<i>SQ Footage</i>	<i>Date of Remodel</i>	<i>FFE/Tech/AV expenses</i>	<i>Unfunded systems</i>
Advanced Learning Library	105,200	2018	\$1,272,283.00	5% of servers AMH machine FF&E Technology 95% AV

				Mobile tech labs Digital Wall Self-check
Alford	19,768	2025	\$230,054.00	FF&E Technology AV Self-check
Evergreen	14,000 (library portion is 9,669)	2023	\$389,950.00	FF&E Technology AV Self-check
Maya Angelou	5,206	2025	\$ 214,973.00	FF&E Technology AV Self-check
Rockwell	17,481	2025	\$542,871.00	FF&E Technology AV Self-check Security
Walters	6,913	2022	\$153,564.00	FF&E Technology AV Self-check Security
Westlink	18,000	2025	\$1,069,502.00	FF&E Technology AV AMH Machine Self-check Security
TOTAL	182,237 SQ FT		\$3,873,197.00	

4. Proposed Timeline for Replacements of FF&E, AV, and Technology

FF&E	7 years
Technology	10 years
AV	7 years (system technology) 15 years (projectors)

5. Annual Maintenance

Wichita Public Library has \$9000 allocated annually for repairs for furniture, AV equipment, and non-ERF covered technology in the General Fund. WPL allocates approximately \$35,000 annually from State Aid grants to supplant this amount. The largest routine financial impact occurs when public or staff chairs are damaged, or technology equipment fails due to age or damage.

Annual furniture and equipment maintenance funds should increase to no less than \$25,000 annually to support routine maintenance needs across facilities as part of the annual budget process.

6. Proposed Funding Needs and Sources

Source	Annual Contribution (\$)	Total Contribution Over 10 Years (\$)
Local Government	\$327,319.70*	\$3,273,197.00
Library Operating Budget	\$25,000**	\$250,000
Grants (State/Federal)	\$35,000	\$350,000
Total Funding		\$3,873,197.00

Based on branch remodel completion and CIP timing, the ALL requires funding to replace worn and damaged furniture beginning in 2027, with branch allocations needed in 2031. This could look like:

2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
\$1,100,000 (Advanced Learning Library)	\$145,000 (Walters)	\$370,000 (Evergreen)	-	\$1,658,197 (Alford, Angelou, Rockwell and Westlink)	-	-	-	-	-

*Full amount needed beyond existing funding sources

**Presumes annual increase of \$14,000 (currently \$9000 annually) to operating budget for Furniture & Equipment Maintenance

7. Inflation and Technology Upgrade Considerations

- Inflation Rate Assumption:** 2.5% annual increase will be reflected in the Wichita Public Library requests to the CIP for furniture and non-technology equipment.
- A/V, Security, and Technology Upgrade Assumption:** A 15% increase will be allocated for upgrading AV and security technology during the appropriate year for replacement in order to keep up with advancements.

8. Funding Allocation

This plan establishes the baseline funds necessary to maintain currently unfunded furniture, A/V, and technology. Once approved, the Wichita Public Library System will oversee funding allocations based on the year of remodel, the wear of furniture and equipment, and unexpected needs.

Wichita Public Library System will continue to coordinate purchases through City Procurement and will leverage privately funded projects to leverage opportunities from donors.

Changes or enhancements to facilities will be a new CIP project request for consideration and, upon approval, appropriate adjustments will be made to the annual funding request as part of the annual budget cycle.

9. Evaluation and Adjustments

- **Annual Review:** WPL will conduct an annual review of the budget at the system-wide level, adjusting for inflation, any unplanned costs, or technology updates in preparation for the budget cycle.
- **System Approach for Reallocation of Funding:** This plan combines funds into a system-wide budget for greatest flexibility based on dynamic needs. If a branch experiences higher than expected costs (e.g., due to unexpected repairs, damage etc.), reallocation of funds will be coordinated as a department.
- **Rolling CIP Funding:** Because of the timing of the branch remodel completions, significant work will be undertaken in 2031. This plan assumes that allocated funds for the Library that are left unspent in the CIP will be carried forward to the next year to complete the full needs for replacements.

interoffice memorandum

TO: Library Board of Directors
FROM: Jaime Nix, Director of Libraries
SUBJECT: BOARD COMMITTEES
DATE: November 7, 2025

Background: The Library Board of Directors serves on committees that support the business needs of the library system. In November, the Board approved continuing the work of three committees beginning in 2026: Advocacy, Finance, and Operations.

Board members will select their committee assignments as part of establishing the 2026–27 slate of officers and will help advance each committee’s work. The committees focus on specific areas and issues that require attention. Their recommendations are either further developed by library leadership or brought to the Board of Directors as official business.

Analysis: With the completion of the facility work required to implement the Branch Master Plan, adjustments have been made to distribute Board members across three committees, so their efforts and guidance align with the Strategic Direction.

Wichita Public Library’s Strategic Direction emphasizes literacies, raising awareness of library services, and building strategic partnerships. As the library continues advancing the initiatives outlined in the Strategic Direction, leadership will present recommended service and resource adjustments for consideration. Leadership will also report on service performance, annual funding status and anticipated needs, and proposed solutions to service barriers that hinder progress.

The committee’s workload will be paced to fit within six annual meetings, and some library business may be brought forward outside of the committee structure when appropriate.

Updated descriptions of each committee’s scope of work, along with the priority areas identified for 2026, have been provided for initial review by the Board of Directors.

Financial Considerations: None

Legal Considerations: N/A as this describes the work of the Board’s policy.

Recommendations/Actions: It is recommended that the Board provide feedback on the committee descriptions and familiarize themselves with the body of work for the committees in preparation for 2026-27.

Attachments: Board Committee Assignments

Committee Assignments and Guidelines

2026 Committee Charges

Advocacy Committee

Purpose

The Advocacy Committee promotes the library's public image, strengthens its brand, and increases community and governmental awareness of library programs, services, and impact. The Committee develops and maintains strategic relationships with the Kansas Legislature, Sedgwick County Commission, Wichita City Council, Wichita School Board, Library Support Organizations, and other Boards of Trustees. It advances messaging that supports educational achievement and positions the library as a vital community resource.

Scope of Work

- Develop and implement an annual advocacy and communications plan.
- Coordinate Board participation in legislative, municipal, and community engagement activities.
- Provide guidance on messaging for major initiatives, branding projects, and public education campaigns.
- Monitor local and state policy issues affecting libraries and recommend appropriate Board action.
- Strengthen partnerships with stakeholders that support the library's mission and strategic priorities.

2026 Actions

- Conduct orientation and relationship-building meetings with the new City Manager and new District 1 Council Member.
- Support the development and communication of library budget priorities.
- Lead advocacy and community engagement efforts for the Library's 150th Birthday Celebrations.
- Guide implementation of the Library's rebrand in alignment with Board expectations.
- Recommend messaging that supports strategic initiatives for the Advocacy Toolkit.

Membership

4–5 members

Finance Committee

Purpose

The Finance Committee oversees the financial health and sustainability of the library system. It reviews monthly financial reports, supports preparation of the annual operating and capital budgets, and ensures the integrity of the audit process. The Committee evaluates funding sources and develops strategies to secure adequate and diversified financing from both tax-based and non-tax revenue streams.

Scope of Work

- Monitor revenues, expenditures, and financial trends.
- Evaluate long-term fiscal strategies including capital planning, reserves, and emerging funding models.

- Review financial policies and recommend updates to ensure accountability and best practices.
- Understand and support pursuit of grant opportunities and other external funding.
- Ensure transparency and clarity in financial documents presented to the Board.

2026 Actions

- Review and present monthly financial reports to the full Board.
- Support the preparation and recommend the annual operating budget and Capital Improvement Program.
- Evaluate existing grants and consult on the pursuit of new grant funding opportunities.
- Oversee the financial assessment of solar energy initiatives.
- Develop recommendations for a modernized funding model and long-term financial sustainability strategy.

Membership

4-5 members

Operations Committee

Purpose

The Operations Committee evaluates and strengthens the library's policies, services, partnerships, and system performance. Its work ensures that library operations advance the Library's strategic goals and meet standards of excellence, equity, and accountability.

Scope of Work

- Review, revise, and recommend Board policies to ensure alignment with strategic priorities.
- Monitor system performance through key indicators and recommend operational improvements.
- Evaluate programs and services for impact, relevance, and community need.
- Support the development of partnerships that enhance educational outcomes and service delivery.
- Ensure alignment between operational decisions and the strategic plan.

2026 Actions

- Conduct systematic review and revision of Board and operational policies.
- Review performance of identified initiative areas.
- Evaluate Family Place Library components and early learning initiatives.
- Review and refine Key Performance Indicators to measure progress on strategic outcomes.

Membership

4 members

WICHITA PUBLIC LIBRARY BOARD OF DIRECTORS
Finance Committee Agenda
Tuesday, December 16, 2025, 11:30am
Green Collaboration Room 203, 2nd Floor
Advanced Learning Library, 711 W 2nd St, Wichita, KS 67203

1. Call to Order
2. Review of November Bills and Finance Reports
 - Revenue and General Fund Reports
 - Grant Fund Summary Reports
 - WPL Gift Report

General Fund Bills	\$1,003,772.46
Grant Fund Bills	\$14,598.04
WPL Gift Fund Bills	\$103,862.47
Total	\$1,122,232.97

3. Wichita Public Library Funding Plan Discussion
4. January Board Retreat Discussion

YTD

FOR 2025 11

JOURNAL DETAIL 2020 1 TO 2020 1

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
100 General Fund							
10000080 wichita Public Library							
422110 Library Desk Receipts (Fines)	-95,000	-65,000	-55,978.22	-2,988.65	.00	-9,021.78	86.1%
422111 Library Desk - Faxes	-10,000	-10,000	-9,455.50	-746.00	.00	-544.50	94.6%
422112 Library Desk - Passports	-25,000	-25,000	-28,112.00	-1,225.00	.00	3,112.00	112.4%
423030 Meeting Room Rentals	-30,000	-25,000	-25,455.60	-980.00	.00	455.60	101.8%
424011 Copy Charges	-11,000	-11,000	-12,644.95	-1,269.15	.00	1,644.95	115.0%
424101 Public Computing Charges	-20,000	-20,000	-18,166.32	-1,807.15	.00	-1,833.68	90.8%
645980 Sale of Scrap	0	0	-1,281.15	.00	.00	1,281.15	100.0%
646981 State Setoff Collections	-68,000	-50,000	-16,361.22	-510.29	.00	-33,638.78	32.7%
646990 Other Non-Operating Revenue	0	0	-79.24	.00	.00	79.24	100.0%
TOTAL UNDEFINED ROLLUP CODE	-259,000	-206,000	-167,534.20	-9,526.24	.00	-38,465.80	81.3%
10001 Library - Personnel							
511000 Base Compensation	6,281,058	6,665,839	6,093,766.96	514,757.73	.00	572,072.04	91.4%
511950 Year-End Payroll Accrual	0	0	-236,795.62	.00	.00	236,795.62	100.0%
511999 Planned Savings	-2,051,398	-59,980	.00	.00	.00	-59,980.00	.0%
512000 Special Compensation	1,800	8,211	21,985.38	1,454.80	.00	-13,774.38	267.8%
512051 Mileage Reimbursement	0	0	3,452.24	203.62	.00	-3,452.24	100.0%
513000 Overtime Compensation	0	0	8,752.73	564.34	.00	-8,752.73	100.0%
518200 Employer Wage Taxes & WC	543,275	576,334	511,136.79	43,041.24	.00	65,197.21	88.7%
518300 Employer Share EE Insurance	1,132,396	1,077,999	986,497.19	90,678.75	.00	91,501.81	91.5%
518400 Employer Share Pension/Retire	801,709	821,201	751,979.65	63,569.96	.00	69,221.35	91.6%
TOTAL Library - Personnel	6,708,840	9,089,604	8,140,775.32	714,270.44	.00	948,828.68	89.6%
10002 Library - Contractuals							
521011 Electricity - EDI	305,438	275,000	253,368.68	18,067.42	.00	21,631.32	92.1%
521021 Natural Gas - EDI	41,824	80,000	59,309.43	2,936.06	.00	20,690.57	74.1%
521030 Water Service	13,375	25,000	20,699.53	1,768.74	.00	4,300.47	82.8%
521050 Trash Service	5,404	0	602.80	.00	.00	-602.80	100.0%
521051 Recycling Service	3,600	2,840	.00	.00	.00	2,840.00	.0%
521055 Trash Service - EDI	0	9,132	15,705.46	1,515.77	.00	-6,573.46	172.0%
521060 Local Telephone Service	8,000	3,224	2,955.15	268.65	.00	268.85	91.7%
521070 Internet Service	10,971	10,971	17,287.90	3,629.50	.00	-6,316.90	157.6%

YTD

FOR 2025 11

JOURNAL DETAIL 2020 1 TO 2020 1

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
522010 PBX Line Charges	11,806	12,540	11,495.00	1,045.00	.00	1,045.00	91.7%
522020 PBX Instrument Charges	19,414	19,950	18,242.50	1,640.00	.00	1,707.50	91.4%
522040 Long Distance & Teleconferenc	1,000	1,000	437.25	36.80	.00	562.75	43.7%
522050 Pagers & Mobile Phones	0	4,200	207.20	.00	.00	3,992.80	4.9%
522060 Air Cards (Mobile Connect)	1,260	1,260	2,056.74	425.04	.00	-796.74	163.2%
522070 Voicemail	3,968	4,080	3,726.00	333.00	.00	354.00	91.3%
522080 Automatic Call Distribution	786	786	720.50	65.50	.00	65.50	91.7%
523010 Building & Contents Insurance	172,088	172,088	172,088.00	43,022.00	.00	.00	100.0%
523020 Vehicle Liability Premiums	870	870	870.00	217.50	.00	.00	100.0%
524010 Recruitment & Hiring	3,140	3,140	.00	.00	.00	3,140.00	.0%
524020 Travel & Training	3,000	3,000	4,103.31	787.10	.00	-1,103.31	136.8%
525012 Medical Treatment	480	480	598.00	79.00	.00	-118.00	124.6%
525013 Drug Screening	0	0	3,846.00	975.00	.00	-3,846.00	100.0%
525070 Background Checks	0	0	797.11	140.60	.00	-797.11	100.0%
525083 Textile Rental & Laundry Svcs	1,925	0	.00	.00	.00	.00	.0%
525086 Interpreter Services	2,000	3,000	2,222.00	376.00	.00	778.00	74.1%
525094 Collection Agency Fees	21,500	21,500	13,991.20	1,554.60	.00	7,508.80	65.1%
525990 Other Professional Services	5,936	5,936	1,614.50	.00	.00	4,321.50	27.2%
526010 Motor Pool Scheduled Charges	3,720	8,652	8,652.00	1,442.00	.00	.00	100.0%
526020 Building Repair & Maint	7,240	7,240	1,235.65	.00	.00	6,004.35	17.1%
526041 Janitorial Services	0	0	685.00	.00	.00	-685.00	100.0%
526042 Pest Control Services	13,000	15,000	11,878.92	1,544.00	.00	3,121.08	79.2%
526044 Security & Fire Services	5,220	5,220	1,514.46	105.88	.00	3,705.54	29.0%
526070 Equipment Repair & Maint	5,421	5,421	6,891.32	-180.00	.00	-1,470.32	127.1%
526092 Rent-Real Property	52,060	52,060	44,970.64	4,088.24	.00	7,089.36	86.4%
529010 Bank Charges	5,000	5,000	3,733.33	305.63	.00	1,266.67	74.7%
529020 Postage	6,000	6,000	3,181.00	252.00	.00	2,819.00	53.0%
529030 Shipping & Freight	1,000	1,000	728.02	81.34	.00	271.98	72.8%
529031 Delivery/Pick up	13,815	13,815	13,585.00	.00	.00	230.00	98.3%
529040 Subscriptions	84,000	84,000	90,916.40	532.50	.00	-6,916.40	108.2%
529051 Library Software/Licenses	159,233	161,270	29,179.48	.00	20,000.00	112,090.52	30.5%
529052 Library Subs-Electronic Matls	337,487	341,722	351,345.41	40,157.83	2,155.00	-11,778.41	103.4%
529053 Library Svcs-Leased Matls	22,380	22,380	.00	.00	.00	22,380.00	.0%
529054 Library Svcs-Memberships	0	0	16,350.00	.00	.00	-16,350.00	100.0%
529070 Printing/Copying/Scanning	30,000	30,000	19,725.49	932.26	.00	10,274.51	65.8%
529090 Shredding & Recycling Service	250	1,320	110.00	.00	.00	1,210.00	8.3%
529141 Software License & Maint Fees	550	10,500	9,948.46	.00	.00	551.54	94.7%
529150 Data Center Charges	1,196,619	1,196,619	1,196,619.00	114,939.50	.00	.00	100.0%
529160 Licenses & Permits	595	595	.00	.00	.00	595.00	.0%
529990 Other Contractuals	5,033	5,033	762.90	282.90	.00	4,270.10	15.2%
TOTAL Library - Contractuals	2,586,408	2,632,844	2,418,956.74	243,367.36	22,155.00	191,732.26	92.7%

10003 Library - Commodities

YTD

FOR 2025 11

JOURNAL DETAIL 2020 1 TO 2020 1

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
531010 Computing Supplies	0	0	910.15	.00	.00	-910.15	100.0%
531020 Office Supplies	64,339	64,339	62,344.61	8,365.55	.00	1,994.39	96.9%
531030 Custodial Supplies	5,000	5,000	2,584.54	192.95	.00	2,415.46	51.7%
531100 Uniforms & Clothing	0	0	42.88	.00	.00	-42.88	100.0%
532020 Automotive Parts & Supplies	450	1,150	.00	.00	.00	1,150.00	.0%
532990 Other Equip Parts & Supplies	0	0	91.00	-10.50	.00	-91.00	100.0%
539012 Gasoline	7,234	7,234	4,160.92	234.40	.00	3,073.08	57.5%
549010 Furniture & Fixtures <\$5k	9,490	9,490	4,377.13	.00	.00	5,112.87	46.1%
549020 Data Processing Equip <\$5k	9,665	9,665	16,161.49	8,867.25	.00	-6,496.49	167.2%
549110 Library Materials	452,067	448,617	300,292.15	28,485.01	16,663.06	131,661.63	70.7%
TOTAL Library - Commodities	548,245	545,495	390,964.87	46,134.66	16,663.06	137,866.91	74.7%
TOTAL Wichita Public Library	9,584,493	12,061,943	10,783,162.73	994,246.22	38,818.06	1,239,962.05	89.7%
TOTAL General Fund	9,584,493	12,061,943	10,783,162.73	994,246.22	38,818.06	1,239,962.05	89.7%
TOTAL REVENUES	-259,000	-206,000	-167,534.20	-9,526.24	.00	-38,465.80	
TOTAL EXPENSES	9,843,493	12,267,943	10,950,696.93	1,003,772.46	38,818.06	1,278,427.85	

YTD

FOR 2025 11

JOURNAL DETAIL 2020 1 TO 2020 1

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	9,584,493	12,061,943	10,783,162.73	994,246.22	38,818.06	1,239,962.05	89.7%
** END OF REPORT - Generated by Tammy Penland **							

YTD

FOR 2025 11

JOURNAL DETAIL 2020 1 TO 2020 1

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
290 Grants - Multi-year							
80100324 South Central KS Library Sys24							
415050 State Operating Grants	-237,682	-237,682	-237,682.00	.00	.00	.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	-237,682	-237,682	-237,682.00	.00	.00	.00	100.0%
Y4806 SCKLS 24-South Central KS Libr							
521055 Trash Service - EDI	0	0	719.78	.00	.00	-719.78	100.0%
524020 Travel & Training	18,416	18,416	22,816.29	.00	.00	-4,400.29	123.9%
526070 Equipment Repair & Maint	9,000	9,000	113.00	.00	.00	8,887.00	1.3%
529030 Shipping & Freight	0	0	2,481.39	185.04	.00	-2,481.39	100.0%
529040 Subscriptions	0	0	6,600.00	.00	.00	-6,600.00	100.0%
529051 Library Software/Licenses	0	0	3,500.00	.00	.00	-3,500.00	100.0%
529061 Organizational Memberships	0	0	9,502.00	.00	.00	-9,502.00	100.0%
529990 Other Contractuals	25,000	25,000	99,137.37	10,850.67	63,070.63	-137,208.00	648.8%
531020 Office Supplies	20,000	20,000	1,740.85	354.24	.00	18,259.15	8.7%
533050 Concrete & Cement	0	0	2,200.00	.00	.00	-2,200.00	100.0%
533090 Building Parts & Materials	0	0	550.80	.00	.00	-550.80	100.0%
549010 Furniture & Fixtures <\$5k	25,000	25,000	14,697.73	882.98	.00	10,302.27	58.8%
549020 Data Processing Equip <\$5k	0	0	1,899.00	.00	.00	-1,899.00	100.0%
549110 Library Materials	140,266	140,266	1,069.61	.00	.00	139,196.39	.8%
TOTAL SCKLS 24-South Central KS L	237,682	237,682	167,027.82	12,272.93	63,070.63	7,583.55	96.8%
TOTAL South Central KS Library sy	0	0	-70,654.18	12,272.93	63,070.63	7,583.55	100.0%
TOTAL Grants - Multi-year	0	0	-70,654.18	12,272.93	63,070.63	7,583.55	100.0%
TOTAL REVENUES	-237,682	-237,682	-237,682.00	.00	.00	.00	
TOTAL EXPENSES	237,682	237,682	167,027.82	12,272.93	63,070.63	7,583.55	

YTD

FOR 2025 11

JOURNAL DETAIL 2020 1 TO 2020 1

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	-70,654.18	12,272.93	63,070.63	7,583.55	100.0%

** END OF REPORT - Generated by Tammy Penland **

YTD

FOR 2025 11

JOURNAL DETAIL 2020 1 TO 2020 1

ACCOUNTS FOR: 290 Grants - Multi-year	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
80100325 South Central KS Library Sys25							
415050 State operating Grants	-250,140	-250,140	-250,140.00	.00	.00	.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	-250,140	-250,140	-250,140.00	.00	.00	.00	100.0%
Y5801 SCKLS 25-South Central KS LIbr							
524020 Travel & Training	12,000	12,000	.00	.00	.00	12,000.00	.0%
526070 Equipment Repair & Maint	9,000	9,000	.00	.00	.00	9,000.00	.0%
529052 Library Subs-Electronic Matls	0	0	51,428.05	.00	.00	-51,428.05	100.0%
529990 Other Contractuals	160,000	160,000	.00	.00	.00	160,000.00	.0%
531020 Office Supplies	7,000	7,000	.00	.00	.00	7,000.00	.0%
549010 Furniture & Fixtures <\$5k	3,000	3,000	.00	.00	.00	3,000.00	.0%
549110 Library Materials	59,140	59,140	2,661.96	2,177.98	.00	56,478.04	4.5%
TOTAL SCKLS 25-South Central KS L	250,140	250,140	54,090.01	2,177.98	.00	196,049.99	21.6%
TOTAL South Central KS Library Sy	0	0	-196,049.99	2,177.98	.00	196,049.99	100.0%
TOTAL Grants - Multi-year	0	0	-196,049.99	2,177.98	.00	196,049.99	100.0%
TOTAL REVENUES	-250,140	-250,140	-250,140.00	.00	.00	.00	
TOTAL EXPENSES	250,140	250,140	54,090.01	2,177.98	.00	196,049.99	

YTD

FOR 2025 11

JOURNAL DETAIL 2020 1 TO 2020 1

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	-196,049.99	2,177.98	.00	196,049.99	100.0%

** END OF REPORT - Generated by Tammy Penland **

YTD

FOR 2025 11

JOURNAL DETAIL 2020 1 TO 2020 1

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
290 Grants - Multi-year							
80100225 Library-State Grants-in-Aid 25							
415050 State operating Grants	-138,506	-138,506	-138,505.70	.00	.00	.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	-138,506	-138,506	-138,505.70	.00	.00	.00	100.0%
Y5800 Library-State Grants-in-Aid 25							
524020 Travel & Training	4,484	4,484	3,361.00	2,115.00	.00	1,122.70	75.0%
525080 Service Contractors	0	0	1,242.84	1,242.84	.00	-1,242.84	100.0%
526011 Trip Car Charges	0	0	92.79	92.79	.00	-92.79	100.0%
526020 Building Repair & Maint	0	0	7,939.60	.00	.00	-7,939.60	100.0%
529040 Subscriptions	0	0	6,888.00	.00	.00	-6,888.00	100.0%
529052 Library Subs-Electronic Matls	0	0	29,999.67	.00	.00	-29,999.67	100.0%
529070 Printing/Copying/Scanning	20,000	20,000	12,039.28	158.17	.00	7,960.72	60.2%
529120 Ad Campaigns (Marketing)	30,000	30,000	6,043.00	643.00	.00	23,957.00	20.1%
529141 Software License & Maint Fees	0	0	2,159.00	.00	.00	-2,159.00	100.0%
529142 Hardware Maint & Warranties	0	0	2,245.50	.00	.00	-2,245.50	100.0%
531020 Office Supplies	0	0	206.76	.00	.00	-206.76	100.0%
531100 Uniforms & Clothing	0	0	400.00	400.00	.00	-400.00	100.0%
531150 Food Supplies	0	0	3,380.10	.00	.00	-3,380.10	100.0%
533090 Building Parts & Materials	0	0	11,909.40	.00	.00	-11,909.40	100.0%
544020 Data Processing Equipment >\$5	0	0	30,450.00	.00	.00	-30,450.00	100.0%
549010 Furniture & Fixtures <\$5k	22,000	22,000	1,104.34	750.00	.00	20,895.66	5.0%
549020 Data Processing Equip <\$5k	30,000	30,000	11,828.20	5,596.00	.00	18,171.80	39.4%
549110 Library Materials	30,000	30,000	.00	.00	.00	30,000.00	.0%
551010 City Administrative Charges	2,022	2,022	898.44	.00	.00	1,123.56	44.4%
TOTAL Library-State Grants-in-Aid	138,506	138,506	132,187.92	10,997.80	.00	6,317.78	95.4%
TOTAL Library-State Grants-in-Aid	0	0	-6,317.78	10,997.80	.00	6,317.78	100.0%
TOTAL Grants - Multi-year	0	0	-6,317.78	10,997.80	.00	6,317.78	100.0%
TOTAL REVENUES	-138,506	-138,506	-138,505.70	.00	.00	.00	
TOTAL EXPENSES	138,506	138,506	132,187.92	10,997.80	.00	6,317.78	

YTD

FOR 2025 11

JOURNAL DETAIL 2020 1 TO 2020 1

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	-6,317.78	10,997.80	.00	6,317.78	100.0%

** END OF REPORT - Generated by Tammy Penland **

Wichita Public Library General Fund Bills

November 2025

Org: 10000080

10001 - Library - Personnel

1B - Base Compensation

511000 Base Compensation

Payroll, PP11.07.25 \$257,063.02

Payroll, PP11.21.25 \$257,694.71

Total 511000 Base Compensation	\$514,757.73
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Total 1B - Base Compensation	\$514,757.73
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1F - Special Compensation

512000 Special Compensation

Payroll, PP11.07.25 \$491.51

Payroll, PP11.21.25 \$963.29

Total 512000 Special Compensation	\$1,454.80
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512051 Mileage Reimbursement

Payroll, 202 \$91.83

Payroll, 448 \$25.34

Payroll, 750 \$48.30

Payroll, 836 \$38.15

Total 512051 Mileage Reimbursement	\$203.62
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Total 1F - Special Compensation	\$1,658.42
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1J - OT Compensation

513000 Overtime Compensation

Payroll, PP11.07.25 \$323.53

Payroll, PP11.21.25 \$240.81

Total 513000 Overtime Compensation	\$564.34
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Total 1J - OT Compensation	\$564.34
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1N - Employee Benefits

518200 Employer Wage Taxes & WC

Payroll, PP11.07.25 \$21,477.38

Payroll, PP11.21.25 \$21,563.86

Total 518200 Employer Wage Taxes & WC	\$43,041.24
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518300 Employer Share EE Insurance

Payroll, PP11.07.25 \$45,294.02

Payroll, PP11.21.25 \$45,384.73

Total 518300 Employer Share EE Insurance	\$90,678.75
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518400 Employer Share Pension/Retire

Wichita Public Library General Fund Bills

November 2025

Payroll, PP11.07.25 \$31,832.06

Payroll, PP11.21.25 \$31,737.90

Total 518400 Employer Share Pension/Retire	\$63,569.96
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Total 1N - Employee Benefits	\$197,289.95
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Total 10001 - Library - Personnel	\$714,270.44
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10002 - Library - Contractuals

2B - Utilities

521011 Electricity - EDI

EVERGY KANSAS SOUTH INC \$18,067.42

Total 521011 Electricity - EDI	\$18,067.42
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521021 Natural Gas - EDI

BLACK HILLS UTILITY HOLDING INC \$478.07

ENCORE ENERGY SERVICES \$1,172.49

ONE GAS INC \$1,285.50

Total 521021 Natural Gas - EDI	\$2,936.06
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521030 Water Service

City of Wichita \$1,768.74

Total 521030 Water Service	\$1,768.74
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521055 Trash Service - EDI

WASTE MANAGEMENT OF KANSAS INC \$1,515.77

Total 521055 Trash Service - EDI	\$1,515.77
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Total 2B - Utilities	\$24,287.99
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2F - Technology Charges

521060 Local Telephone Service

City of Wichita \$244.00

T-MOBILE USA INC \$24.65

Total 521060 Local Telephone Service	\$268.65
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521070 Internet Service

P-CARD ONE-TIME PAY \$3,629.50

Total 521070 Internet Service	\$3,629.50
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522010 PBX Line Charges

City of Wichita \$1,045.00

Total 522010 PBX Line Charges	\$1,045.00
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522020 PBX Instrument Charges

City of Wichita \$1,640.00

Total 522020 PBX Instrument Charges	\$1,640.00
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Wichita Public Library General Fund Bills

November 2025

522040 Long Distance & Teleconference

City of Wichita	\$36.80
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Total 522040 Long Distance & Teleconference	\$36.80
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522060 Air Cards (Mobile Connect)

City of Wichita	\$385.00
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VERIZON COMMUNICATIONS	\$40.04
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Total 522060 Air Cards (Mobile Connect)	\$425.04
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522070 Voicemail

City of Wichita	\$333.00
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Total 522070 Voicemail	\$333.00
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522080 Automatic Call Distribution

City of Wichita	\$65.50
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Total 522080 Automatic Call Distribution	\$65.50
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529150 Data Center Charges

City of Wichita	\$114,939.50
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Total 529150 Data Center Charges	\$114,939.50
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Total 2F - Technology Charges	\$122,382.99
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2J - Insurance Premiums

523010 Building & Contents Insurance

City of Wichita	\$43,022.00
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Total 523010 Building & Contents Insurance	\$43,022.00
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523020 Vehicle Liability Premiums

City of Wichita	\$217.50
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Total 523020 Vehicle Liability Premiums	\$217.50
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Total 2J - Insurance Premiums	\$43,239.50
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2N - Employee Development

524020 Travel & Training

DAVID GARCIA	\$351.22
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JAIME NIX	\$435.88
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Total 524020 Travel & Training	\$787.10
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Total 2N - Employee Development	\$787.10
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2R - Professional Svcs

525012 Medical Treatment

COUNTY OF SEDGWICK	\$79.00
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Total 525012 Medical Treatment	\$79.00
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525013 Drug Screening

WORKSAFE PHYSICAL THERAPY	\$975.00
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Wichita Public Library General Fund Bills

November 2025

Total 525013 Drug Screening	\$975.00
525070 Background Checks	
TRUIVIEW BSI LLC	\$140.60
Total 525070 Background Checks	\$140.60
525086 Interpreter Services	
P-CARD ONE-TIME PAY	\$376.00
Total 525086 Interpreter Services	\$376.00
525094 Collection Agency Fees	
UNIQUE MANAGEMENT SERVICES INC	\$1,554.60
Total 525094 Collection Agency Fees	\$1,554.60
Total 2R - Professional Srvcs	\$3,125.20
2V - Bldg & Equip Charges	
526010 Motor Pool Scheduled Charges	
City of Wichita	\$1,442.00
Total 526010 Motor Pool Scheduled Charges	\$1,442.00
526042 Pest Control Services	
P-CARD ONE-TIME PAY	\$1,544.00
Total 526042 Pest Control Services	\$1,544.00
526044 Security & Fire Services	
P-CARD ONE-TIME PAY	\$105.88
Total 526044 Security & Fire Services	\$105.88
526070 Equipment Repair & Maint	
RICKS APPLIANCE SERVICE INC.	(\$180.00)
Total 526070 Equipment Repair & Maint	(\$180.00)
526092 Rent-Real Property	
CO CO PROPERTIES LLC	\$4,088.24
Total 526092 Rent-Real Property	\$4,088.24
Total 2V - Bldg & Equip Charges	\$7,000.12
2Z - Other Contractuals	
529010 Bank Charges	
City of Wichita	\$305.63
Total 529010 Bank Charges	\$305.63
529020 Postage	
P-CARD ONE-TIME PAY	\$252.00
Total 529020 Postage	\$252.00
529030 Shipping & Freight	
P-CARD ONE-TIME PAY	\$81.34

Wichita Public Library General Fund Bills

November 2025

Total 529030 Shipping & Freight	\$81.34
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529040 Subscriptions

P-CARD ONE-TIME PAY	\$532.50
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Total 529040 Subscriptions	\$532.50
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529052 Library Subs-Electronic Matls

OVERDRIVE INC	\$40,157.83
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Total 529052 Library Subs-Electronic Matls	\$40,157.83
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529070 Printing/Copying/Scanning

City of Wichita	\$932.26
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Total 529070 Printing/Copying/Scanning	\$932.26
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529990 Other Contractuals

P-CARD ONE-TIME PAY	\$282.90
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Total 529990 Other Contractuals	\$282.90
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Total 2Z - Other Contractuals	\$42,544.46
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Total 10002 - Library - Contractuals	\$243,367.36
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10003 - Library - Commodities

3B - Supplies

531020 Office Supplies

City of Wichita	\$2,362.03
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P-CARD ONE-TIME PAY	\$6,003.52
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Total 531020 Office Supplies	\$8,365.55
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531030 Custodial Supplies

P-CARD ONE-TIME PAY	\$192.95
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Total 531030 Custodial Supplies	\$192.95
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Total 3B - Supplies	\$8,558.50
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3F - Components & Parts

532990 Other Equip Parts & Supplies

RICKS APPLIANCE SERVICE INC.	(\$10.50)
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Total 532990 Other Equip Parts & Supplies	(\$10.50)
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Total 3F - Components & Parts	(\$10.50)
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3N - Fuel

539012 Gasoline

City of Wichita	\$234.40
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Total 539012 Gasoline	\$234.40
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Total 3N - Fuel	\$234.40
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4Z - Non-Capital Outlay

Wichita Public Library General Fund Bills

November 2025

549020 Data Processing Equip <\$5k

City of Wichita \$8,867.25

Total 549020 Data Processing Equip <\$5k	\$8,867.25
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549110 Library Materials

P-CARD ONE-TIME PAY \$28,130.01

TREASURED WORKS LLC \$355.00

Total 549110 Library Materials	\$28,485.01
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Total 4Z - Non-Capital Outlay	\$37,352.26
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Total 10003 - Library - Commodities	\$46,134.66
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Grand Total \$1,003,772.46

Wichita Public Library Grant Bills

November 2025

Y4806 - SCKLS 24-South Central KS Library S

2 - Contractuals

2Z - Other Contractuals

529030 Shipping & Freight

P-CARD ONE-TIME PAY \$185.04

Total 529030 Shipping & Freight	\$185.04
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529990 Other Contractuals

UNIQUE MANAGEMENT SERVICES INC \$0.00

Total 529990 Other Contractuals	\$0.00
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Total 2Z - Other Contractuals	\$185.04
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Total 2 - Contractuals	\$185.04
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3 - Commodities

3B - Supplies

531020 Office Supplies

P-CARD ONE-TIME PAY \$354.24

Total 531020 Office Supplies	\$354.24
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Total 3B - Supplies	\$354.24
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4Z - Non-Capital Outlay

549010 Furniture & Fixtures <\$5k

P-CARD ONE-TIME PAY \$882.98

Total 549010 Furniture & Fixtures <\$5k	\$882.98
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Total 4Z - Non-Capital Outlay	\$882.98
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Total 3 - Commodities	\$1,237.22
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Total Y4806 - SCKLS 24-South Central KS Library S	\$1,422.26
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Wichita Public Library Grant Bills

November 2025

Y5801 - SCKLS 25-South Central KS Library S

3 - Commodities

4Z - Non-Capital Outlay

549110 Library Materials

P-CARD ONE-TIME PAY

\$2,177.98

Total 549110 Library Materials

\$2,177.98

Total 4Z - Non-Capital Outlay

\$2,177.98

Total 3 - Commodities

\$2,177.98

Total Y5801 - SCKLS 25-South Central KS Library S

\$2,177.98

Wichita Public Library Grant Bills

November 2025

Y5800 - Library-State Grants-in-Aid 2025

2 - Contractuals

2N - Employee Development

524020 Travel & Training

P-CARD ONE-TIME PAY	\$2,115.00
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Total 524020 Travel & Training	\$2,115.00
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Total 2N - Employee Development	\$2,115.00
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2R - Professional Svcs

525080 Service Contractors

JOHN A MARSHALL COMPANY	\$1,242.84
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Total 525080 Service Contractors	\$1,242.84
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Total 2R - Professional Svcs	\$1,242.84
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2V - Bldg & Equip Charges

526011 Trip Car Charges

City of Wichita	\$92.79
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Total 526011 Trip Car Charges	\$92.79
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Total 2V - Bldg & Equip Charges	\$92.79
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2Z - Other Contractuals

529070 Printing/Copying/Scanning

City of Wichita	\$158.17
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Total 529070 Printing/Copying/Scanning	\$158.17
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529120 Ad Campaigns (Marketing)

TCV PUBLISHING INC	\$643.00
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Total 529120 Ad Campaigns (Marketing)	\$643.00
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Total 2Z - Other Contractuals	\$801.17
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Total 2 - Contractuals	\$4,251.80
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3 - Commodities

3B - Supplies

531100 Uniforms & Clothing

FRIENDS OF THE WICHITA PUBLIC LIBRARY	\$400.00
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Total 531100 Uniforms & Clothing	\$400.00
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Total 3B - Supplies	\$400.00
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4Z - Non-Capital Outlay

549010 Furniture & Fixtures <\$5k

JOHN A MARSHALL COMPANY	\$750.00
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Wichita Public Library Grant Bills

November 2025

Total 549010 Furniture & Fixtures <\$5k	\$750.00
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549020 Data Processing Equip <\$5k

P-CARD ONE-TIME PAY \$5,596.00

Total 549020 Data Processing Equip <\$5k	\$5,596.00
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Total 4Z - Non-Capital Outlay	\$6,346.00
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Total 3 - Commodities	\$6,746.00
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Total Y5800 - Library-State Grants-in-Aid 2025	\$10,997.80
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	Date	Name	Debit	Credit	Balance
WPL Gifts November 2025					728,140.41
Intrust					0.00
	11/14/2025		330.81		330.81
	11/19/2025	Wichita Public Library	100,000.00		100,330.81
Total Intrust			100,330.81	0.00	100,330.81
Baird Account					621,511.73
Baird Checking					91,474.48
Facility Improvements					88,002.39
Total Facility Improvements					88,002.39
Baird Checking - Other					3,472.09
Total Baird Checking - Other					3,472.09
Total Baird Checking					91,474.48
Investments					530,037.25
Total Investments					530,037.25
Total Baird Account					621,511.73
Emprise Checking					106,628.68
WGS					357.16
Total WGS					357.16
FOL					20,883.02
Total FOL					20,883.02
SCKLSSRG					152.09
Total SCKLSSRG					152.09
FOL Holds					690.41
Total FOL Holds					690.41
Levand					21,552.70
	11/07/2025	Ameri-Graphics Special T's		1,029.30	20,523.40
Total Levand			0.00	1,029.30	20,523.40
WPL					62,993.30
	11/03/2025	Tillies		50.79	62,942.51
	11/03/2025	Mokas coffee		1,653.93	61,288.58
	11/10/2025	Amazon.com		42.73	61,245.85

	11/17/2025 Empac	800.00	60,445.85
	11/17/2025 Omaha	73.00	60,372.85
	11/17/2025 Amazon.com	95.83	60,277.02
	11/18/2025 Target	89.00	60,188.02
	11/18/2025 Amazon.com	21.49	60,166.53
	11/18/2025 Amazon.com	6.40	60,160.13
Total WPL		0.00	2,833.17
Emprise Checking - Other			0.00
	11/19/2025 Wichita Public Library	100,000.00	-100,000.00
Total Emprise Checking - Other		0.00	100,000.00
Total Emprise Checking		0.00	103,862.47
		100,330.81	103,862.47
		100,330.81	103,862.47
		724,608.75	724,608.75

Media Log: November 2025

- November 3, KWCH, Radon Detector from Library of Things Feature
- November 13, KAKE Kids Corner, Kansas Reads to Preschoolers
- November 15, KSN, Rockwell Branch Grand Reopening Celebration Feature
- November 17, KSN, ReadICT & Reading Recommendation Resources
- November 29, KAKE, Art Connecting Hearts Event Promotion