

A G E N D A

**Wichita Public Library Board of Directors Meeting**  
**Tuesday, September 16, 2025 – 12:00 p.m.**  
**Board Room**  
**Advanced Learning Library, Second Floor**  
**711 W 2<sup>nd</sup>, Wichita KS 67203**

1. Call to Order/Introductions
2. Approval of the Agenda
3. Public Comment
4. Staff Presentation: Family Engagement and Literacy Updates, Savannah Ball
5. Minutes of the August 19, 2025 meeting
6. Unfinished Business
7. New Business
8. Finance Committee Report
  - a. Review of August Bills and Finance Reports
    - i. Revenue Report
    - ii. Grant Fund Summary Report
    - iii. Report of Expenditures

General Fund Bills	\$1,268,231.70
Grant Fund Bills	\$91,519.60
Gift & Memorial Fund Bills	\$8,472.00
<b><u>Total</u></b>	<b>\$1,368,223.30</b>

9. Operations Committee Report
10. Planning & Facilities Committee Report
11. Public Affairs Committee Report
12. Support Organization Reports
13. Director of Libraries Report
14. Announcements
15. Adjournment



## Monthly Activity Report

### August 2025

#### Service Highlights

On August 23<sup>rd</sup>, the Lionel D. Alford Branch Library hosted a Grand Reopening Celebration. Festivities began with a ribbon cutting ceremony and opening remarks from Wichita District 4 Council Member Dalton Glasscock and Director of Libraries Jaime Nix. Activities for all ages then took place throughout the day for the neighboring community to enjoy the renovated space.

Literacy Services Manager Savannah Ball worked with Alford Branch Library staff to plan the events following the ribbon cutting ceremony. Tech Trainer Misti Hoheisel set up a Cricut activity center in one of the branch's new collaboration rooms and attendees learned how to print their own stickers using the machine. In the morning, local musician Handpan Dan led a singalong with families while performing contemporary music on the handpan. In the afternoon, Jay Walter helped families celebrate their drawing and coloring skills with a Coloring Club program. Over 450 visitors came and went during the entire day's celebration, including several retired staff members of the Alford Branch Library.



The Maya Angelou Branch Library adjusted hours of operation based on statistics gathered during the temporary expansion of hours throughout spring and summer. The Angelou Branch returned to 31 hours of operation per week, offering more morning service by opening at 11 a.m. instead of 1 p.m. and

closing earlier on several days. Staff continue to receive disappointed comments from customers who had hoped Angelou's expanded hours of 60 per week would be permanent because they enjoyed having more access to library services throughout the week in their neighborhood. The adjusted hours of operation for the Maya Angelou Branch Library are:

Tuesday: 11 a.m.-4 p.m.  
 Wednesday-Thursday: 11 a.m.-7 p.m.  
 Friday-Saturday: 11 a.m.-4 p.m.  
 Sunday-Monday: Closed

Public artwork installation began at the Rockwell Branch Library. Pictured below are three of the six projects commissioned for the remodel project, including 2D work by local artist Lindsey Kernodle, a sculpture by Brooklyn-based artist Sujin Lim and a mural by artist Kelly Tompkins of Enid, Oklahoma.



The Rockwell Branch Library staff returned to the branch on Monday, August 18 to prepare the building for reopening to the public on September 8. Books have been added to the new shelving, new furniture and computers have been installed, and many other tasks are being completed to welcome customers and provide great experiences for them.

A Request for Proposals was created and submitted to City of Wichita's Purchasing department for a new integrated library system (ILS) software. While the Library generally likes its current ILS, Polaris, there are several modules that need upgrading. Given the age of the Library's contract with Polaris (2014), Purchasing required the Library to go out for RFP before any new or improved ILS products could be acquired. The RFP will go out in August and will include options for a hosted environment and website that includes a new online catalog, mobile app, text messaging upgrades, and other features.

In response to customer feedback and to simplify the certification process, the team restructured the 3D printing curriculum into a single class, "3D Printing at the Library." Since the change, 59 students have completed the new course, which replaces the previous two-class requirement.

The Cricut Maker 3 continues to be a popular tool in the Makerspace. In August, 9 Book-A-Librarian (BAL) sessions focused on Cricut use were completed, and 28 reservations were recorded through Communico. In total, 280 BAL customers received one-on-one technology assistance during the month at the Advanced Learning Library alone.



Staff also supported a wide range of services:

- 107 reference chats were answered.
- 202 faxes were sent from the Advanced Learning Library.
- 39 WPL reference and 33 WPL administrative account emails were answered.
- Between August 4-17, staff at the Streetscape service point tracked 149 minutes spent assisting customers with payment-related questions and procedures.
- Volunteer support continues to be a vital part of the Digital Services team's success.

On Saturday August 9<sup>th</sup>, the Adult Literacies Department hosted the annual Local Author Day event at the Advanced Learning Library. In the morning, Adult Literacies Manager Steven Kelly moderated a Writer's Panel discussion with local authors Prisca Barnes, Laurie Dove, and J.M. Lee. The discussion focused on their experiences with writing, publishing, marketing themselves, where they found their inspiration, upcoming projects, and more. The panel attracted 40 attendees, who asked a lot of insightful questions during Q&A. Many people commented on how inspiring the discussion was and how thoughtful the panelists were in describing their experiences and their techniques. The main event—the Author Expo—was held in the afternoon, and about 80 local authors writing in wide variety of genres for both adults and youth were invited to showcase and sell their books in the Conference Center and the Library's Grand Gateway. This event also provided the authors with an opportunity to network among themselves and engage with local readers. Nearly 300 people attended the 2-hour expo. Several authors and attendees commented on how wonderful, lively, and well-organized the event was in celebrating the Wichita writing community.



At the beginning of the month, Literacy Services Manager Savannah Ball worked with United Way and Wichita Collective Impact to host a hugely successful Back to School Literacy Celebration at the Angelou Branch Library in August. About 250 people attended the event and were able to learn more about the resources provided by ten different local organizations, including Pando Initiative, Kansas Children's Service League, Prime Fit, WSU TRIO, and Urban League, that help families ensure school success.

On Monday August 25<sup>th</sup>, the Adult Literacies Department hosted a Black Entrepreneurship panel discussion at the Advanced Learning Library as part of the Amplify 365 program series, a year-long series focusing on the Black community and culture in Wichita. This program was a live podcast recording of the "Black in One Piece" podcast, hosted by Dr. Latasha Kelly, owner of TMBP Media and the Left on Read bookstore. This episode featured guests Toni Jones, Business Strategist & Alchemist and owner of the Bizy Shop; Tasha Hayes, owner of Blackprint ICT; and Kori DaCosta, Founder of Sun & Prairie Studios and BIIO Card. The panelists discussed the obstacles that Black entrepreneurs face, ways to open the door for the next generation of entrepreneurs, and sustained community support for Black-owned businesses. The panelists shared their journeys and offered insights on entrepreneurship, community, and creating impacts that last. Several attendees of the program mentioned how important it was to have this discussion and how it inspired them to do better not only for themselves, but to help build and strengthen their community.

In August, Inspiration Librarian Daniel Pewewardy interviewed acclaimed horror novelist Stephen Graham Jones for the Library's "Read Return Repeat" podcast. Daniel spoke with Stephen about his upcoming novel *The Buffalo Hunter Hunter*, which features a Native American vampire protagonist. Their conversation touched on his writing process, the path he took in shaping this novel, and his advice on crafting a truly scary story. The episode will be released in October. The Library likes to connect with literary creators as much as possible to provide unique experiences for Wichita's wide-ranging community of readers.

Work done this month towards the Special Collections Conservation Assessment report includes installing UV protective film on the south-side Special Collections windows. This will reduce the amount of UV light that both fades book covers and makes exposed page edges more brittle. This will also reduce the amount of solar heating from these windows, which should assist the HVAC system. Film was not installed on the south-facing windows by the microfilm cabinets, but the metal cabinets for microfilm and maps are not very sensitive to UV. Robert Tucker continues to find boxes of library history materials scattered throughout the vault. He is organizing the boxes in one area for ease of retrieval. Michelle Enke is inventorying and rehousing a recent donation of programs in archival boxes for long-term storage. A finding aid will be created for the new collection. Kelly Fabrizius searched for grant and other funding avenues to address some of the concerns of the Assessment.

This month, four Teen Advisory Board members shared what the Wichita Public Library means to them for a video the Library will present at a City Council meeting. Each teen reflected on their unique relationship with the Library, but one theme stood out: their appreciation for the sense of community the Library—and especially the Teen Advisory Board—provides. One teen explained, "I really enjoy the Teen Advisory Board, and it has really helped me to feel a part of the community," adding that it has been, "just a fun and good experience for teens from different areas of life and with different experiences to come together and have a place to just be themselves."

## **Other News**

As of August 2, and as the next steps in implementing the Strategic Agenda and Customer Experience Model, the Customer Service Division reorganized into the Customer Experience Division.

Staffing changes included Circulation clerks moving to the Collections Services Division. Library assistants who worked in the Circulation section will make up the Customer Experience section at the Advanced Learning Library. The Customer Experience section will be responsible for the following general work:

- Welcoming customers in the area around the self-check/foyer
- Creating a welcoming environment in the holds, new books, large print, media area
- Helping to shelve, shelf-read, pull holds in the above collections
- Staffing the service desk and self-check services
- Managing collection agency functions
- Training new hires on Leap software
- Taking a lead in training and support in customer experience topics for department consistency

Branch libraries will continue to structurally function as they have and are still a part of the Customer Experience Division. The division manager's title changed from Customer Service Division Manager to Customer Experience Division Manager, while the Circulation Section Supervisor's title changed from changed from Circulation Supervisor to Customer Experience Supervisor.

The Special Collections workgroup joined the Education and Engagement Division, which was renamed to Literacy Services Division as part of the reorganization in August. Three goals were added to the Literacy Services Division's workplan for the remainder of 2025:

- Collaborate with CityArts to digitize, preserve, and provide public access to materials recovered from a recently found time capsule.
- Research, curate, and share a comprehensive history of the Library that honors its legacy, highlights its impact on the community, and preserves its story for future generations.
- Improve the long-term preservation, organization, and accessibility of Special Collections by rehousing archival materials in protective containers and ensuring standardized labeling across all rehoused items by the end of 2025.

The Collection Services Division had a big month as the planned reorganization went into effect. The division expanded from 18 to 30 people, as they welcomed the newly named Materials Handling and Interlibrary Loan teams and said goodbye to the Special Collections team. Robyn Belt, former acquisitions library assistant, moved to a role supervising the 13 part-time clerks responsible for staffing the drive-up window and the automated materials handler, shelving pulling holds, and completing other collection maintenance activities. Myhoa Van is leading up the experienced ILL team.

Youth Services Librarian Katrina York assisted in the cleaning and refreshing of two StoryWalk displays in August. On August 15, Katrina accompanied Youth Services Manager Erin Howerton to Linwood Park, replacing several damaged plexiglass panels as they cleaned the existing panels and frames. As the Linwood Park StoryWalk is directly adjacent to Linwood Elementary, the students will find the new story by Todd Parr especially bright and welcoming for the new school year. On August 22, Katrina and Rockwell Library Assistant Wynter Myers ventured to the Harrison Park StoryWalk to replace the faded title *Señorita Mariposa* by Ben Gundersheimer with a fresh copy of *Jabari Jumps* by Gaia Cornwall. As the former title had only been in place since May, Katrina sent the panels back to the Advanced

Learning Library to experiment with and see if it was possible to reuse the reverse sides of the pages for another StoryWalk.

Maya Angelou Branch Library staff met with the Library Leadership Team this month to finalize the MOU that will guide the RISE Angelou Community Garden Steering Committee. With a finalized MOU in place, the library can now begin soliciting Steering Committee members to guide the next phase of the project and create a plan for recruiting volunteer organizations.

Library staff are working with the City of Wichita's on-call architects to determine a feasible layout to rearrange the Walters Branch Library shelving and seating. These changes will improve sightlines, safety, and customer experience.

On August 6th, Community Services Librarians Robin Dauster (Walters) and Parker Daniel (Angelou) tabled at the Together Sedgwick County event through DCF at the Boys and Girls Club. This event is held annually to provide children and families with access to resources and job opportunities. Robin and Parker shared information about library resources including experience passes, digital resources, Book-A-Librarian services, and more. They signed several individuals up for library cards and talked to more than 100 people.



At Evergreen, there is a new passive play area on the back side of the picture book shelving. With the use of mini command hooks, a new felt wall was installed for children and their caregivers to create and explore. This also couples as a useful play space for caregivers wanting to browse the backend of the picture books and have their children close by.

The Library's website received several updates in August, including refreshed content on the Databases, Volunteer, Create Young Readers, and location pages. The Rockwell Branch remodel page and its CONTENTdm collection were also updated. Behind the scenes, code was modernized, outdated images were replaced, and several long-standing bugs were resolved.

Accessibility work continued in preparation for the ADA Title II compliance deadline in April 2026. A total of 49 PDFs were updated for accessibility, and the homepage slider was enhanced with clearer navigation controls. Of the 176 PDFs currently on the site, many have been reviewed and corrected. Older planning and board documents are being considered for transfer to CONTENTdm. A VPAT-style review of the website is also under consideration to ensure no areas are overlooked.

The Polaris Team met to plan for October upgrade. They worked on creating a new functionality document. Most functionality from 7.7 and 7.8 are imports from the client to Leap, or changes to which staff need to be aware, but not trained. Staff decided to not include the client in the October upgrade as all staff are being trained on Leap. Issues with labels and offline circulation are being worked out. Staff will meet again in September to complete their work and planning.

The Juvenile Detention Facility sent along their first progress report on the teen book club: overall, their youth are loving the titles, with *Promise Boys* by Nick Brooks, being their favorite. One issue that JDF staff is having, however, is their youth not feeling comfortable sharing their thoughts during group

discussion. Staff wonder if having the group participate in low-stress icebreakers at the beginning of the session would help with this, so Teen Librarian Lexi is going to start integrating them into future resource guides.

As a complement to the Summer Reading Program initiative for young readers at the Library, the Adult Literacies Department also encouraged adults to participate in the fun by completing a challenge of their own. Adults could either read 5 books of their choice or complete 5 of 10 activities that ranged from specific reading tasks, to attending library programs, to creating art, and more. By the end of the program, more than 1300 adults registered for the program, with 433 completing it and earning the chance to win a grand prize or 2 runner-up prizes. The response to the adult challenge was very positive, with many participants expressing that they were happy that they had the option to “choose their own adventure” or follow the structured activities.

Family Literacy Coordinator Racine Zackula went to two events that were excellent connections with parents. One event was the Youth for Christ Young Parent meeting, and the other was the Summer Send Off event at DCCCA. Racine was able to connect with parents about the importance of reading and how the library can support parents with tools and information for young readers. At DCCCA, there were many kids smiling and happy to be on the bus, but because of confidentiality, pictures were not allowed. However, she bumped into a blue friend from Down Under wanted to pose!



This month Youth Services Manager Erin Howerton gave a tour of the Advanced Learning Library to Jennifer Jones, new youth consultant at South Central Kansas Library System. Jennifer was impressed by our operation and all the resources we make available at the main library. She was continuing her local tour by visiting our branch locations as well.

Library staff have been working hard on updating the USD259 student e-card promotional materials. The focus has shifted from homework help to highlighting e-books and e-audiobooks through the Libby app, with the goal of capturing more student interest. Teen Librarian Lexi will emphasize this in her presentation to USD 259 middle and high school librarians in September, with flyers being distributed to schools soon.

Special Collections Manager Michelle Enke spent two of her book budgets this month and submitted an order to encumber the entirety of a third. She is working on a list for the fourth and final fund line, which should be totally encumbered in September. As part of her goals, she is searching for titles on the history and genealogy of minority groups such as Native Americans, which are being added to the Foulk American Indian Research Collection, and Hispanics.

Literacy Services Manager Savannah Ball met with United Way to debrief on the pilot Summer Literacy League program that occurred at the Walters and Angelou Branch Libraries. United Way staff were excited about the success of the program and are interested in repeating it in 2026.



Throughout August, Empowerment Librarian Kelly Fabrizius met with local nonprofits and small business owners to show them the resources Wichita Public Library offers to assist them and help connect them with other resources in the community that can meet their needs. Some of the highlights of these meetings included searching for grant opportunities for a business owner who provides gun safety training and helping a young entrepreneur connect with the right resources to start his own nonprofit.

Enrichment Librarian Jenny Durham hosted a quarterly ReadICT book swap program at the Advanced Learning Library. This program was an opportunity for community members to donate copies of books they've read this year to complete the annual reading challenge, while also getting to browse and snag books that others have read in the categories. Over 60 people participated in the book swap and engaged in conversations with other participants and with Jenny. The program was a clear demonstration of people's passion for the reading challenge and their desire to connect with one another about their reading goals.

On Monday, August 4, Adult Literacies Manager Steven Kelly hosted the first "Research Like a Librarian" program at the Advanced Learning Library. The goal of the program is to give people insight and instruction about how to improve their skills with meeting their information needs. Steven covered a range of topics, including how the Library organizes its information, what resources are available to them through the Library, how to find the right terms for keyword and subject searches, how to evaluate and process sources, and more. Attendees of the program were very engaged and asked a lot of questions that helped fill in gaps in their knowledge. The Adult Literacies team will continue this program series in the future, with the intention of covering different subtopics for each session. The next session will specifically focus on best practices for doing research on the internet.

On Friday, August 8, Enrichment Librarian Jenny Durham attended the Bridges Out of Poverty workshop. Towards the end of the program, she had a brief conversation with another person attending the training who works at Hope Net Wichita. She had seen an event advertisement for the "Third Place on Second Street" program series but wasn't aware that it was a monthly program. Jenny told her about the series as well as other fun adult programs the library held since she was looking for free activities that she can refer her clients to who were looking for activities that would allow people to be out in public without having to necessarily be forced to interact with others (since many of these clients were neurodivergent and found socializing in public spaces like this challenging). Jenny also showed her the Evolve Guide and the Library's website to find the next Third Place event so that she could add it to her calendar. The woman was very happy to learn about the exciting programming the library offers and couldn't wait to have some fun, low-pressure activities to recommend to her clients.

Inspiration Librarian Daniel Pewewardy was recently interviewed by Hugo Phan from KMUW, who is producing a story on "zines" (independently produced small magazines, usually covering niche topical interests) in communities like Wichita. Pewewardy, who recently hosted a zine-themed program as part of the "Third Place on Second Street" series at the Advanced Learning Library, discussed the resurgence of the popularity of zines. He explained to Phan that the program was well-attended, reflecting a strong local appetite for DIY publishing and creative self-expression. During the interview, Pewewardy highlighted library resources available to aspiring zine creators, including access to

printing, design software, and workshop spaces. He also promoted the library's local short story submission initiative as another avenue for community members to share their creative content.

Thanks to funding from Comfort Care Homes, the Library was able to put together 9 memory care kits filled with activities geared towards those with varying levels of dementia and their families. These kits are expected to launch in mid-September.

Wichita Public Library completed its eleventh full month with automatic renewals enabled. Overall, physical circulation (checkouts and renewals) increased 22% (+19,935 items) over August 2024. The Advanced Learning Library was up 26%, Alford was up 1%, the Book Bus was up 101%, Evergreen was up 22%, Walters was up 104%, and Westlink was up 110%. Initial checkouts were down 4.7% from August 2024 (-3,297 items). And renewals were up 108.6%.

As we are two-thirds of the way through the year, it is interesting to look at where the Library falls in terms of circulation compared to last year. As of right now, all locations except Rockwell and Alford are on track to exceed 2024 circulations. The benchmark is 66.7% as August 31st is 66.7% of the way through the year.

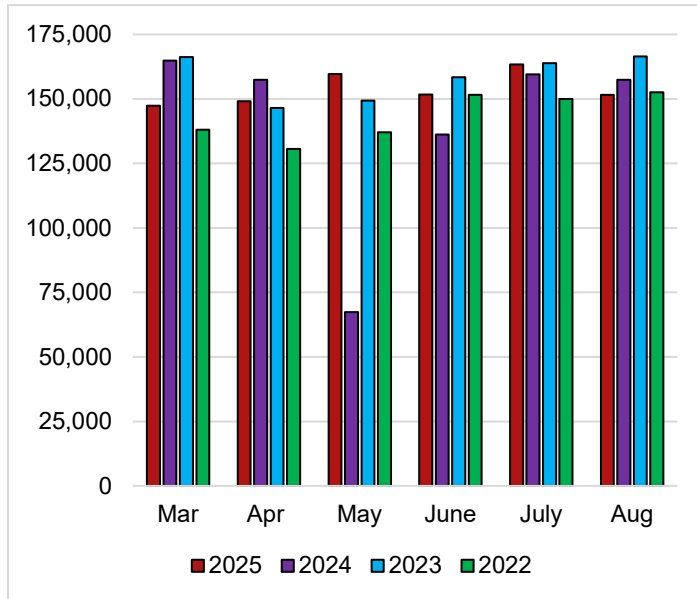
Branch	Current 2025 circulation as a percent of total 2024 circulation
Advanced Learning Library	80%
Alford	50%
Angelou	367%
Book Bus	114%
Evergreen	78%
Rockwell	23%
Walters	118%
Westlink	126%
Total	78%

E-material circulation on OverDrive/Libby increased 14% over August 2024, totaling 52,396 checkouts. This is a new checkout record for Wichita E-Reads, surpassing January 2025's circulation total of 52,357 by a whole 39 items.

564 customers registered new cards with Wichita E-Reads, while 10,571 unique borrowers checked out materials from Overdrive/Libby in August, marking the eighth month in a row that unique users crossed the 10,000 mark. A total of 19,479 customers have borrowed e-materials through Wichita E-Reads this year. For comparison, the total number of customers to borrow e-materials in 2024 was 21,077.

## Service Dashboard

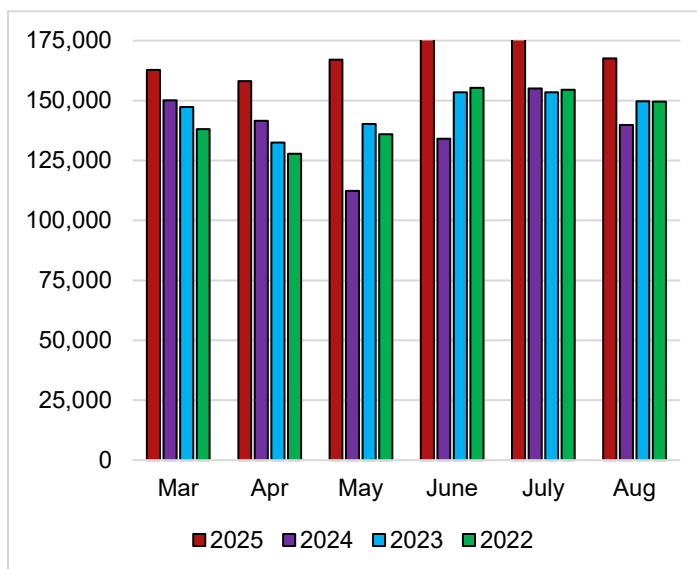
### LIBRARY VISITS (door count, catalog sessions, and website visits)



#### AUGUST

	2025	2024	% change
Door Counts	56,977	59,509	-4.25%
Catalog Log-ins	34,695	37,773	-8.15%
Website Visits	59,487	59,744	-0.43%
CONTENTdm Users	366	372	-1.61%
Total	151,525	157,398	-3.73%

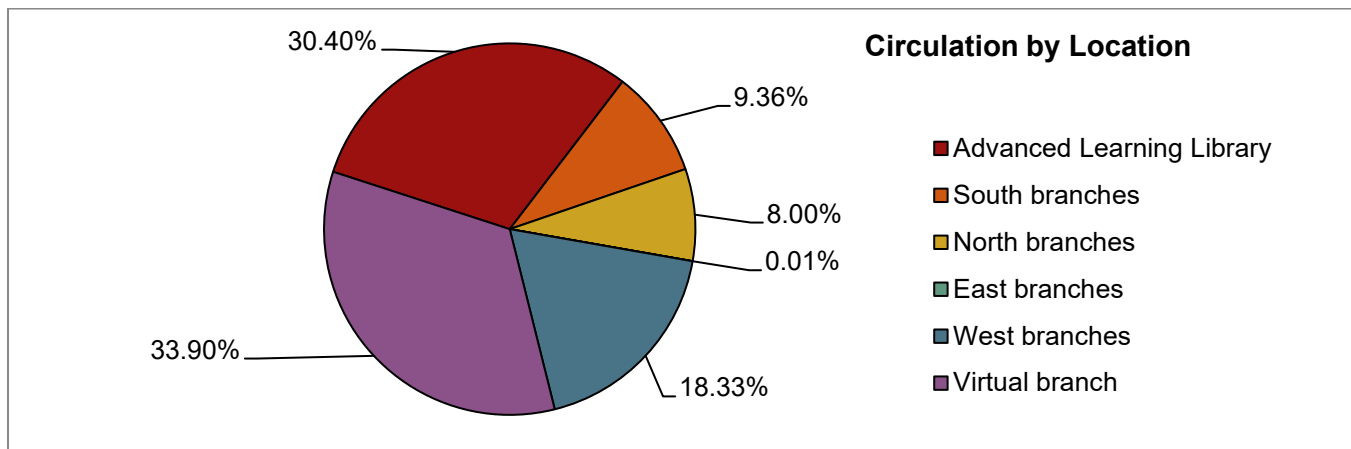
### CHECKOUTS



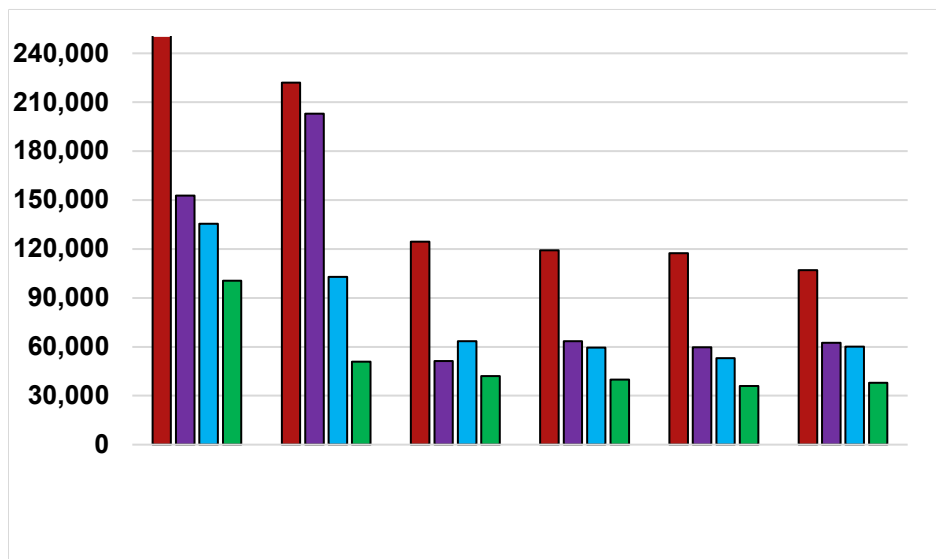
#### AUGUST

	2025	2024	% change
Physical Circulation	110,773	90,838	21.95%
Virtual Circulation	56,811	48,955	16.05%
WPL	56,811	48,955	16.05%
State	N/A	N/A	N/A
Total	167,584	139,793	19.88%

State Library circulation data were not available by this report's publishing date.



### QUESTIONS ANSWERED (by staff in person/phone and through online services)

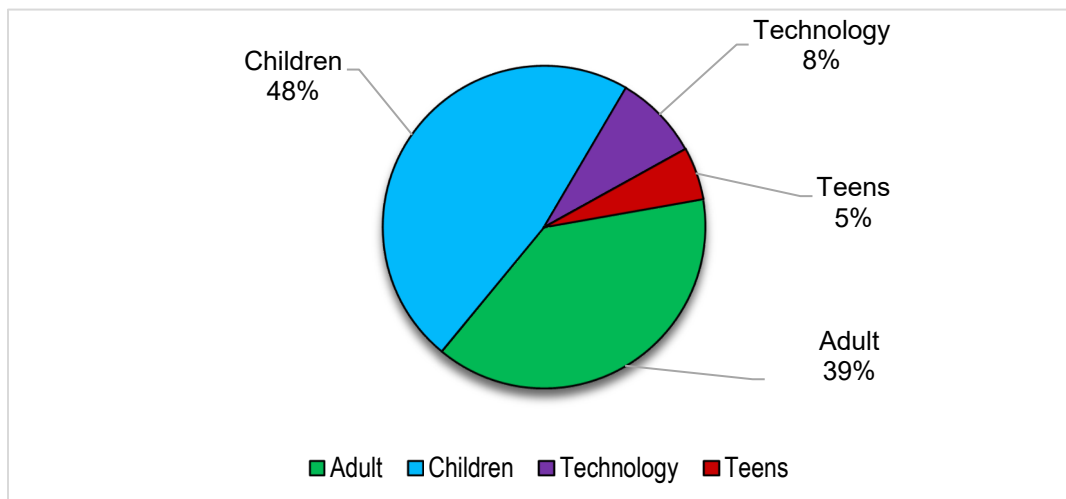


### AUGUST

	2025	2024	% change
Reference Questions	7,284	6,062	20.16%
Database Searches	95,901	53,100	80.60%
Technology Assistance	3,604	2,972	21.27%
Book-A-Librarian Appointments	285	346	-17.63%
Total	107,074	62,480	71.37%

Usage data for the New York Times were not available by this report's publishing date.

## PROGRAM ATTENDANCE

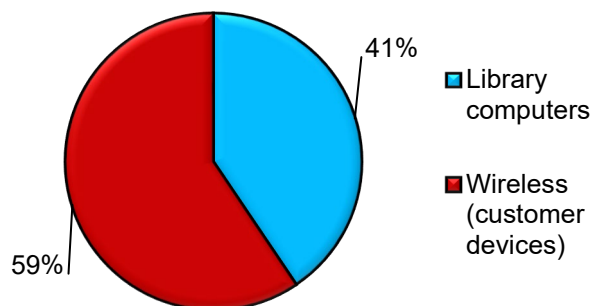


## AUGUST ATTENDANCE

	2025	2024	% change
Adult events	847	1,500	-43.53%
Children's events	1,039	887	17.14%
Technology training	186	111	67.57%
Teen events	115	22	422.73%
<b>TOTAL</b>	<b>2,187</b>	<b>2,520</b>	<b>-13.21%</b>

## PUBLIC COMPUTING

**Method of Computing Access (by session)**

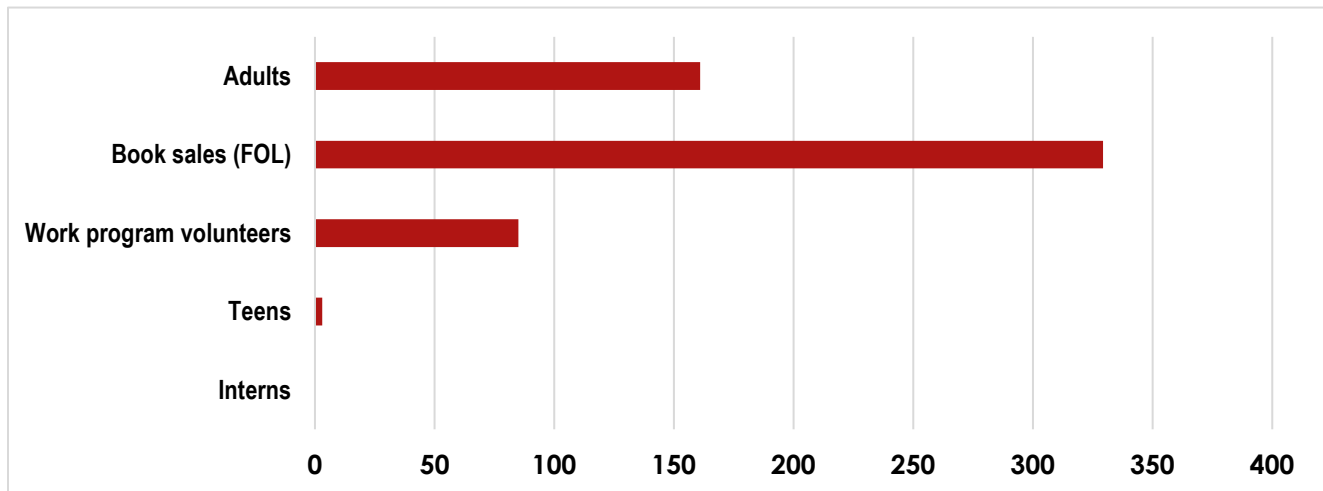


## AUGUST

	2025	2024	% change
Workstation Sessions	7,071	7,025	0.65%
Wireless Sessions	10,359	10,955	-5.44%
Number Users	1,533	1,537	-0.26%
Hours of Access	15,433	12,637	22.13%



### VOLUNTEERS (hours of service)

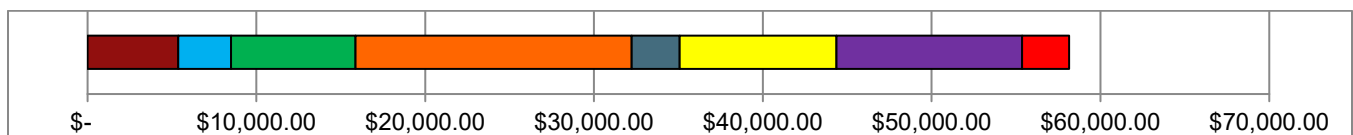


Number of volunteers YTD = 149

Hours of service YTD = 7,393

Some volunteer data were not available by this report's publishing date.

### MATERIALS DONATIONS (value if purchased)



Year to date total = \$58,143.40

Items added to Library collections YTD = 2,210+

### **Service Snapshot: Recent Raving Fans Stories**

A minor customer approached Alford Branch Library Assistant Ben Kittrell about not being able to find her brother. Since Ben was unable to contact the parent by phone, he reviewed the security camera footage and was able to find the time the child left. He then used the other cameras to identify a vehicle that left at the same time, which the girl identified as her mother's car and was greatly relieved.

A Spanish-speaking customer came into Walters recently needing help with a job application. Community Services Librarian Robin Dauster who has been studying Spanish on Duolingo, had enough basic Spanish skills to help her log onto Indeed with her email account, find the company, and fill in the missing parts of the application. After finishing, the customer was so thankful that there was someone who could help her in her native language. The customer asked how much she owed and was even happier when Robin was able to tell her that the service was free!

A customer recently visited the Advanced Learning Library for the first time and was impressed by its beauty. She decided now that she was eighteen, she would get herself a library card. She approached the Customer Experience desk and was assisted by Library Assistant Michelle Smith in getting a new card, however, since she had mobility issues, she was not sure she could walk to the Teen Pavillion to get the book she wanted. After issuing the customer a new card, Michelle went to the Teen Pavillion and found the book she wanted plus another book by the same author. When Michelle brought both books back, the young customer was ecstatic about not only having one book, but now two. However, she was worried she would not finish them by their due date. Michelle explained the Wichita Public Library's automatic renewals process and let the customer know that items will be renewed twice unless another person has requested them. The customer thanked Michelle for the help and said she was glad to have a library card.

Alford Branch Senior Library Assistant Dustin Boettcher had a customer who needed to print something but had forgotten his library card. Dustin told him if the document was on his cell phone, he could send it to staff using the Library's mobile print service, without getting on a public computer. The customer happily responded, "You guys make it too easy!" He was able to forward his document and get it printed without a problem.

A deaf customer came up to the Customer Experience desk of the Advanced Learning Library and thanked Library Assistant Amie Coleman for the whiteboard she gave to the customer to use to communicate during her visit. She appreciated the handful of signs that Amie offered in her attempt to guide the customer to where the technology trainers were stationed and in what areas they were able to assist her.

A customer recently came into the Advanced Learning Library to do some printing for a prospective job opportunity. He had not been to the library for some years, so after Library Assistant Daniel Morales warmly welcomed him, he explained the steps needed to print. The customer then realized he had no cash. When informed that the fee could be put onto his library card, he said that he had a card but had not used it for some years. After pulling up his account, Daniel realized that the customer's balance was nearly \$100. It appeared most of his balance stemmed from two lost DVDs. He asked what could be done, as it was too high for him to pay now and Daniel suggested he could purchase replacements at a much lower cost. The customer stated that this made his balance much more likely to be paid off in the

future. As for the printing he needed to complete, he was offered spare change kept by the Tech Trainers for his print since his card had a balance. He said that he felt that the library was dealing very kindly and fairly with him: “You saved me the trip of having to walk all the way back home for change, and you gave me the option to lower my balance in an honest and fair way. I feel respected, and I appreciate it.”

A Unique Call Center representative contacted Customer Experience Manager Kristi Dowell stating that one of their agents signed a customer up for the Book Pumpkin program at Walters taking the last spot and was disappointed that she would not be able to sign her daughter up for the program. Kristi asked Walters Branch Manager Steve Hamersky and Community Services Librarian Robin Dauster to see if an exception could be made to the reservation list. Librarian Robin was willing to accept another person into the class and Branch Manager Steve contacted the customer. The mother was grateful and excited that she and her daughter would be able to do something together thanks to the flexibility.

Evergreen staff received some good news this week about a customer they’ve been helping with job hunting. A local chef, recently became unemployed and has been coming to the Evergreen Branch regularly to receive help from staff creating a resume, writing cover letters, and navigating online job searching. This week he came into Evergreen with an extra bounce in his step and let staff know he had landed an interview! Rather than job help, staff spent his most recent visit showing him how to access the Wichita Eagle online. As he thanked staff for their help he said, “You guys do so much; you should all have a raise!”

A customer called the Westlink Branch Library requesting assistance with using Facebook Marketplace. Instead of transferring her to the Westlink Branch, the Unique Call Center staff put her in touch with the technology trainers at the Advanced Learning Library. The customer did not realize this, and when the trainers indicated that they would be glad to provide walk-in service with her technology need, she visited the Westlink Branch. The individuals at the service desk had little to no experience with Facebook. However, Clerk Bryan Moore did. Bryan sat down with her and walked her through each step of the process, making sure she understood the steps to set up a listing and answering questions along the way. After her listing was finished, Bryan also helped her deal with annoying notifications she was receiving from Facebook at all hours of the day, showing her how to filter out certain notification types that she had no interest in receiving. The customer was very pleased to get help from her local branch, saying Bryan “saved me a trip downtown.”

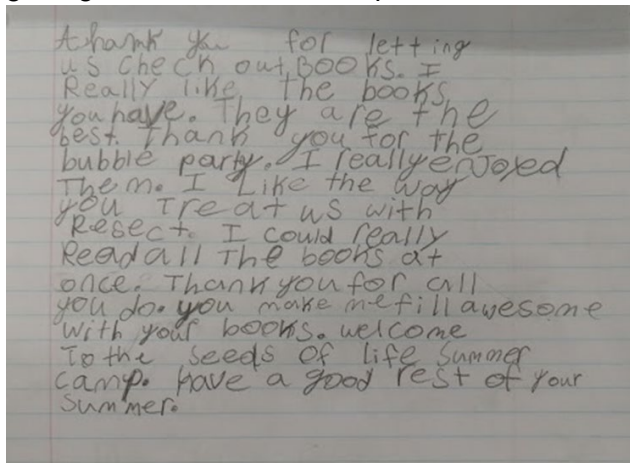
A customer who received help from Technology Trainer Janelle Mercer was thrilled to report that she had sold 69 books in just one month after launching her website, something she was able to do with Janelle’s guidance. She expressed deep appreciation for the support and credited the Library’s technology training services for her success.

Another memorable moment came from a high school student who recently completed the “3D Printing at the Library” class. She shared that she had learned to use Tinkercad in middle school but never had the opportunity to print her designs. During her supervised print session, she brought one of her favorite models—an articulated person—to life. She was overjoyed with the result and is now certified to print independently at the Library.

Michelle Enke, Manager of Special Collections, assisted a patron with beginning to research his family history. The patron had heard of Ancestry but wanted something affordable he could use at home. Enke recommended the free database [www.familysearch.org](http://www.familysearch.org) to both search for original records and to use their family tree function. She showed him how to search the tree, view the attached records, and then go back a generation to view their records. When he saw the records for his great-grandfather, he became so excited he exclaimed, “this is exactly what I need! This is so easy to use.” He returned the next day for additional tips on searching and to understand what the records were saying. While he was not using a database paid for by the library, he was learning how to search a genealogy database, and the types of records contained, and he greatly increased his information literacy.

Robert Tucker of Special Collections assisted a mother and her son to obtain a Boy Scout merit badge for genealogy. Robert spoke with the boy about how to start researching his family and discussed the books and library databases to try. He finished with providing the scout with our beginner package that has instructions and several blank forms to start documenting the research journey to earn his badge. Pre-Covid, we used to have many more scouts show up to earn their badges, with sometimes a whole troop scheduling a learning interaction, so it is good to see them returning!

Racine Zackula, Family Literacy Coordinator, received a stack of thank you notes from St. Mark United Methodist Church’s summer program Seeds of Life that were filled with touching messages about getting access to books this past summer like this one:



Adult Literacies Library Assistant Pamela Clarkson took a call from a patron looking for LGBTQ resources for seniors local to Wichita, especially organizations with phone numbers they could contact. They told Pamela they were 85 and trans and wanted to finally live as their authentic self, and wanted someone to talk to who might understand—but they could no longer drive to meet someone in person. Pamela discovered that resources for LGBTQ seniors are rare, and resources with phone contacts are even rarer. She told the patron that she

would gather as many resources as she could and call them back. The patron requested she send resources by mail, as they got so many spam calls they didn't like answering their phone. After consulting with coworkers and sending emails to some local community groups and leaders, Pamela collected several potential resources for the patron. In addition to those resources, she added information about applying for Wichita Transit's paratransit service to the packet, in case the patron could use it to improve their quality of life. Pamela's actions are a clear illustration of the ways that libraries go above and beyond to help people gain access to dearly-needed resources, especially those that are often difficult to find.

Patrick, a customer of the Advanced Learning Library, recently inquired at the Customer Experience desk about whether the library had free Wi-Fi. Reba Pearson, Library Assistant in the Customer Experience department, was happy to tell him that the library does have free Wi-Fi with a library card. After issuing the card, Reba showed Patrick how to log onto the internet with his phone. While showing

him how to do so Reba found out that he used to walk around Towne West but since they closed, he thought why not the library! He also told her when he is done, he likes to sit down for a while and play a game on his phone, hence the Wi-Fi. Reba has seen Patrick many times since and has established a friendly rapport with him. This interaction exemplifies all aspects of the Library's Customer Experience model. Reba was welcoming, she made sure he had access to the available services, she had the knowledge to guide Patrick through a seamless set up, showed empathy by listening to Patrick and he was able to make a choice on how he spent his time at the Advanced Learning Library.



## **WICHITA PUBLIC LIBRARY**

Minutes of a Meeting of the Library Board of Directors  
August 19, 2025.

The hybrid meeting of the Library Board of Directors was held on Tuesday, August 19, 2025 at the Advanced Learning Library with the following present in person: Ms. Sarah Balderas, Ms. Lauren Hirsh, Mr. Kurt Oswald, Mr. Chuck Schmidt, Ms. Robin Templin, Ms. Susie Ternes, and Mr. Jonathan Winkler. The following attended virtually: Ms. Karyn Shorter.

### **Staff Presentation**

Brad Richards and Misti Bruckner of the Public Policy and Management Center at WSU gave a presentation on Wichita Collective Impact, a community initiative that focuses on improving early childhood literacy in the 67214 ZIP code area through collaboration and resource mobilization to improve kindergarten and third-grade reading levels. Guiding principles include building trust, focusing on the community, being informed by data, committing to dignity, promoting positivity, and aligning for impact. The collective impact framework emphasizes the importance of organizations working together towards a common goal. Partnerships with core local organizations like the Greater Wichita YMCA, Wichita Public Schools, and the PPMC provide the backbone for these unified efforts.

Mr. Richards discussed the importance of kindergarten readiness, highlighting barriers such as lower access to resources, non-English speaking households, and parents' low levels of educational attainment. Students who do not read at grade level by third grade struggle to transition from learning to read to reading to learn, and thus become four times less likely to graduate from high school. Long-term implications of low literacy include lower employment rates and worse health outcomes later in life.

Summer programs such as the STAR Program at Spaght Elementary are helping to engage families and the community in improving student literacy. Though data on academic performance has not yet been collected, qualitative feedback from parents and teachers notes that students in the STAR Program are more confident about reading and are reading more at home.

In addition to STAR, collaboration with the Wichita Collective Impact and the Library has historically happened through events such as back-to-school literacy celebrations and the United Way's Champions for Literacy book giveaway. These have engaged up to 300 students, have proven invaluable to the community, and demonstrate the value of continuous support and communication with the library in aligning efforts to promote literacy in the community.

### **Call to Order**

Lauren Hirsh called the meeting to order at 12:36 p.m., a quorum being present.

### **Approval of the Agenda**

Jonathan Winkler moved (Oswald) to approve the agenda as published. **Motion carried unanimously.**

### **Approval of Minutes**

Minutes of the regular meeting held on July 15, 2025 were presented. Robin Templin moved (Shorter) to approve the minutes as included in board packets. **Motion carried unanimously.**

### **Unfinished Business**

None

### **New Business**

Director Nix reported that the 2026 City budget has balanced. She also provided updated documents explaining how activity descriptions are used to show where help from support organizations is directed and to explain more clearly how performance measures gauge the effectiveness of services provided through six core activities. The library is tasked with a \$35,000 reduction for the coming fiscal year.

### **Finance Committee Report**

On behalf of the Finance Committee, Chuck Schmidt moved to approve the July 2025 finance report and supplemental bills in the following amounts: General Fund bills of \$1,135,449.11; Grant Fund bills of \$31,315.08; and Gift bills of \$61,883.36, for a total of \$1,228,647.55. **Motion carried unanimously.**

### **Operations Committee Report**

Jonathan Winkler reported that the package of proposed updates to the meeting room policies would eliminate rental fees across all Library facilities and would also prioritize use for library-aligned organizations and nonprofits. These changes aim to increase community engagement, reduce administrative costs, and remove financial barriers to use of the spaces.

On behalf of the Operations Committee, Jonathan Winkler moved (Ternes) to approve the changes to policies REF-009, REF-009.1 and REF-009.2 as provided by staff. **Motion carried unanimously.**

*Sarah Balderas left.*

### **Planning & Facilities Committee Report**

Director Nix reported that a need exists for a planning document to secure future funding for library operations. Discussions are also to be held to explore the possibility of a new facility in District 2, which has not had a library presence since Dillons declined to renew the lease for the former Comotara branch inside the supermarket at 21<sup>st</sup> and Rock. Councilmember Becky Tuttle has expressed an interest in progressing this concept in the remaining two years of her term.

### **Public Affairs Committee Report**

Kurt Oswald reminded board members to continue reaching out to their City Council members to impress upon them the importance of the library.

The grand reopening for the Alford Branch will take place on August 23<sup>rd</sup>, beginning with a ribbon cutting at 9:45 a.m. At the City Council meeting scheduled for September 12, Library Success Stories will be presented. Board members are encouraged to follow and support the library on all social media platforms.

### **Special Committee Reports**

*Friends of the Library* – Leslie Meiring reported that the Friends of the Library will be at the Alford branch reopening with T-shirts and lawn signs available to the public for purchase.

*Library Foundation* - Kourtney Carson reported the Foundation is developing a fundraising campaign focusing on the book bus and its programs.

*Wichita Genealogical Society (WGS)* – Margaret Cramer provided an update on the Memory Lab, which will offer equipment for digitizing various physical formats. Plans are to have some of this equipment operational by October.

### **Director of Libraries Report**

Director Nix reported that the punch list for Rockwell is being drawn up this week. The library is extending an invitation to Senator Moran to visit library facilities while he is in Wichita during the legislative recess.

All board members are encouraged to attend the Alford reopening. September is National Library Card Signup Month, and the library plans activities that will focus on getting more community members to sign up for library cards.

Planning is underway for celebrations of the 150<sup>th</sup> birthday of the library as well as the 250<sup>th</sup> birthday of the country.

### **Announcements**

None

### **Adjournment**

The meeting was adjourned at 1:30 p.m.

The next regularly scheduled meeting will be September 16, 2025.

Respectfully submitted,

Jaime Nix

**WICHITA PUBLIC LIBRARY BOARD OF DIRECTORS**  
**Finance Committee Agenda**  
**Tuesday, September 16, 2025, 11:30am**  
Green Collaboration Room 203, 2<sup>nd</sup> Floor  
Advanced Learning Library, 711 W 2<sup>nd</sup> St, Wichita, KS 67203

1. Call to Order
2. Review of August Bills and Finance Reports
  - Revenue Report
  - Grant Fund Summary Report
  - Report of Expenditures

General Fund Bills	\$1,268,231.70
Grant Fund Bills	\$91,519.60
Gift & Memorial Fund Bills	\$8,472.00
<b>Total</b>	<b>\$1,368,223.30</b>

3. Other items from the Committee
4. Adjournment

**WICHITA PUBLIC LIBRARY BOARD OF DIRECTORS**

**Finance Committee Meeting**

**Tuesday, August 19, 2025, 11:30am**

Green Collaboration Room 203, 2<sup>nd</sup> Floor

Advanced Learning Library, 711 W 2<sup>nd</sup> St, Wichita, KS 67203

**In attendance: Chuck Schmidt, and Rose Frame (online), Staff Tammy Penland**

- Chuck Schmidt called the meeting to order at 11:40 a.m.
- Review of July Bills and Finance Reports
  - Revenue Report
  - Grant Fund Summary Report
  - Report of Expenditures

General Fund Bills	\$1,135,449.11
Grant Fund Bills	\$31,315.08
WPL Gifts Fund Bills	\$61,883.36
<b><u>Total</u></b>	<b>\$1,228,647.55</b>

Chuck Schmidt moved (Frame) to approve the July Bills and Finance Report. Motion carried.

- Update on 2026/27 Budget Process – Penland reported that the City Council was voting on the first reading of the revised 2025 and proposed 2026/27 budget at today's City Council meeting. The final reading of the budget will be voted on at next week's City Council meeting.
- Chuck Schmidt adjourned the meeting at 11:49 a.m.



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422110 Library Desk Receipts (Fines)	-95,000	-95,000	-43,485.19	-4,768.19	.00	-51,514.81	45.8%
422111 Library Desk - Faxes	-10,000	-10,000	-6,998.00	-731.00	.00	-3,002.00	70.0%
422112 Library Desk - Passports	-25,000	-25,000	-24,367.00	-1,890.00	.00	-633.00	97.5%
423030 Meeting Room Rentals	-30,000	-30,000	-20,885.00	-2,045.00	.00	-9,115.00	69.6%
424011 Copy Charges	-11,000	-11,000	-9,032.50	-1,232.10	.00	-1,967.50	82.1%
424101 Public Computing Charges	-20,000	-20,000	-13,194.47	-1,795.35	.00	-6,805.53	66.0%
645980 Sale of Scrap	0	0	-1,281.15	.00	.00	1,281.15	100.0%
646981 State Setoff Collections	-68,000	-68,000	-14,793.40	-1,317.55	.00	-53,206.60	21.8%
646990 Other Non-Operating Revenue	0	0	-79.24	.00	.00	79.24	100.0%
TOTAL Wichita Public Library	-259,000	-259,000	-134,115.95	-13,779.19	.00	-124,884.05	51.8%
TOTAL General Fund	-259,000	-259,000	-134,115.95	-13,779.19	.00	-124,884.05	51.8%

# THE CITY OF WICHITA

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FOR 2025 08

JOURNAL DETAIL 2020 1 TO 2020 1

100	General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED
<b>10000080 wichita Public Library</b>								
<b>10001 Library - Personnel</b>								
511000	Base Compensation	6,281,058	6,281,058	4,557,111.79	759,228.17	.00	1,723,946.21	72.6%
511950	Year-End Payroll Accrual	0	0	-236,795.62	.00	.00	236,795.62	100.0%
511999	Planned Savings	-2,051,398	-2,051,398	.00	.00	.00	-2,051,398.00	.0%
512000	Special Compensation	1,800	1,800	16,987.68	3,975.43	.00	-15,187.68	943.8%
512051	Mileage Reimbursement	0	0	2,990.33	436.46	.00	-2,990.33	100.0%
513000	Overtime Compensation	0	0	4,939.63	2,437.43	.00	-4,939.63	100.0%
518200	Employer Wage Taxes & WC	543,275	543,275	381,675.82	63,724.35	.00	161,599.18	70.3%
518300	Employer Share EE Insurance	1,132,396	1,132,396	760,221.69	134,467.89	.00	372,174.31	67.1%
518400	Employer Share Pension/Retire	801,709	801,709	562,297.82	93,981.00	.00	239,411.18	70.1%
	<b>TOTAL Library - Personnel</b>	<b>6,708,840</b>	<b>6,708,840</b>	<b>6,049,429.14</b>	<b>1,058,250.73</b>	<b>.00</b>	<b>659,410.86</b>	<b>90.2%</b>
<b>10002 Library - Contractuals</b>								
521011	Electricity - EDI	305,438	305,438	173,196.49	33,675.46	.00	132,241.51	56.7%
521021	Natural Gas - EDI	41,824	41,824	51,903.58	1,357.20	.00	-10,079.58	124.1%
521030	Water Service	13,375	13,375	15,177.08	2,246.09	.00	-1,802.08	113.5%
521050	Trash Service	5,404	5,404	.00	.00	.00	5,404.00	.0%
521051	Recycling Service	3,600	3,600	.00	.00	.00	3,600.00	.0%
521055	Trash Service - EDI	0	0	11,164.25	1,293.83	.00	-11,164.25	100.0%
521060	Local Telephone Service	8,000	8,000	2,149.20	268.65	.00	5,850.80	26.9%
521070	Internet Service	10,971	10,971	6,399.40	914.20	.00	4,571.60	58.3%
522010	PBX Line Charges	11,806	11,806	8,360.00	1,045.00	.00	3,446.00	70.8%
522020	PBX Instrument Charges	19,414	19,414	13,300.00	1,662.50	.00	6,114.00	68.5%
522040	Long Distance & Teleconferenc	1,000	1,000	320.80	42.05	.00	679.20	32.1%
522050	Pagers & Mobile Phones	0	0	207.20	.00	.00	-207.20	100.0%
522060	Air Cards (Mobile Connect)	1,260	1,260	1,101.66	145.04	.00	158.34	87.4%
522070	Voicemail	3,968	3,968	2,720.00	340.00	.00	1,248.00	68.5%
522080	Automatic Call Distribution	786	786	524.00	65.50	.00	262.00	66.7%
523010	Building & Contents Insurance	172,088	172,088	86,044.00	.00	.00	86,044.00	50.0%
523020	Vehicle Liability Premiums	870	870	435.00	.00	.00	435.00	50.0%
524010	Recruitment & Hiring	3,140	3,140	.00	.00	.00	3,140.00	.0%
524020	Travel & Training	3,000	3,000	3,166.21	.00	.00	-166.21	105.5%
525012	Medical Treatment	480	480	519.00	.00	.00	-39.00	108.1%
525013	Drug Screening	0	0	1,713.00	1,050.00	.00	-1,713.00	100.0%

## YTD

FOR 2025 08

JOURNAL DETAIL 2020 1 TO 2020 1

100	General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED
525070	Background Checks	0	0	301.75	122.00	.00	-301.75	100.0%
525080	Service Contractors	0	0	70.09	.00	.00	-70.09	100.0%
525083	Textile Rental & Laundry Svcs	1,925	1,925	.00	.00	.00	1,925.00	.0%
525086	Interpreter Services	2,000	2,000	1,846.00	188.00	.00	154.00	92.3%
525094	Collection Agency Fees	21,500	21,500	9,433.10	1,515.10	.00	12,066.90	43.9%
525990	Other Professional Services	5,936	5,936	2,003.64	530.00	.00	3,932.36	33.8%
526010	Motor Pool Scheduled Charges	3,720	3,720	2,891.00	721.00	.00	829.00	77.7%
526020	Building Repair & Maint	7,240	7,240	1,235.65	.00	.00	6,004.35	17.1%
526041	Janitorial Services	0	0	685.00	.00	.00	-685.00	100.0%
526042	Pest Control Services	13,000	13,000	8,296.92	979.00	.00	4,703.08	63.8%
526044	Security & Fire Services	5,220	5,220	1,054.32	105.88	.00	4,165.68	20.2%
526070	Equipment Repair & Maint	5,421	5,421	6,891.32	.00	.00	-1,470.32	127.1%
526092	Rent-Real Property	52,060	52,060	32,705.92	4,088.24	.00	19,354.08	62.8%
529010	Bank Charges	5,000	5,000	2,832.80	354.43	.00	2,167.20	56.7%
529020	Postage	6,000	6,000	2,357.80	181.00	.00	3,642.20	39.3%
529030	Shipping & Freight	1,000	1,000	531.51	82.56	.00	468.49	53.2%
529031	Delivery/Pick up	13,815	13,815	13,585.00	.00	.00	230.00	98.3%
529040	Subscriptions	84,000	84,000	89,545.52	165.30	.00	-5,545.52	106.6%
529051	Library Software/Licenses	159,233	159,233	19,559.48	.00	.00	139,673.52	12.3%
529052	Library Subs-Electronic Matls	337,487	337,487	276,772.42	13,880.33	2,155.00	58,559.58	82.6%
529053	Library Svcs-Leased Matls	22,380	22,380	.00	.00	.00	22,380.00	.0%
529054	Library Svcs-Memberships	0	0	16,350.00	.00	.00	-16,350.00	100.0%
529070	Printing/Copying/Scanning	30,000	30,000	15,088.41	932.26	.00	14,911.59	50.3%
529090	Shredding & Recycling Service	250	250	110.00	.00	.00	140.00	44.0%
529141	Software License & Maint Fees	550	550	9,948.46	.00	.00	-9,398.46	1808.8%
529150	Data Center Charges	1,196,619	1,196,619	865,343.60	108,167.95	.00	331,275.40	72.3%
529160	Licenses & Permits	595	595	.00	.00	.00	595.00	.0%
529990	Other Contractuals	5,033	5,033	372.00	48.00	.00	4,661.00	7.4%
TOTAL Library - Contractuals		2,586,408	2,586,408	1,758,212.58	176,166.57	2,155.00	826,040.42	68.1%
<b>10003 Library - Commodities</b>								
531010	Computing Supplies	0	0	765.00	.00	.00	-765.00	100.0%
531020	Office Supplies	64,339	64,339	42,807.38	4,908.80	.00	21,531.62	66.5%
531030	Custodial Supplies	5,000	5,000	1,772.70	185.58	.00	3,227.30	35.5%
532020	Automotive Parts & Supplies	450	450	135.10	.00	.00	314.90	30.0%
532990	Other Equip Parts & Supplies	0	0	91.00	.00	.00	-91.00	100.0%
539012	Gasoline	7,234	7,234	3,230.12	426.67	.00	4,003.88	44.7%
549010	Furniture & Fixtures <\$5k	9,490	9,490	4,377.13	.00	.00	5,112.87	46.1%
549020	Data Processing Equip <\$5k	9,665	9,665	15,866.26	101.23	.00	-6,201.26	164.2%
549110	Library Materials	452,067	454,889	174,444.66	28,192.12	.00	280,444.18	38.3%
TOTAL Library - Commodities		548,245	551,067	243,489.35	33,814.40	.00	307,577.49	44.2%
TOTAL Wichita Public Library		9,843,493	9,846,315	8,051,131.07	1,268,231.70	2,155.00	1,793,028.77	81.8%

## YTD

FOR 2025 08

JOURNAL DETAIL 2020 1 TO 2020 1

ACCOUNTS FOR:	ORIGINAL	REVISED				AVAILABLE	PCT
<b>80100324 South Central KS Library Sys24</b>							
415050 State Operating Grants	-237,682	-237,682	-237,682.00	.00	.00	.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	-237,682	-237,682	-237,682.00	.00	.00	.00	100.0%
<b>Y4806 SCKLS 24-South Central KS Libr</b>							
521055 Trash Service - EDI	0	0	719.78	.00	.00	-719.78	100.0%
524020 Travel & Training	18,416	18,416	16,906.68	1,500.00	.00	1,509.32	91.8%
526070 Equipment Repair & Maint	9,000	9,000	.00	.00	.00	9,000.00	.0%
529040 Subscriptions	0	0	6,600.00	.00	.00	-6,600.00	100.0%
529061 Organizational Memberships	0	0	9,502.00	.00	.00	-9,502.00	100.0%
529990 Other Contractuals	25,000	25,000	62,014.98	12,487.96	97,385.02	-134,400.00	637.6%
531020 Office Supplies	20,000	20,000	125.96	125.96	.00	19,874.04	.6%
549010 Furniture & Fixtures <\$5k	25,000	25,000	179.99	179.99	.00	24,820.01	.7%
549020 Data Processing Equip <\$5k	0	0	419.00	.00	.00	-419.00	100.0%
549110 Library Materials	140,266	140,266	.00	.00	.00	140,266.00	.0%
TOTAL SCKLS 24-South Central KS L	237,682	237,682	96,468.39	14,293.91	97,385.02	43,828.59	81.6%
TOTAL South Central KS Library Sy	0	0	-141,213.61	14,293.91	97,385.02	43,828.59	100.0%
TOTAL Grants - Multi-year	0	0	-141,213.61	14,293.91	97,385.02	43,828.59	100.0%
TOTAL REVENUES	-237,682	-237,682	-237,682.00	.00	.00	.00	
TOTAL EXPENSES	237,682	237,682	96,468.39	14,293.91	97,385.02	43,828.59	

## YTD

FOR 2025 08

JOURNAL DETAIL 2020 1 TO 2020 1

ACCOUNTS FOR:	ORIGINAL	REVISED				AVAILABLE	PCT
<b>80100325 South Central KS Library Sys25</b>							
415050 State Operating Grants	-250,140	-250,140	-146,349.00	.00	.00	-103,791.00	58.5%
TOTAL UNDEFINED ROLLUP CODE	-250,140	-250,140	-146,349.00	.00	.00	-103,791.00	58.5%
<b>Y5801 SCKLS 25-South Central KS L</b>							
524020 Travel & Training	12,000	12,000	.00	.00	.00	12,000.00	.0%
525080 Service Contractors	0	0	34,495.50	34,495.50	.00	-34,495.50	100.0%
526070 Equipment Repair & Maint	9,000	9,000	.00	.00	.00	9,000.00	.0%
529052 Library Subs-Electronic Matls	0	0	1,400.72	1,400.72	.00	-1,400.72	100.0%
529990 Other Contractuals	160,000	160,000	.00	.00	.00	160,000.00	.0%
531020 Office Supplies	7,000	7,000	.00	.00	.00	7,000.00	.0%
549010 Furniture & Fixtures <\$5k	3,000	3,000	.00	.00	.00	3,000.00	.0%
549110 Library Materials	59,140	59,140	.00	.00	.00	59,140.00	.0%
TOTAL SCKLS 25-South Central KS L	250,140	250,140	35,896.22	35,896.22	.00	214,243.78	14.4%
TOTAL South Central KS Library sy	0	0	-110,452.78	35,896.22	.00	110,452.78	100.0%
TOTAL Grants - Multi-year	0	0	-110,452.78	35,896.22	.00	110,452.78	100.0%
TOTAL REVENUES	-250,140	-250,140	-146,349.00	.00	.00	-103,791.00	
TOTAL EXPENSES	250,140	250,140	35,896.22	35,896.22	.00	214,243.78	



## YTD

FOR 2025 08

JOURNAL DETAIL 2020 1 TO 2020 1

415050 State Operating Grants	-138,506	-138,506	-138,505.70	.00	.00	.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	-138,506	-138,506	-138,505.70	.00	.00	.00	100.0%
524020 Travel & Training	4,484	4,484	.00	.00	.00	4,483.70	.0%
529040 Subscriptions	0	0	6,888.00	.00	.00	-6,888.00	100.0%
529052 Library Subs-Electronic Matls	0	0	29,484.65	29,484.65	.00	-29,484.65	100.0%
529070 Printing/Copying/Scanning	20,000	20,000	5,696.62	5,612.62	.00	14,303.38	28.5%
529120 Ad Campaigns (Marketing)	30,000	30,000	2,500.00	.00	.00	27,500.00	8.3%
549010 Furniture & Fixtures <\$5k	22,000	22,000	354.34	.00	.00	21,645.66	1.6%
549020 Data Processing Equip <\$5k	30,000	30,000	6,232.20	6,232.20	.00	23,767.80	20.8%
549110 Library Materials	30,000	30,000	.00	.00	.00	30,000.00	.0%
551010 City Administrative Charges	2,022	2,022	.00	.00	.00	2,022.00	.0%
TOTAL Library-State Grants-in-Aid	138,506	138,506	51,155.81	41,329.47	.00	87,349.89	36.9%
TOTAL Library-State Grants-in-Aid	0	0	-87,349.89	41,329.47	.00	87,349.89	100.0%
TOTAL Grants - Multi-year	0	0	-87,349.89	41,329.47	.00	87,349.89	100.0%
TOTAL REVENUES	-138,506	-138,506	-138,505.70	.00	.00	.00	
TOTAL EXPENSES	138,506	138,506	51,155.81	41,329.47	.00	87,349.89	

## Wichita Public Library General Fund Bills

August 2025

Org: 10000080

## 10001 - Library - Personnel

## 1B - Base Compensation

## 511000 Base Compensation

Payroll, 2508001342	(\$253,659.14)
Payroll, PP08.01.25	\$507,318.28
Payroll, PP08.15.25	\$252,995.97
Payroll, PP08.29.25	\$252,573.06

Total 511000 Base Compensation	\$759,228.17
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Total 1B - Base Compensation	\$759,228.17
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## 1F - Special Compensation

## 512000 Special Compensation

Payroll, 2508001342	(\$505.05)
Payroll, PP08.01.25	\$1,010.10
Payroll, PP08.15.25	\$1,983.46
Payroll, PP08.29.25	\$1,486.92

Total 512000 Special Compensation	\$3,975.43
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## 512051 Mileage Reimbursement

Payroll, 6379	\$147.32
Payroll, 6834	\$234.25
Payroll, 7411	\$54.89

Total 512051 Mileage Reimbursement	\$436.46
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Total 1F - Special Compensation	\$4,411.89
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## 1J - OT Compensation

## 513000 Overtime Compensation

Payroll, 2508001342	(\$952.02)
Payroll, PP08.01.25	\$1,904.04
Payroll, PP08.15.25	\$706.24
Payroll, PP08.29.25	\$779.17

Total 513000 Overtime Compensation	\$2,437.43
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Total 1J - OT Compensation	\$2,437.43
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## 1N - Employee Benefits

## 518200 Employer Wage Taxes &amp; WC

Payroll, 2508001342	(\$21,214.94)
Payroll, PP08.01.25	\$42,429.88
Payroll, PP08.15.25	\$21,289.62

## Wichita Public Library General Fund Bills

August 2025

Payroll, PP08.29.25 \$21,219.79

Total 518200 Employer Wage Taxes & WC	\$63,724.35
---------------------------------------	-------------

518300 Employer Share EE Insurance

Payroll, 2508001342 (\$45,494.95)

Payroll, PP08.01.25 \$90,989.90

Payroll, PP08.15.25 \$44,576.98

Payroll, PP08.29.25 \$44,395.96

Total 518300 Employer Share EE Insurance	\$134,467.89
--	--------------

518400 Employer Share Pension/Retire

Payroll, 2508001342 (\$31,445.42)

Payroll, PP08.01.25 \$62,890.84

Payroll, PP08.15.25 \$31,288.76

Payroll, PP08.29.25 \$31,246.82

Total 518400 Employer Share Pension/Retire	\$93,981.00
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Total 1N - Employee Benefits	\$292,173.24
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## 2B - Utilities

521011 Electricity - EDI

EVERGY KANSAS SOUTH INC \$33,675.46

Total 521011 Electricity - EDI	\$33,675.46
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521021 Natural Gas - EDI

BLACK HILLS UTILITY HOLDING INC \$80.78

ENCORE ENERGY SERVICES \$471.87

ONE GAS INC \$804.55

Total 521021 Natural Gas - EDI	\$1,357.20
--------------------------------	------------

521030 Water Service

City of Wichita \$2,246.09

Total 521030 Water Service	\$2,246.09
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521055 Trash Service - EDI

WASTE MANAGEMENT OF KANSAS INC \$1,293.83

Total 521055 Trash Service - EDI	\$1,293.83
----------------------------------	------------

Total 2B - Utilities	\$38,572.58
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## Wichita Public Library General Fund Bills

August 2025

## 2F - Technology Charges

## 521060 Local Telephone Service

City of Wichita \$244.00

T-MOBILE USA INC \$24.65

Total 521060 Local Telephone Service	\$268.65
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## 521070 Internet Service

P-CARD ONE-TIME PAY \$914.20

Total 521070 Internet Service	\$914.20
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## 522010 PBX Line Charges

City of Wichita \$1,045.00

Total 522010 PBX Line Charges	\$1,045.00
-------------------------------	------------

## 522020 PBX Instrument Charges

City of Wichita \$1,662.50

Total 522020 PBX Instrument Charges	\$1,662.50
-------------------------------------	------------

## 522040 Long Distance &amp; Teleconference

City of Wichita \$42.05

Total 522040 Long Distance & Teleconference	\$42.05
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## 522060 Air Cards (Mobile Connect)

City of Wichita \$105.00

VERIZON COMMUNICATIONS \$40.04

Total 522060 Air Cards (Mobile Connect)	\$145.04
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## 522070 Voicemail

City of Wichita \$340.00

Total 522070 Voicemail	\$340.00
------------------------	----------

## 522080 Automatic Call Distribution

City of Wichita \$65.50

Total 522080 Automatic Call Distribution	\$65.50
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## 529150 Data Center Charges

City of Wichita \$108,167.95

Total 529150 Data Center Charges	\$108,167.95
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Total 2F - Technology Charges	\$112,650.89
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## 2R - Professional Srvcs

## 525013 Drug Screening

WORKSAFE PHYSICAL THERAPY \$1,050.00

Total 525013 Drug Screening	\$1,050.00
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## 525070 Background Checks

TRUVIEW BSI LLC \$122.00

Total 525070 Background Checks	\$122.00
--------------------------------	----------

## Wichita Public Library General Fund Bills

August 2025

## 525086 Interpreter Services

SIGN LANGUAGE INTERPRETING SERVICES	\$188.00
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Total 525086 Interpreter Services	\$188.00
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## 525094 Collection Agency Fees

UNIQUE MANAGEMENT SERVICES INC	\$1,515.10
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Total 525094 Collection Agency Fees	\$1,515.10
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## 525990 Other Professional Services

LIQUID ENVIRONMENTAL SOLUTIONS LLC	\$530.00
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Total 525990 Other Professional Services	\$530.00
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Total 2R - Professional Srvcs	\$3,405.10
-------------------------------	------------

## 2V - Bldg &amp; Equip Charges

## 526010 Motor Pool Scheduled Charges

City of Wichita	\$721.00
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Total 526010 Motor Pool Scheduled Charges	\$721.00
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## 526042 Pest Control Services

P-CARD ONE-TIME PAY	\$979.00
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Total 526042 Pest Control Services	\$979.00
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## 526044 Security &amp; Fire Services

P-CARD ONE-TIME PAY	\$105.88
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Total 526044 Security & Fire Services	\$105.88
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## 526092 Rent-Real Property

CO CO PROPERTIES LLC	\$4,088.24
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Total 526092 Rent-Real Property	\$4,088.24
---------------------------------	------------

Total 2V - Bldg & Equip Charges	\$5,894.12
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## 2Z - Other Contractuals

## 529010 Bank Charges

City of Wichita	\$354.43
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Total 529010 Bank Charges	\$354.43
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## 529020 Postage

P-CARD ONE-TIME PAY	\$181.00
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Total 529020 Postage	\$181.00
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## 529030 Shipping &amp; Freight

P-CARD ONE-TIME PAY	\$82.56
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Total 529030 Shipping & Freight	\$82.56
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## Wichita Public Library General Fund Bills

August 2025

## 529040 Subscriptions

P-CARD ONE-TIME PAY	\$165.30
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Total 529040 Subscriptions	\$165.30
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## 529052 Library Subs-Electronic Matls

ONLINE COMPUTER LIBRARY CENTER INC	\$3,979.80
---------------------------------------	------------

OVERDRIVE INC	\$9,900.53
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Total 529052 Library Subs-Electronic Matls	\$13,880.33
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## 529070 Printing/Copying/Scanning

City of Wichita	\$932.26
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Total 529070 Printing/Copying/Scanning	\$932.26
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## 529990 Other Contractuals

P-CARD ONE-TIME PAY	\$48.00
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Total 529990 Other Contractuals	\$48.00
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Total 2Z - Other Contractuals	\$15,643.88
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## 3B - Supplies

## 531020 Office Supplies

City of Wichita	\$2,586.72
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P-CARD ONE-TIME PAY	\$2,322.08
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Total 531020 Office Supplies	\$4,908.80
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## 531030 Custodial Supplies

P-CARD ONE-TIME PAY	\$185.58
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Total 531030 Custodial Supplies	\$185.58
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Total 3B - Supplies	\$5,094.38
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## 3N - Fuel

## 539012 Gasoline

City of Wichita	\$426.67
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Total 539012 Gasoline	\$426.67
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Total 3N - Fuel	\$426.67
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## 4Z - Non-Capital Outlay

## 549020 Data Processing Equip &lt;\$5k

City of Wichita	\$101.23
-----------------	----------

Total 549020 Data Processing Equip <\$5k	\$101.23
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## Wichita Public Library General Fund Bills

August 2025

549110 Library Materials

P-CARD ONE-TIME PAY

\$28,192.12

Total 549110 Library Materials

\$28,192.12

Total 4Z - Non-Capital Outlay

\$28,293.35

**Grand Total****\$1,268,231.70**

## Wichita Public Library Grant Bills

August 2025

## Y4806 - SCKLS 24-South Central KS Library S

## 2 - Contractuals

## 2N - Employee Development

## 524020 Travel &amp; Training

P-CARD ONE-TIME PAY	\$1,500.00
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Total 524020 Travel & Training	\$1,500.00
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Total 2N - Employee Development	\$1,500.00
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## 2Z - Other Contractuals

## 529990 Other Contractuals

UNIQUE MANAGEMENT SERVICES INC	\$0.00
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Total 529990 Other Contractuals	\$0.00
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Total 2Z - Other Contractuals	\$0.00
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Total 2 - Contractuals	\$1,500.00
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## 3 - Commodities

## 3B - Supplies

## 531020 Office Supplies

P-CARD ONE-TIME PAY	\$125.96
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Total 531020 Office Supplies	\$125.96
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Total 3B - Supplies	\$125.96
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## 4Z - Non-Capital Outlay

## 549010 Furniture &amp; Fixtures &lt;\$5k

P-CARD ONE-TIME PAY	\$179.99
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Total 549010 Furniture & Fixtures <\$5k	\$179.99
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Total 4Z - Non-Capital Outlay	\$179.99
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Total 3 - Commodities	\$305.95
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Total Y4806 - SCKLS 24-South Central KS Library S	\$1,805.95
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## Wichita Public Library Grant Bills

August 2025

## Y5800 - Library-State Grants-in-Aid 2025

## 2 - Contractuals

## 2Z - Other Contractuals

529052 Library Subs-Electronic Matls

OVERDRIVE INC

\$29,484.65

Total 529052 Library Subs-Electronic Matls

\$29,484.65

529070 Printing/Copying/Scanning

City of Wichita

\$5,612.62

Total 529070 Printing/Copying/Scanning

\$5,612.62

Total 2Z - Other Contractuals

\$35,097.27

Total 2 - Contractuals

\$35,097.27

## 3 - Commodities

## 4Z - Non-Capital Outlay

549020 Data Processing Equip &lt;\$5k

DELL MARKETING L P

\$6,232.20

Total 549020 Data Processing Equip &lt;\$5k

\$6,232.20

Total 4Z - Non-Capital Outlay

\$6,232.20

Total 3 - Commodities

\$6,232.20

Total Y5800 - Library-State Grants-in-Aid 2025

\$41,329.47

## Wichita Public Library Grant Bills

August 2025

## Y5801 - SCKLS 25-South Central KS Library S

## 2 - Contractuals

## 2R - Professional Srvc

## 525080 Service Contractors

JAVA CONNECTIONS LLC \$34,495.50

Total 525080 Service Contractors	\$34,495.50
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Total 2R - Professional Srvc	\$34,495.50
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## 2z - Other Contractuals

## 529052 Library Subs-Electronic Matls

OVERDRIVE INC \$1,400.72

Total 529052 Library Subs-Electronic Matls	\$1,400.72
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Total 2z - Other Contractuals	\$1,400.72
-------------------------------	------------

Total 2 - Contractuals	\$35,896.22
------------------------	-------------

Total Y5801 - SCKLS 25-South Central KS Library S

\$35,896.22

	Type	Date	Num	Name	Debit	Credit	Balance
<b>WPL Gifts August 2025</b>							<b>746,166.42</b>
<b>Baird Account</b>							<b>640,442.58</b>
<b>Baird Checking</b>							<b>118,795.58</b>
<b>Facility Improvements</b>							<b>118,795.58</b>
General Journal	08/04/2025	rcm 6.23			1,196.82		117,598.76
Total Facility Improvements					0.00	1,196.82	117,598.76
Total Baird Checking					0.00	1,196.82	117,598.76
<b>Investments</b>							<b>521,647.00</b>
Total Investments							521,647.00
Total Baird Account					0.00	1,196.82	639,245.76
<b>Emprise Checking</b>							<b>105,723.84</b>
<b>Cash on Hand</b>							<b>0.00</b>
Check	08/22/2025	1067		Racine Zackula	400.00		400.00
Total Cash on Hand					400.00	0.00	400.00
<b>WGS</b>							<b>357.16</b>
Total WGS							357.16
<b>FOL</b>							<b>-10,217.98</b>
Total FOL							-10,217.98
<b>SCKLSSRG</b>							<b>152.09</b>
Total SCKLSSRG							152.09
<b>FOL Holds</b>							<b>690.41</b>
Total FOL Holds							690.41
<b>Levand</b>							<b>44,437.37</b>
Check	08/22/2025	1067		Racine Zackula		400.00	44,037.37
Bill Pmt -Check	08/22/2025	1068		Racine Zackula		555.10	43,482.27
Bill Pmt -Check	08/29/2025	1071		Gateway Wireless & Network Services		4,550.00	38,932.27
Total Levand					0.00	5,505.10	38,932.27
<b>WPL</b>							<b>70,304.79</b>
Check	08/04/2025	1		Amazon.com		299.98	70,004.81
Check	08/04/2025	WD		Lowes		896.84	69,107.97
General Journal	08/04/2025	rcm 6.23			1,196.82		70,304.79
Bill Pmt -Check	08/12/2025	1066		Quik Print Inc		52.14	70,252.65
Bill Pmt -Check	08/19/2025	1069		Latasha Eley Kelly		250.00	70,002.65
Bill Pmt -Check	08/29/2025	1070		Lee Reed Engraving Inc.		271.12	69,731.53
Total WPL					1,196.82	1,770.08	69,731.53
Total Emprise Checking					1,596.82	7,275.18	100,045.48
Total WPL Gifts					1,596.82	8,472.00	739,291.24
					<b>1,596.82</b>	<b>8,472.00</b>	<b>739,291.24</b>

**WICHITA PUBLIC LIBRARY BOARD OF DIRECTORS**  
**Operations Committee Agenda**  
**Tuesday, September 9, 2025**  
Board Room / MS Teams 3:30pm  
Advanced Learning Library, 711 W 2<sup>nd</sup> St, Wichita, KS 67203

1. Call to Order
2. Approval of August 12, 2025 Minutes
3. Meeting Room Policy Change Implementation Update
4. Angelou Community Garden Update
5. Passport Issuance Discussion
6. 2026 City of Wichita Strategic Plan
7. Other items from the Committee

To attend virtually:

**Microsoft Teams** [Need help?](#)

**[Join the meeting now](#)**

Meeting ID: 211 331 587 104

Passcode: 7jFtKF

**WICHITA PUBLIC LIBRARY BOARD OF DIRECTORS**

**Operations Committee Agenda**

**Tuesday, August 12, 2025**

Board Room / MS Teams 3:30pm

Advanced Learning Library, 711 W 2<sup>nd</sup> St, Wichita, KS 67203

**In attendance: Robin Templin, Jonathan Winkler, Jaime Nix, and Kristi Dowell**

1. Call to Order (3:34pm)
2. Approval of July 8, 2025 Minutes (approved)
3. Branch Remodel Updates

Director Nix and Kristi Dowell provided updates to continued work happening at Alford, Angelou, and Rockwell. Rockwell Branch will reopen to the public on Monday, September 8.

4. Meeting Room Policy Revisions

- REF-009
- REF-009.1
- REF-009.2

The committee discussed updates to frame the eligibility and pricing to access public meeting rooms. Director Nix shared the data in the Memo, the challenges to administer a revenue generating space, the barriers fees created for non-profits and grassroots service providers. The committee believes this is a good next step for the Strategic Direction the library is working with and wants to continue relationships with the business community who is renting spaces currently. The policy provides provisions for partnerships that can mutually benefit both organizations, which will be a path for businesses to continue to engage with the spaces.

5. Other items from the committee (none)

Adjourned at 4:24pm

**WICHITA PUBLIC LIBRARY BOARD OF DIRECTORS**  
**Planning and Facilities Committee Agenda**  
**Wednesday, September 10, 2025, 1:00pm**  
Board Room / MS Teams  
Advanced Learning Library, 711 W 2<sup>nd</sup> St, Wichita, KS 67203

1. Call to Order
2. Approval of August 13, 2025 Minutes
3. Brand Remodel Updates
4. Donor Opportunity
5. Library Development Discussion
6. Items from the committee

To attend virtually:

**Microsoft Teams** [Need help?](#)

**[Join the meeting now](#)**

Meeting ID: 216 133 910 730

Passcode: NL2i2F

**WICHITA PUBLIC LIBRARY BOARD OF DIRECTORS**

**Planning and Facilities Committee Agenda**

**Wednesday, August 13, 2025, 1:00pm**

Board Room / MS Teams

Advanced Learning Library, 711 W 2<sup>nd</sup> St, Wichita, KS 67203

1. Call to Order

2. 2026/27 Budget Update

Director Nix shared the budget pages in the proposed 2026 City Budget. The planned savings target is set to a manageable figure. WPL reductions will total \$34,000 and the strategy to reach this target will be to reduce print magazine subscriptions and reduce the quantity of voicemail accounts. Staff are queuing these adjustments up by the end of the year.

3. Branch Remodel Update

The Alford roof is being replaced, as well as the exterior windows and doors, which have been leaking as well. The branch reopening celebration on August 23 was successful and many participants enjoyed the planned activities throughout the day. Rockwell is deep in collections work, finishing touches to the spaces, and security systems are being installed. The branch officially opens to the public on Monday, September 8. Staff continue to hear complaints from Angelou users about the restricted hours – the branch temporarily opened 60 hours per week to help with summertime use during Rockwell's closure. The branch is budgeted for 31 hours per week.

4. Planning Discussion

The committee began discussion about the next phases of planning needed to both maintain existing remodeled spaces, but the steps needed to develop a long-term comprehensive plan. With the conclusion of the Branch Master Plan, the Library does not currently have a future-oriented guide for facilities. The Library does have a Strategic Direction to provide guidance for services, which are now able to fully experienced due to the end of the remodeling projects.

**WICHITA PUBLIC LIBRARY BOARD OF DIRECTORS**  
**Public Affairs Committee Agenda**  
**Thursday, September 11, 4:00pm**  
Board Room / MS Teams  
Advanced Learning Library, 711 W 2<sup>nd</sup> St, Wichita, KS 67203

1. Call to Order
2. Approval of August 14, 2025 Minutes
3. Media and Awareness Updates
4. National Library Card Sign Up Month and Banned Books Week Updates
5. Raising Awareness Strategy Next Steps (brainstorming)
6. Other items from the committee

To attend virtually:

**Microsoft Teams**

[Join the meeting now](#)

Meeting ID: 284 931 457 868

Passcode: tfiukX



## **Media Log: August 2025**

- August 11, KWCH, Alford Branch Grand Reopening & Rockwell Remodel Updates
- August 14, KAKE Kids Corner, Storytimes Resuming for Fall
- August 18, KSN, Alford Branch Grand Reopening & Rockwell Remodel Updates
- August 31, KAKE, Literacy Rates in Wichita