

A G E N D A

Wichita Public Library Board of Directors Meeting
Tuesday, June 17, 2025 – 12:00 p.m.
Board Room
Advanced Learning Library, Second Floor
711 W 2nd, Wichita KS 67203

1. Call to Order/Introductions
2. Approval of the Agenda
3. Public Comment
4. Staff Presentation: Raising Library Awareness, David Garcia – Senior Communications Specialist
5. Minutes of the May 20, 2025 meeting
6. Unfinished Business
7. New Business
 - a. 2026/27 Budget Considerations
8. Finance Committee Report
 - a. Review of May Bills and Finance Reports
 - i. Revenue Report
 - ii. Grant Fund Summary Report
 - iii. Report of Expenditures

General Fund Bills	\$956,730.98
Grant Fund Bills	\$22,449.20
Gift & Memorial Fund Bills	\$17,202.93
<u>Total</u>	\$996,383.11

- b. Approval of invoices over \$10,000 – OCLC/WorldShare Interlibrary Loan, and ContentDM Subscriptions
9. Operations Committee Report
10. Planning & Facilities Committee Report
11. Public Affairs Committee Report
12. Support Organization Reports
13. Director of Libraries Report
14. Announcements
15. Adjournment



Monthly Activity Report

May 2025

Service Highlights

The Westlink Branch held a Grand Opening Celebration on Saturday, May 10. The event started with opening remarks from Library Director Jaime Nix and District 5 Council Member J.V. Johnston, followed by the official ribbon cutting. Several members of Hanney and Associates Architects, the architectural firm for the project, including Martin Hanney and Margaret Sullivan, the owner of the interior design firm for the project, attended the ribbon cutting. Education and Engagement Manager Savannah Ball coordinated an event with Westlink staff that drew families, neighbors, and longtime patrons who came to explore the refreshed branch, enjoy live performances, and take part in interactive programs. Festivities began with Mini Makes: A Quick and Fun Sewing Class, where participants learned basic stitching techniques and created a simple corner bookmark to take home. This hands-on experience brought together learners of all ages and showcased the library's commitment to skill-building and maker-centered programming. Later in the morning, the always-popular Mr. Stinky Feet energized the crowd with a live concert full of music, movement, and laughter. Midday, visitors were treated to Symphony Among the Shelves, a live performance by musicians from the Wichita Symphony Orchestra. The performance transformed the library into a listening space filled with warmth and wonder, inviting attendees to experience classical music in an approachable, intimate setting. In the afternoon, Regina Klenjoski Dance Company presented Inspiration in Motion, an expressive performance that used movement and storytelling to reflect on creativity, community, and the power of shared spaces. Dancers moved throughout the library, blurring the line between audience and performer and inviting people to see the space in new ways. There were 660 visitors to the branch during the day. Responses to the remodeled and expanded branch were positive including:

- "I love how thoughtful and inclusive the space is. Anyone can enter this library and feel welcomed and accommodated."
- "My son (who doesn't get to socialize much) fell in love with the kids' play area. He made so many new friends! Well done!"
- "Thank you City of Wichita, for investing in life-long library learners in this beautifully renovated space!"



The Maya Angelou Branch then held its Grand Reopening Celebration on Saturday, May 31st. Angelou staff, along with Education and Engagement Manager Savannah Ball coordinated a full day of vibrant programming that celebrated the newly renovated space and welcomed the community back through its doors. The day began with Roy Moye III Live: Science, Songs, and R&B, an energetic performance that blended music, STEM education, and audience participation. Families and children filled the meeting room, dancing and singing along while learning about science in a fun, accessible way. Storytime Village delighted young attendees with a puppet meet and greet and interactive storytelling that brought characters and stories to life. WSU Tech's FutureReady team wowed visitors with demonstrations of their robot dogs, R2 and D2, offering a hands-on look at emerging technology and sparking conversations about the future of innovation in Wichita. In the afternoon, the library welcomed Renata's Plant Bus for Pages and Parsley, a creative experience that invited adults to explore the connection between reading, food, and growing things. Guests toured the plant bus, received herb starts to take home, and engaged in meaningful conversations about sustainability, literacy, and wellness. The evening concluded with a moving live poetry performance by Ponder.This., a local spoken word collective. Their original pieces, performed in the spirit of Maya Angelou, explored themes of identity, resilience, and joy, and reaffirmed the library's role as a space where diverse voices are heard and honored. In addition to regular promotion including signage, flyers, and social media posts, neighborhood residents were specifically invited to the re-opening celebration via door-to-door visits by Angelou Community Services Librarian Parker Daniels and Council Member Brandon Johnson.

At the grand re-opening celebration, the Angelou Branch also launched the system's first seed library. The seed library was created by library staff out of a no-longer-in-use card catalog. Evergreen & Angelou Youth Services Librarian Sara McNeil sanded, stained, and repaired the catalog. She then worked with Angelou Community Services Librarian Parker Daniel and Angelou Library Assistants Kathy Veatch and Pamela Clarkson to paint the sides and the drawers using leftover interior paint from the Angelou branch renovation project. A mixture of pre-packaged and loose vegetable and fruit seeds were donated by the Cooperative Seed Garden Distribution Program and ICT Farms Co. All visitors to the Angelou Library can take home up to 3 seed packets every time they visit to plant in their home gardens. Wichita Public Library's hope in launching this program is to provide community members with the opportunity to grow their own fresh produce to combat food insecurity.



After the defunding of the national AmeriCorps program, Education and Engagement Manager Savannah Ball drafted a program contract that would allow the Wichita Public Library to move forward with hiring temporary Summer Reading Program assistants to increase capacity and reach. Staff were thrilled that a strategy was found to allow our recruited AmeriCorps members to work with them this summer. The Advanced Learning Library's temporary assistants, Dianne and Evelyn, have completed their first week and are happy to be at the library. Youth Services staff are discovering their talents and are learning as much from them as they are from library staff. Assistants have also been hired to work with Family Literacy Coordinator Racine Zackula on the Book Bus.

Additionally, volunteers were recruited and trained to help staff facilitate the Summer Literacy League, a seasonal reading support program launching at the Walters and Angelou Branch Libraries. The program pairs children with trained volunteer reading coaches for weekly one-on-one reading sessions designed to support skill development, boost reading confidence, and foster a love of books during the summer months. While separate from the United Way's Read to Succeed program, all participating volunteers are experienced Read to Succeed coaches who work with students during the school year. Their familiarity with literacy strategies and relationship-building makes them especially well-suited to support children in an informal, encouraging summer setting. Volunteers received additional training from the Education and Engagement Manager Savannah Ball focused on child engagement techniques, program logistics, and the joy-based learning approach that shapes the Summer Literacy League. This program is made possible through a generous grant from United Way of the Plains. Their continued partnership allows the Library to bridge in-school and out-of-school learning, ensuring that children in Wichita have access to consistent, meaningful reading experiences throughout the year. The Summer Literacy League officially launches in June and will run weekly through the end of July, providing vital support in reducing summer learning loss and nurturing a lifelong love of reading.

Summer Reading is off to a fantastic start! On May 22nd, the first day of the program, library collections were checked out or renewed 3,365 times, with an additional 1,451 e-material checkouts. On Tuesday, May 27th (the day after Memorial Day, and what will likely be the busiest day of the year) physical materials were checked out or renewed 6,737 times. An additional 2,184 e-materials were borrowed this day too. In the first ten days of Summer Reading (May 22-31), customers recorded 38,547 physical checkouts and renewals, with 16,682 e-material circulations. In total, the library had 55,229 checkouts and renewals over this period.

The Angelou branch again had its highest month of circulation since the Library moved to Polaris in 2008 – and likely since the branch beginnings in 1969 - with 8,078 checkouts and renewals. This was a 27% increase over April 2025, which we believe was its previous highest month of circulation ever. This number is, of course, inflated due to Rockwell families using the location, but it is nice to see the branch getting the usage it deserves. 1,378 borrowers have used the location since it reopened March 17 – 1,018 of those in May. For comparison, in 2024, Angelou had a total of 1,027 unique borrowers all year.

At the Rockwell Branch drywall was completed and the fire suppression system was installed. Final power was hooked up after Evergy removed the old electric pole. The majority of the storefront was set in place, and the parking lot and sidewalk was removed so that a new larger parking lot can be installed with new light poles.

In May, Education and Engagement Manager Savannah Ball, attended the national forum Libraries Advancing Community Learning to Reduce Substance Use. The event brought together library professionals, public health experts, and community partners to explore how libraries can play a meaningful role in addressing substance use through education, connection, and trauma-informed practices.

Walters Branch Librarian Lena Vogt and Rockwell Branch Librarian Katrina York assisted with an outreach event at The Laundry Station to celebrate their new early literacy space within the laundromat in partnership with the Laundry Literacy Coalition. Customers could do their laundry for free during the event, get free books and food, talk to community partners, win prizes, and enjoy mini-storytimes with the librarians. The event was well received and even featured on the local news:

<https://www.ksn.com/news/local/wichita-laundromat-hosts-free-laundry-and-book-event/>.

Youth Services Manager Erin Downey Howerton was invited to serve on the Association for Library Services to Children's Quicklists Consulting Committee as one of two bilingual members. The committee promotes books and other resources through recommendations, compilation of lists, and related services for mass media, individuals, and institutions/organizations involved in the production of programs, films, and other materials/services for children. You can find examples of the committee's work here: <https://www.ala.org/alsc/book-lists>

Based upon the direction of Library leadership, the Adult Literacies Department will cease its test proctoring services starting June 1. To help navigate the transition, Adult Literacies staff have been communicating with test proctoring regulars about the change and have worked with Digital Services to make updates to the website, which includes retaining information about other proctoring services in the Wichita area. The sunseting of this service will allow Adult Literacies staff to embark upon its new research and reference Book-a-Librarian service.

Staff are working to ensure compliance to AR 8.6, the City's generative AI policy. Podcast transcript pages were updated to have a clearer attribution statement, and the AV team met with Michael McBride, Smart City Coordinator, to discuss needs related to generative AI – particularly for creating closed captions and transcripts for accessibility requirements in videos other than meetings. One of the products the Library had used was banned earlier this year for being noncompliant with AR 8.6 and the others aren't explicitly allowed or rejected. A number of products were discussed for Michael's review. Staff are looking at Teams Premium as an alternative while IT staff look at additional software for policy compliance.

Other News

Angelou Community Services Librarian Parker Daniel moderated the panel discussion Community Conversation: Gun Violence and Community Healing. The event connected 27 community members with a panel of community stakeholders who are working in Wichita to address the root causes of gun violence; advocate for victims, survivors, and families; and lead community action. The panel included Keena Charles, owner of Violence Impact Community Integration, Durell Gilmore, Outreach Worker

with Cure Violence ICT, Council Member Brandon Johnson, Marquetta Atkins-Woods, founder and Executive Director of Destination Innovation, and Joseph Shepard, Chief of Staff of Lead for America.

On Sunday, May 4, Angelou Community Services Librarian Parker Daniel and Evergreen Library Assistant Oscar Campos joined Family Literacies Librarian Racine Zackula and the Wichita Public Library book bus to promote library services to attendees of Nomar ICT Open Streets. They talked to nearly 1,000 people in the course of the day and signed many people up for library cards! Library staff also had the opportunity to promote the library's e-book, e-audiobook, and streaming video services.

On May 7, the Advanced Learning Library hosted the second program of the AMPLIFY 365 Series, a year-long series focused on celebrating and honoring Black Culture. This quarter's program was a live podcast recording of the "Black in One Piece" podcast, which is a podcast hosted by Dr. Latasha Kelly, owner of TMBP Media and the Left on Read bookstore. This episode featured guest Shawnta Smith, a licensed Master Social Worker and Qualified Mental Health Professional, to talk about mental health care, with a particular focus on mental health within the Black community. This was an intense program with a lot of hard discussions occurring not only between the host and guest of the podcast, but also among the audience. Topics such as suicide, intergenerational trauma, experiences with racism and a need to "measure up" to society's expectations were among many of the discussions that took place, but it also created a truly connected moment between everyone in the room.

On Thursday, May 8, Community Service Librarians Robin Dauster and Parker Daniel, along with Enrichment Librarian Jenny Durham attended the annual Senior Expo at the K-State Research and Extension Office. They were there to share library resources with attendees and talk about upcoming library programs. Attendees were excited to see the library represented there and the librarians heard several stories about the attendees' favorite branches and how the library was their "favorite place." Overall, they got to talk with 326 people about library resources and events!

On May 12, Empowerment Librarian Kelly Fabrizius delivered a presentation to the regional SCORE chapter's monthly meeting via Zoom. Kelly provided SCORE mentors and staff information on all of the small business resources that Wichita Public Library has to offer so they can share this information with their clients, as well as use these resources themselves. The group was very excited to hear about these resources and several people mentioned they did not know that Wichita Public Library offered all of these resources and services for free.

In mid-May Adult Literacies Manager Steven Kelly met with Ramon Fonseca and Ethan Mershon, the two coordinators of the Community Writing Workshop that the Advanced Learning Library regularly hosts. Ramon and Ethan shared that their group has been expanding and that attendees are so enthusiastic about the program that they'd like to meet twice per month, a request that the Library was glad to accommodate. They also shared that several of the workshop attendees have recently gotten their writing published, and they said that having the opportunity to frequently meet and get feedback on their writing has been instrumental to those successes. Steven, Ramon, and Ethan finalized plans for the Celebrate Writing: A Reading program, which will occur on June 5 and give local writers a platform to read selections from their work to a public audience.

In May, Family Literacy Coordinator Racine Zackula was asked to join the USD 259 Parents as Teachers Advisory Board in 2026 and accepted the appointment. She went to the Parents as Teachers Park Pals event where kids were there in the park playing with parents at different learning stations. Additionally, the Book Bus made several stops in May, including memorable visits at StepStone Wichita, and latchkey programs for Angel Wings Learning Center and Seltzer Elementary, where many children recognized her and let her know they now visit the Library. Other organizations that Racine visited with the Book Bus or planned future visits with include: Nana's Love Daycare, COMCARE of Sedgwick County, City of Wichita Parks & Recreation, CityArts, Urban Prep Academy, Learning Lab, Girls on the Run, Mental Health America of South Central Kansas, Urban League of Kansas, The Neighboring Movement, Inwood Crossings Apartments, and Whitetails Neighborhood Association.

The blood pressure monitoring station recently installed in the Healthy Living section in the Learning Pavilion has been getting more usage since the beginning of the summer. While exact numbers are unknown, Adult Literacies staff typically observe 5-10 patrons using the machine per day. One customer in particular approached Library Assistant Ian Bailey and expressed his appreciation for the blood pressure monitor. He said he had a history of high blood pressure and since the library was so close to his home, he planned on using the machine weekly and is glad that he can keep the printed results to track his health.

Senior Library Assistant Eileen Ball distributed a book that she wrote about the Westlink Branch remodel to her coworkers at the branch, some administration members, and the Local History section. Special Collections Manager Michelle Enke made it accessible to the public by scanning it and adding it to the Library's digital archives: [Westlink 2,5 By Eileen Ball - Westlink Branch History - Wichita Public Library Digital Archives](#).

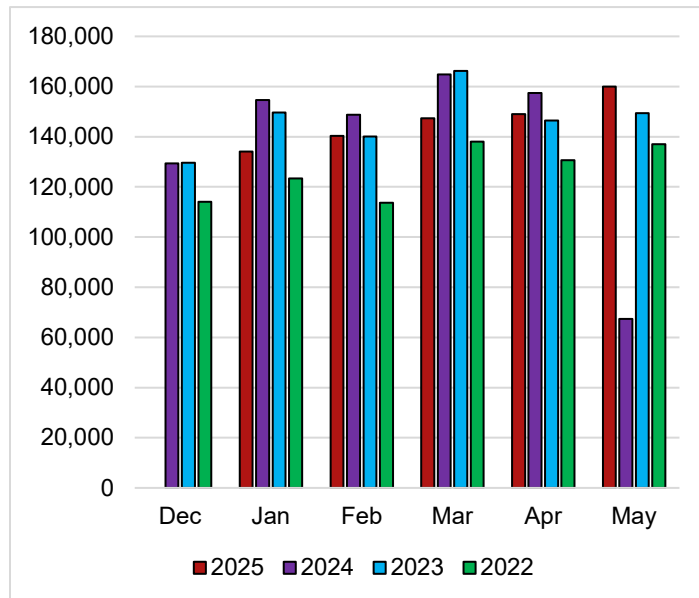
Staff met with Communico, the Library's event and meeting room calendar software provider, for an annual review and to look at new features. These features include a "pay later" option on both the patron and staff side of Reserve, blocking conditions for rooms that require a library card such as the AV Studio, Zoom integration, and events with separately registered time slots. Staff will review and make recommendations for which features to add.

May 2025 was the busiest month on record (since the inception of the service in 2013) for Book-A-Librarian appointments completed by the Tech Training Team at the Advanced Learning Library. Staff assisted 457 customers with tech assistance for the month of May.

Digital Services Staff spent most of May planning for the Alford reopening during June. Staff worked with City IT to set up the new network, set up computers, and plan for expansions.

Service Dashboard

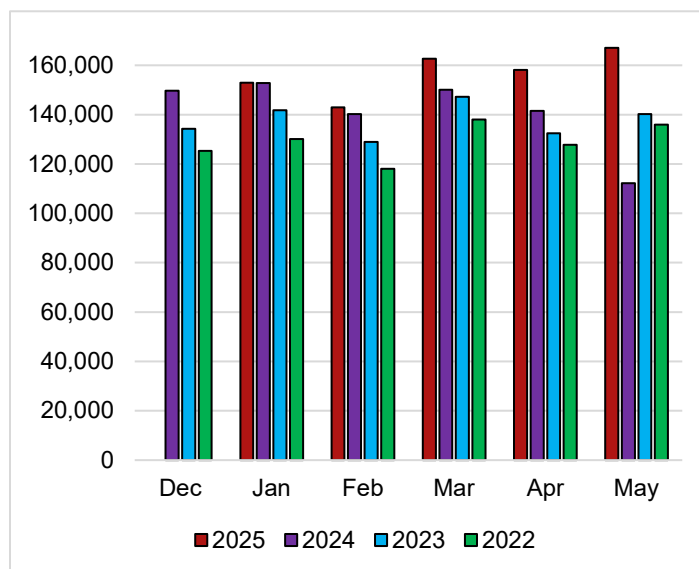
LIBRARY VISITS (door count, catalog sessions, and website visits)



MAY

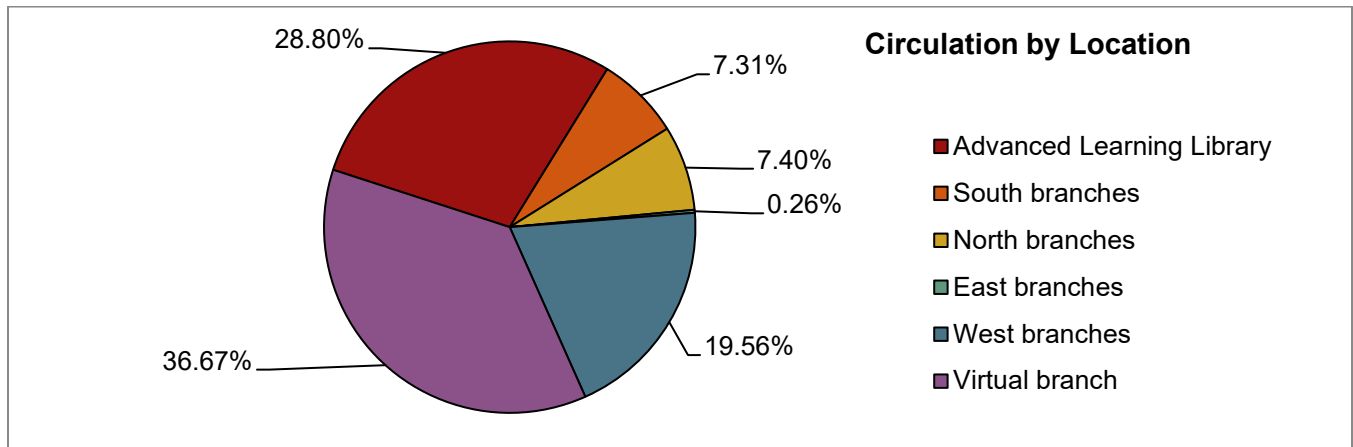
	2025	2024	% change
Door Counts	61,551	51,732	18.98%
Catalog Log-ins	32,435	4,783	578.13%
Website Visits	65,612	10,402	530.76%
CONTENTdm Users	341	436	-21.79%
Total	159,939	67,353	137.46%

CHECKOUTS

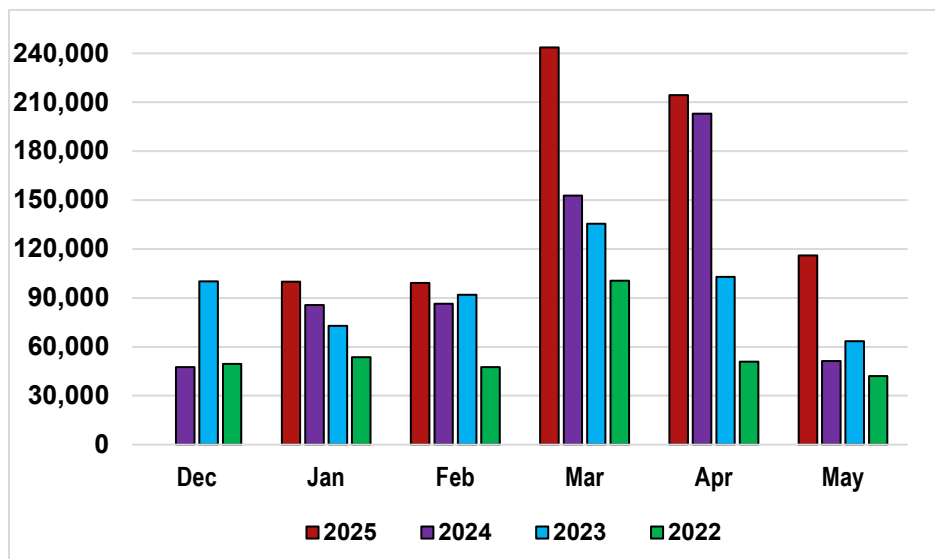


MAY

	2025	2024	% change
Physical Circulation	105,767	58,471	80.89%
Virtual Circulation	61,253	53,796	13.86%
WPL	53,199	46,375	14.71%
State	8,054	7,421	8.53%
Total	167,020	112,267	48.77%



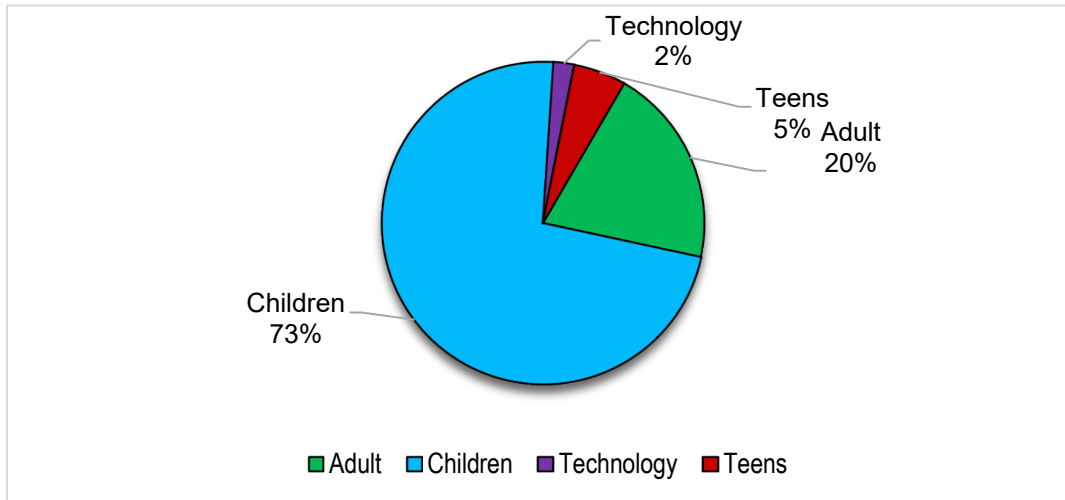
QUESTIONS ANSWERED (by staff in person/phone and through online services)



MAY

	2025	2024	% change
Reference Questions	6,940	3,409	103.58%
Database Searches	104,114	45,571	128.47%
Technology Assistance	4,496	1,949	130.68%
Book-A-Librarian Appointments	472	292	61.64%
Total	116,022	51,221	126.51%

PROGRAM ATTENDANCE

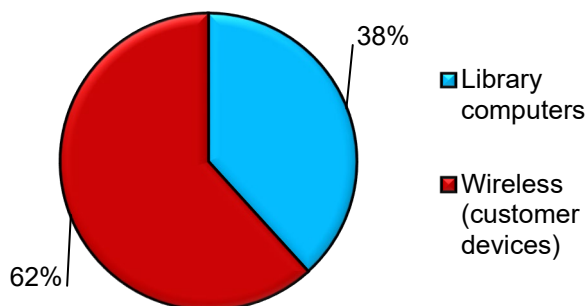


MAY ATTENDANCE

	2025	2024	% change
Adult events	1,167	1,219	-4.27%
Children's events	4,229	3,190	32.57%
Technology training	120	140	-14.29%
Teen events	305	217	40.55%
TOTAL	5,821	4,766	22.14%

PUBLIC COMPUTING

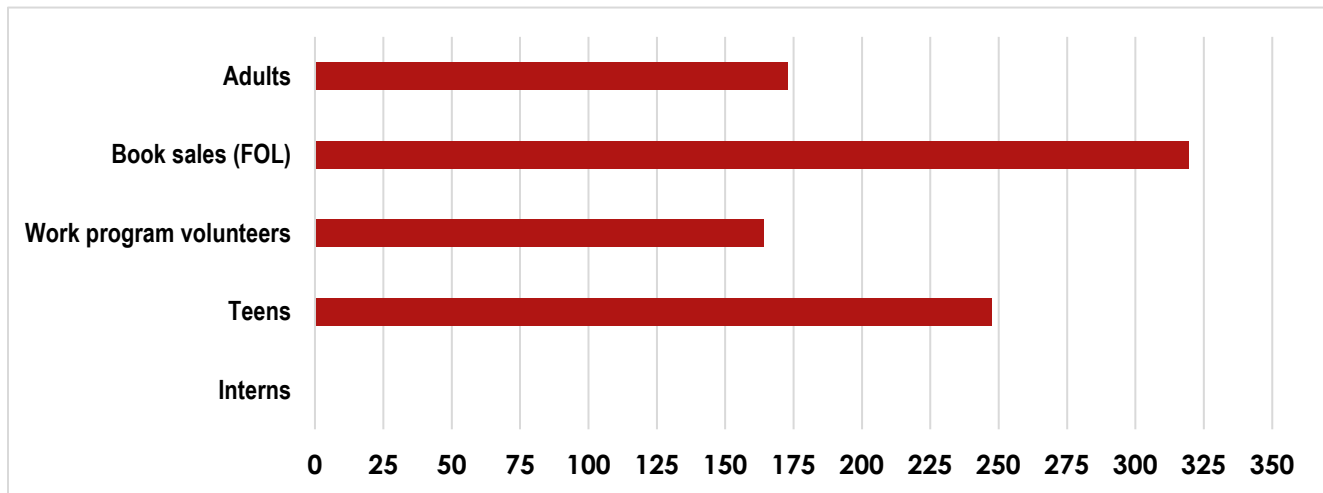
Method of Computing Access (by session)



MAY

	2025	2024	% change
Workstation Sessions	6,260	6,803	-7.98%
Wireless Sessions	10,093	3,973	154.04%
Number Users	1,429	637	124.33%
Hours of Access	14,242	4,098	247.54%

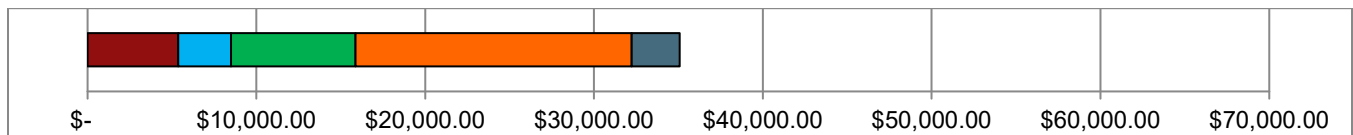
VOLUNTEERS (hours of service)



Number of volunteers YTD = 142

Hours of service YTD = 3,746

MATERIALS DONATIONS (value if purchased)



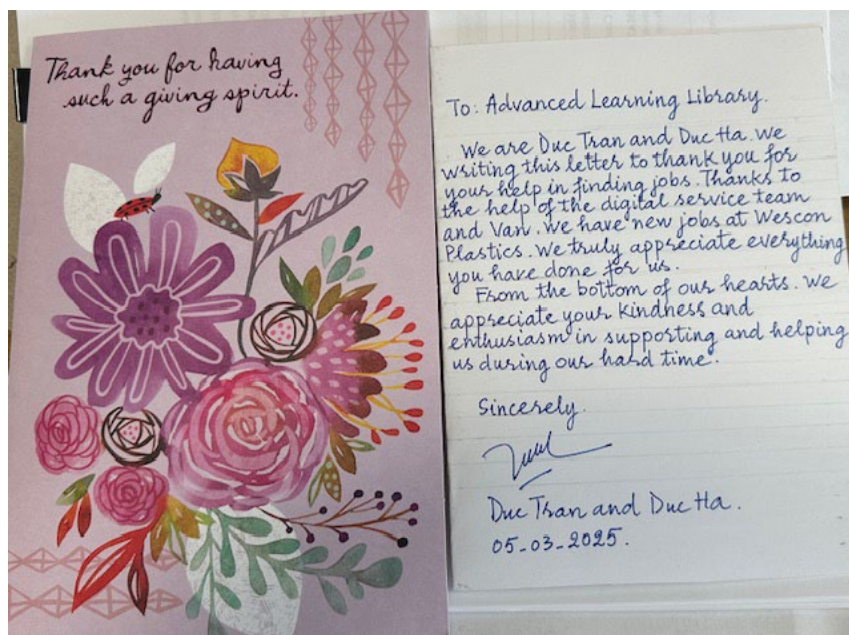
Year to date total = \$35,068.94

Items added to Library collections YTD = 1,542

Service Snapshot: Recent Raving Fans Stories

At the Advanced Learning Library, Clerk Van Nguyen helped translate for a Vietnamese senior couple being assisted by the technology trainers with a job search. The patrons were able to locate and apply for online jobs, as well as to create resumes and establish job seeker profiles on Indeed. A week ago, they were hired by a plastics company.

Van had assisted the couple with translating on a prior visit to the Library, when they were trying to determine the status of a death certificate. With Van's help, Tech Trainer Zachary Vilaythong was able to help the couple obtain the information they needed from a variety of sources, including the Social Security Administration, a funeral home, and the Kansas Department of Health and Environment. They sent a handwritten note thanking staff for their help.



Senior Library Assistant Michael Apinyakul has maintained good rapport with an unhoused patron over the years, helping her keep track of her library card, organize important papers, and find resources both within and outside the library. She often communicates with Michael about her life circumstances and these conversations are a good barometer on her current state and needs. She recently approached Michael in an agitated state because she wasn't sure if her daughter might be incarcerated or worse, based on what someone had told her. Michael searched the Kansas Department of Corrections site as well as the Sedgwick County inmate lookup. He found her daughter and they reviewed the timeline of her arrest and found that she was currently incarcerated. Michael showed her the visitation guidelines as well as a method of depositing funds into an inmate account. She said, "I just needed to know she was alive. I'm so grateful for you."

At the Evergreen branch, Library Assistant Laufey Sluyter was able to provide shelter and safety to a community member. An older woman came into the branch needing a place to stop and rest after a long walk. She had been visiting her sister at a local nursing home and had gotten lost and overheated trying to walk home. While the customer rested, Laufey worked with another customer to figure out the

location of the nursing home and by calling them was able to contact the woman's husband to let him know where she was. He was then able to come and pick her up. The customer thanked Laufey for her assistance and said that she would make an effort to make Evergreen her library from now on.

A woman with limited technology experience visited the Westlink Branch Library in preparation for a Zoom guardianship trial for her brother who lives out of state. She was looking for both a space and the technology to participate. Staff helped her identify the most private study room at the branch and showed her how to book it. Although the Library typically only allows customers to reserve these spaces up to a week in advance, when she expressed some anxiety about the process, they made an exception and reserved the space for her several weeks in advance. They then showed her how to check out a laptop and access Zoom via it. The customer left feeling more prepared for this important meeting.

Library Assistant Reba Pearson helped a customer who brought two dogs into the library, even though they were not service animals. She had to ask them to take the dogs outside, but she did not let that stop her from making sure they got what they needed. Reba showed them how to send their print job, then retrieved it for them, handled the payment, and took everything out to them so they could finish up without any trouble. This thoughtful approach allowed Reba to maintain library code of conduct while still providing an excellent experience.

A customer visited the Advanced Learning Library with her elderly mother, but due to the theft of library mobility devices which they relied on in the past, her mother could not browse the library as her mother could not carry a stack of books on her own. She caught Library Assistant Rachel Roth working nearby with a cart and asked for help finding an alternative to the mobility aid. Rachel offered to ask about an extra cart in the back, but they found a different solution: a wheeled chair that her mother could set the books on and easily push through the shelves. Both women were grateful for the help and appreciated Rachel's commitment to making sure they could use the library during their visit despite the unexpected setback.

Adult Literacies Manager Steven Kelly helped a customer find print resources for no-cook meals and general nutrition. The customer said that he had recently relocated from Kansas City and was in-between housing and didn't have ready access to cooking facilities, but he still wanted to make sure he was getting regular healthy meals. Steven used the catalog to find a number of no-cook/minimal prep cookbooks and books on nutrition. He also recommended online resources that could give the customer more targeted information based on the food he had access to. When the customer said he didn't have a phone or computer at the moment, Steven told him that the library had computers he could use to find this information and that he could help him access that information when he was ready. The customer was very grateful for the all the help and said that libraries and librarians are "wonders of the world."

On Friday May 23, Empowerment Librarian Kelly Fabrizio met with a grant writer who is assisting the local CASA organization to help find funding to replace long-term grants that they have historically relied upon but are now in jeopardy. They performed specific advanced searches on the Foundation Directory database to research grants that had been provided to other CASA organizations across the

country in the past. They also looked at other potential revenue sources. Afterwards, the grant writer sent Kelly a thank you card expressing how much their meeting was appreciated and said “thank you so much for sharing your gift of time and expertise on the Foundation Directory, it meant more than you know! You’re greatly appreciated along with your WPL colleagues!”

In 2022, Sr. Library Assistant Robert Tucker completed research for a library patron regarding a Marine from our area who was injured in 1979 accident. The patron completed his research and is publishing a book through the University of Nebraska Press called “Fuji Fire: Sifting Ashes of a Forgotten U.S. Marine Corps Tragedy.” He writes, “In gratitude for your research assistance as I sought information about a Marine from your area who was grievously injured in the incident, I wanted to let you know that I have thanked you by name in the book’s acknowledgements pages.”

WICHITA PUBLIC LIBRARY

Minutes of a Meeting of the Library Board of Directors
May 20, 2025.

The hybrid meeting of the Library Board of Directors was held on Tuesday May 20, 2025 at the Advanced Learning Library with the following present in person: Ms. Sarah Balderas, Ms. Lauren Hirsh, Mr. Kurt Oswald, Mr. Chuck Schmidt, Ms. Susie Ternes, and Mr. Jonathan Winkler. The following attended virtually: Ms. Rose Mary Frame, Ms. Brandi Newry, and Ms. Karyn Shorter.

Call to Order

Lauren Hirsh called the meeting to order at 12:01 p.m., a quorum not being present.

Staff Presentation

Collection Development Division Manager Sarah Kittrell presented information on the composition of and outlook for the materials budget. Funding sources include the City of Wichita general fund, grants, the WPL Foundation, and memorial donations. Though a percentage goes to reduce hold backlogging for certain titles in both physical and electronic formats, needs press much more heavily for the latter, owing to unforgiving license terms for libraries. Only bestsellers and a few customer requests can be purchased with the funding now available. The library spends approximately \$2,000 each week to keep the hold request ratio hovering at about 18-20 holds per electronic copy of popular titles. Staff would like to reduce this figure, as it now equates to an approximate one-year wait for a prospective reader joining the hold queue at the back. However, to come close to meeting demand would entail doubling the amount currently spent on e-materials.

Susie Ternes, Rose Mary Frame, Brandi Newry, and Karyn Shorter arrived, bringing the meeting to a quorum.

Approval of the Agenda

Chuck Schmidt moved (Oswald) to approve the agenda as published. **Motion carried unanimously.**

Approval of Minutes

Minutes of the regular meeting held on April 15, 2025 were presented. Kurt Oswald moved (Schmidt) to approve the minutes as included in board packets. **Motion carried unanimously.**

Unfinished Business

None

New Business

None

Finance Committee Report

On behalf of the Finance Committee, Chuck Schmidt moved to approve the April 2025 finance report and supplemental bills in the following amounts: General Fund bills of \$930,758.27; Grant Fund bills of \$1,027.24; and Gift bills of \$722.57, for a total of \$932,208.08. **Motion carried unanimously.**

On behalf of the Finance Committee, Chuck Schmidt moved to approve the 2025 State Aid Grant as presented by staff. **Motion carried unanimously.**

On behalf of the Finance Committee, Chuck Schmidt moved to approve the annual McNaughton subscription agreement for the 2025-2026 term for \$22,380 and to approve the Library's subscription to Reference Solutions for \$12,500. **Motion carried unanimously.**

Operations Committee Report

Jonathan Winkler reported that the last meeting had been informational only due to a lack of a quorum. Committee members discussed potential service changes that may need to be made to enhance cost recovery and focus staff resource more narrowly on the literacy mission.

Planning & Facilities Committee Report

Lauren Hirsh reported that the committee discussed the budget planning process, considering the city may face budget cuts. On May 31 there will be a grand reopening ceremony at the Angelou Branch Library. The Alford Branch Library will close June 3-6 to allow installation of shelving and other fixtures to complete the remodel of the public space.

Public Affairs Committee Report

Kurt Oswald reported that the advocacy toolkits are now available on the library's website in the Board of Directors section. This document will be updated as information changes. Yard signs showing support for the library are now being printed and will be available for board members to collect at the June board meeting.

Special Committee Reports

Friends of the Library – Susan Byer reported that the volunteer luncheon was well attended. T-shirt sales have been going well and plans are being made for Friends of the Library pop-up tables at Library events.

Library Foundation - Kourtney Carson reported that the Library Day of Giving brought in approximately \$15,000 in donations. The Foundation continues to work on rebranding, with a new logo as well as a new look and URL for the website.

Wichita Genealogical Society (WGS) – No report.

Director of Libraries Report

Director Nix reported that work on the budget is including efforts across all of City government, with department directors coming together to choose the resource commitments that will benefit the community the most. The library has also received a grant from the United Way to hire support staff to bolster Summer Reading Program efforts.

All board members are invited to attend the Angelou grand opening on May 31, 2025.

Announcements

None

Adjournment

The meeting was adjourned at 1:17 PM.

The next regularly scheduled meeting will be June 17, 2025.

Respectfully submitted,

Jaime Nix



INTEROFFICE MEMORANDUM

TO: Library Board of Directors
FROM: Jaime Nix, Director of Libraries
SUBJECT: 2026/27 Budget Consideration
DATE: June 10, 2025

Background: Wichita Public Library submitted budget reduction scenarios to City Finance to strategically plan for up to a 5% cut, or approximately \$510,000. Library Board President, Lauren Hirsh, spoke at the June 10, 2025, City Council meeting and was invited to discuss with the board alternate ways the City could consider maintaining services, safety, and resources.

Analysis: Library Leadership has identified multiple strategies that will both meet the budget reduction targets but also preserves staffing levels. The Wichita Public Library Foundation, Friends of the Wichita Public Library, and Library Board of Directors have an opportunity to discuss and bring forward concepts that will meet the mission and operational needs of the Wichita Public Library System. The purpose of this conversation is to explore thinking around these financial challenges.

Financial Considerations: By 2027, the Wichita Public Library General Fund Operating Budget by \$510,601.

WICHITA PUBLIC LIBRARY BOARD OF DIRECTORS
Finance Committee Agenda
Tuesday, June 17, 2025, 11:30am
Green Collaboration Room 203, 2nd Floor
Advanced Learning Library, 711 W 2nd St, Wichita, KS 67203

1. Call to Order
2. Approval of the May meeting minutes
3. Review of May Bills and Finance Reports
 - Revenue Report
 - Grant Fund Summary Report
 - Report of Expenditures

General Fund Bills	\$956,730.98
Grant Fund Bills	\$22,449.20
Gift & Memorial Fund Bills	\$17,202.93
<u>Total</u>	\$996,383.11

4. Approval of invoices over \$10,000 – OCLC/WorldShare Interlibrary Loan, and ContentDM Subscriptions
5. 2026/27 Budget Discussion
6. Adjournment

WICHITA PUBLIC LIBRARY BOARD OF DIRECTORS

Finance Committee Agenda

Tuesday, May 20, 2025, 11:30am

Green Collaboration Room 203, 2nd Floor

Advanced Learning Library, 711 W 2nd St, Wichita, KS 67203

In attendance: Chuck Schmidt, Brandi Newry (online) and Rose Frame (online)

1. Call to Order at 11:38am
2. Review of April Bills and Finance Reports
 - Revenue Report
 - Grant Fund Summary Report
 - Report of Expenditures

General Fund Bills	\$930,758.27
Grant Fund Bills	\$1,027.24
Gift & Memorial Fund Bills	\$722.57
<u>Total</u>	\$ 932,508.08

Brandi Newry moved (Frame) to approve the April Bills and Finance Report

3. 2025 State Aid Grant
Chuck Schmidt (Newry) moved to approve the State Aid Grant distribution
4. Approval of invoices over \$10,000 – McNaughton Leasing Plan
Rose Frame (Schmidt) moved to approve the contract renewal
5. Approval of Invoices over \$10,000 – Reference Solutions
Brandi Newry (Frame) moved to approve the contract renewal
6. Other items from the committee

Adjourned at 11:55am

THE CITY OF WICHITA



YTD

FOR 2025 05

JOURNAL DETAIL 2020 1 TO 2020 1

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
100 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
10000080 Wichita Public Library								
422110 Library Desk Receipts (Fines)	-95,000	-95,000	-27,371.01	-5,444.64	.00	-67,628.99	28.8%	
422111 Library Desk - Faxes	-10,000	-10,000	-3,752.00	-1,104.00	.00	-6,248.00	37.5%	
422112 Library Desk - Passports	-25,000	-25,000	-18,242.00	-2,660.00	.00	-6,758.00	73.0%	
423030 Meeting Room Rentals	-30,000	-30,000	-13,795.00	-2,355.00	.00	-16,205.00	46.0%	
424011 Copy Charges	-11,000	-11,000	-5,306.65	-1,396.05	.00	-5,693.35	48.2%	
424101 Public Computing Charges	-20,000	-20,000	-7,711.47	-1,690.25	.00	-12,288.53	38.6%	
645980 Sale of Scrap	0	0	-1,159.65	-1,159.65	.00	1,159.65	100.0%	
646981 State Setoff Collections	-68,000	-68,000	-11,708.45	-2,126.70	.00	-56,291.55	17.2%	
646990 Other Non-Operating Revenue	0	0	-20.72	.00	.00	20.72	100.0%	
TOTAL Wichita Public Library	-259,000	-259,000	-89,066.95	-17,936.29	.00	-169,933.05	34.4%	
TOTAL General Fund	-259,000	-259,000	-89,066.95	-17,936.29	.00	-169,933.05	34.4%	

THE CITY OF WICHITA



YTD

FOR 2025 05

JOURNAL DETAIL 2020 1 TO 2020 1

ACCOUNTS FOR:	ORIGINAL	REVISED	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
100 General Fund	APPROP	BUDGET				BUDGET	USED
10000080 Wichita Public Library							
10001 Library - Personnel							
511000 Base Compensation	6,281,058	6,281,058	2,780,445.86	506,091.22	.00	3,500,612.14	44.3%
511950 Year-End Payroll Accrual	0	0	-236,795.62	.00	.00	236,795.62	100.0%
511999 Planned Savings	-2,051,398	-2,051,398	.00	.00	.00	-2,051,398.00	.0%
512000 Special Compensation	1,800	1,800	10,789.01	919.66	.00	-8,989.01	599.4%
512051 Mileage Reimbursement	0	0	1,822.26	573.92	.00	-1,822.26	100.0%
513000 Overtime Compensation	0	0	1,461.09	.00	.00	-1,461.09	100.0%
518200 Employer Wage Taxes & WC	543,275	543,275	233,095.94	42,861.99	.00	310,179.06	42.9%
518300 Employer Share EE Insurance	1,132,396	1,132,396	442,248.69	44,939.64	.00	690,147.31	39.1%
518400 Employer Share Pension/Retire	801,709	801,709	341,834.55	62,685.75	.00	459,874.45	42.6%
TOTAL Library - Personnel	6,708,840	6,708,840	3,574,901.78	658,072.18	.00	3,133,938.22	53.3%
10002 Library - Contractuals							
521011 Electricity - EDI	305,438	305,438	89,135.35	16,574.08	.00	216,302.65	29.2%
521021 Natural Gas - EDI	41,824	41,824	42,717.68	4,708.69	.00	-893.68	102.1%
521030 Water Service	13,375	13,375	9,251.58	1,709.60	.00	4,123.42	69.2%
521050 Trash Service	5,404	5,404	.00	.00	.00	5,404.00	.0%
521051 Recycling Service	3,600	3,600	.00	.00	.00	3,600.00	.0%
521055 Trash Service - EDI	0	0	7,023.70	1,282.03	.00	-7,023.70	100.0%
521060 Local Telephone Service	8,000	8,000	1,343.25	268.65	.00	6,656.75	16.8%
521070 Internet Service	10,971	10,971	3,656.80	914.20	.00	7,314.20	33.3%
522010 PBX Line Charges	11,806	11,806	5,225.00	1,045.00	.00	6,581.00	44.3%
522020 PBX Instrument Charges	19,414	19,414	8,312.50	1,662.50	.00	11,101.50	42.8%
522040 Long Distance & Teleconferenc	1,000	1,000	210.90	44.55	.00	789.10	21.1%
522050 Pagers & Mobile Phones	0	0	207.20	.00	.00	-207.20	100.0%
522060 Air Cards (Mobile Connect)	1,260	1,260	626.50	145.04	.00	633.50	49.7%
522070 Voicemail	3,968	3,968	1,700.00	340.00	.00	2,268.00	42.8%
522080 Automatic Call Distribution	786	786	327.50	65.50	.00	458.50	41.7%
523010 Building & Contents Insurance	172,088	172,088	43,022.00	.00	.00	129,066.00	25.0%
523020 Vehicle Liability Premiums	870	870	217.50	.00	.00	652.50	25.0%
524010 Recruitment & Hiring	3,140	3,140	.00	.00	.00	3,140.00	.0%
524020 Travel & Training	3,000	3,000	1,553.75	1,553.75	.00	1,446.25	51.8%
525012 Medical Treatment	480	480	219.00	75.00	.00	261.00	45.6%
525013 Drug Screening	0	0	213.00	.00	.00	-213.00	100.0%

THE CITY OF WICHITA



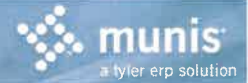
YTD

FOR 2025 05

JOURNAL DETAIL 2020 1 TO 2020 1

ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
525070 Background Checks	0	0	77.50	.00	.00	-77.50	100.0%
525080 Service Contractors	0	0	47.50	11.28	.00	-47.50	100.0%
525083 Textile Rental & Laundry Svcs	1,925	1,925	.00	.00	.00	1,925.00	.0%
525086 Interpreter Services	2,000	2,000	1,084.00	.00	.00	916.00	54.2%
525094 Collection Agency Fees	21,500	21,500	5,796.15	1,534.50	.00	15,703.85	27.0%
525990 Other Professional Services	5,936	5,936	1,169.11	530.00	.00	4,766.89	19.7%
526010 Motor Pool Scheduled Charges	3,720	3,720	1,550.00	310.00	.00	2,170.00	41.7%
526020 Building Repair & Maint	7,240	7,240	950.65	950.65	.00	6,289.35	13.1%
526041 Janitorial Services	0	0	685.00	.00	.00	-685.00	100.0%
526042 Pest Control Services	13,000	13,000	4,055.92	576.28	.00	8,944.08	31.2%
526044 Security & Fire Services	5,220	5,220	736.68	.00	.00	4,483.32	14.1%
526070 Equipment Repair & Maint	5,421	5,421	5,032.32	-547.50	.00	388.68	92.8%
526092 Rent-Real Property	52,060	52,060	20,441.20	4,088.24	.00	31,618.80	39.3%
529010 Bank Charges	5,000	5,000	1,773.53	363.17	.00	3,226.47	35.5%
529020 Postage	6,000	6,000	1,479.60	252.00	.00	4,520.40	24.7%
529030 Shipping & Freight	1,000	1,000	436.90	196.10	.00	563.10	43.7%
529031 Delivery/Pick up	13,815	13,815	1,910.00	.00	.00	11,905.00	13.8%
529040 Subscriptions	84,000	84,000	399.40	33.10	.00	83,600.60	.5%
529051 Library Software/Licenses	159,233	159,233	7,059.48	.00	.00	152,173.52	4.4%
529052 Library Subs-Electronic Matls	337,487	337,487	202,202.59	92,230.10	9,583.00	125,701.41	62.8%
529053 Library Svcs-Leased Matls	22,380	22,380	.00	.00	.00	22,380.00	.0%
529054 Library Svcs-Memberships	0	0	13,200.00	13,200.00	.00	-13,200.00	100.0%
529070 Printing/Copying/Scanning	30,000	30,000	10,430.32	2,664.36	.00	19,569.68	34.8%
529090 Shredding & Recycling Service	250	250	110.00	.00	.00	140.00	44.0%
529141 Software License & Maint Fees	550	550	9,948.46	.00	.00	-9,398.46	1808.8%
529150 Data Center Charges	1,196,619	1,196,619	540,839.75	108,167.95	.00	655,779.25	45.2%
529160 Licenses & Permits	595	595	.00	.00	.00	595.00	.0%
529990 Other Contractuals	5,033	5,033	216.00	60.00	.00	4,817.00	4.3%
TOTAL Library - Contractuals	2,586,408	2,586,408	1,046,595.27	255,008.82	9,583.00	1,530,229.73	40.8%
10003 Library - Commodities							
531010 Computing Supplies	0	0	765.00	.00	.00	-765.00	100.0%
531020 Office Supplies	64,339	64,339	27,254.39	8,431.89	.00	37,084.61	42.4%
531030 Custodial Supplies	5,000	5,000	1,000.13	93.95	.00	3,999.87	20.0%
532020 Automotive Parts & Supplies	450	450	106.30	.00	.00	343.70	23.6%
532990 Other Equip Parts & Supplies	0	0	91.00	.00	.00	-91.00	100.0%
539012 Gasoline	7,234	7,234	1,862.39	495.22	.00	5,371.61	25.7%
549010 Furniture & Fixtures <\$k	9,490	9,490	3,353.36	279.91	.00	6,136.64	35.3%
549020 Data Processing Equip <\$k	9,665	9,665	5,848.47	4,710.47	.00	3,816.53	60.5%
549110 Library Materials	452,067	456,739	93,397.73	29,638.54	2,072.53	361,268.43	20.9%
TOTAL Library - Commodities	548,245	552,917	133,678.77	43,649.98	2,072.53	417,165.39	24.6%
TOTAL Wichita Public Library	9,843,493	9,848,165	4,755,175.82	956,730.98	11,655.53	5,081,333.34	48.4%

THE CITY OF WICHITA



YTD

FOR 2025 05

JOURNAL DETAIL 2020 1 TO 2020 1

ACCOUNTS FOR: 290 Grants - Multi-year	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
80100324 South Central KS Library Sys24							
415050 State Operating Grants	-237,682	-237,682	-237,682.00	.00	.00	.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	-237,682	-237,682	-237,682.00	.00	.00	.00	100.0%
Y4806 SCKLS 24-South Central KS Libr							
524020 Travel & Training	18,416	18,416	11,781.48	2,696.32	.00	6,634.52	64.0%
526070 Equipment Repair & Maint	9,000	9,000	.00	.00	.00	9,000.00	.0%
529061 Organizational Memberships	0	0	9,502.00	6,000.00	.00	-9,502.00	100.0%
529990 Other Contractuals	25,000	25,000	21,252.88	13,752.88	138,147.12	-134,400.00	637.6%
531020 Office Supplies	20,000	20,000	.00	.00	.00	20,000.00	.0%
549010 Furniture & Fixtures <\$5k	25,000	25,000	.00	.00	.00	25,000.00	.0%
549110 Library Materials	140,266	140,266	.00	.00	.00	140,266.00	.0%
TOTAL SCKLS 24-South Central KS L	237,682	237,682	42,536.36	22,449.20	138,147.12	56,998.52	76.0%
TOTAL South Central KS Library Sy	0	0	-195,145.64	22,449.20	138,147.12	56,998.52	100.0%
TOTAL Grants - Multi-year	0	0	-195,145.64	22,449.20	138,147.12	56,998.52	100.0%
TOTAL REVENUES	-237,682	-237,682	-237,682.00	.00	.00	.00	
TOTAL EXPENSES	237,682	237,682	42,536.36	22,449.20	138,147.12	56,998.52	

Wichita Public Library General Fund Bills

May 2025

Org: 10000080

10001 - Library - Personnel

1B - Base Compensation

511000 Base Compensation

Payroll, PP05.09.25 \$253,239.18

Payroll, PP05.23.25 \$252,852.04

Total 511000 Base Compensation \$506,091.22

Total 1B - Base Compensation \$506,091.22

1F - Special Compensation

512000 Special Compensation

Payroll, PP05.09.25 \$515.85

Payroll, PP05.23.25 \$403.81

Total 512000 Special Compensation \$919.66

512051 Mileage Reimbursement

Payroll, 3141 \$236.43

Payroll, 3641 \$212.55

Payroll, 3766 \$124.94

Total 512051 Mileage Reimbursement \$573.92

Total 1F - Special Compensation \$1,493.58

1N - Employee Benefits

518200 Employer Wage Taxes & WC

Payroll, PP05.09.25 \$21,109.89

Payroll, PP05.23.25 \$21,752.10

Total 518200 Employer Wage Taxes & WC \$42,861.99

518300 Employer Share EE Insurance

Payroll, PP05.09.25 \$44,042.44

Payroll, PP05.23.25 \$897.20

Total 518300 Employer Share EE Insurance \$44,939.64

518400 Employer Share Pension/Retire

Payroll, PP05.09.25 \$31,302.78

Payroll, PP05.23.25 \$31,382.97

Total 518400 Employer Share Pension/Retire \$62,685.75

Total 1N - Employee Benefits \$150,487.38

Total 10001 - Library - Personnel \$658,072.18

10002 - Library - Contractuals

Wichita Public Library General Fund Bills

May 2025

2B - Utilities

521011 Electricity - EDI

EVERGY KANSAS SOUTH INC	\$16,574.08
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Total 521011 Electricity - EDI	\$16,574.08
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521021 Natural Gas - EDI

BLACK HILLS UTILITY HOLDING INC	\$142.55
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ENCORE ENERGY SERVICES	\$2,516.58
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ONE GAS INC	\$2,049.56
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Total 521021 Natural Gas - EDI	\$4,708.69
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521030 Water Service

City of Wichita	\$1,709.60
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Total 521030 Water Service	\$1,709.60
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521055 Trash Service - EDI

WASTE MANAGEMENT OF KANSAS INC	\$1,282.03
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Total 521055 Trash Service - EDI	\$1,282.03
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Total 2B - Utilities	\$24,274.40
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2F - Technology Charges

521060 Local Telephone Service

City of Wichita	\$244.00
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T-MOBILE USA INC	\$24.65
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Total 521060 Local Telephone Service	\$268.65
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521070 Internet Service

P-CARD ONE-TIME PAY	\$914.20
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Total 521070 Internet Service	\$914.20
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522010 PBX Line Charges

City of Wichita	\$1,045.00
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Total 522010 PBX Line Charges	\$1,045.00
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522020 PBX Instrument Charges

City of Wichita	\$1,662.50
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Total 522020 PBX Instrument Charges	\$1,662.50
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522040 Long Distance & Teleconference

City of Wichita	\$44.55
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Total 522040 Long Distance & Teleconference	\$44.55
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522060 Air Cards (Mobile Connect)

City of Wichita	\$105.00
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VERIZON COMMUNICATIONS	\$40.04
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Total 522060 Air Cards (Mobile Connect)	\$145.04
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Wichita Public Library General Fund Bills

May 2025

522070 Voicemail

City of Wichita	\$340.00
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Total 522070 Voicemail	\$340.00
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522080 Automatic Call Distribution

City of Wichita	\$65.50
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Total 522080 Automatic Call Distribution	\$65.50
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529150 Data Center Charges

City of Wichita	\$108,167.95
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Total 529150 Data Center Charges	\$108,167.95
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Total 2F - Technology Charges	\$112,653.39
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2N - Employee Development

524020 Travel & Training

P-CARD ONE-TIME PAY	\$1,553.75
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Total 524020 Travel & Training	\$1,553.75
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Total 2N - Employee Development	\$1,553.75
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2R - Professional Srvcs

525012 Medical Treatment

COUNTY OF SEDGWICK	\$75.00
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Total 525012 Medical Treatment	\$75.00
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525080 Service Contractors

City of Wichita	\$11.28
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Total 525080 Service Contractors	\$11.28
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525086 Interpreter Services

SIGN LANGUAGE INTERPRETING SERVICES	\$0.00
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Total 525086 Interpreter Services	\$0.00
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525094 Collection Agency Fees

UNIQUE MANAGEMENT SERVICES INC	\$1,534.50
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Total 525094 Collection Agency Fees	\$1,534.50
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525990 Other Professional Services

LIQUID ENVIRONMENTAL SOLUTIONS LLC	\$530.00
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Total 525990 Other Professional Services	\$530.00
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Total 2R - Professional Srvcs	\$2,150.78
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2V - Bldg & Equip Charges

526010 Motor Pool Scheduled Charges

City of Wichita	\$310.00
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Wichita Public Library General Fund Bills

May 2025

Total 526010 Motor Pool Scheduled Charges	\$310.00
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526020 Building Repair & Maint

ECK SERVICES	\$517.65
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P-CARD ONE-TIME PAY	\$433.00
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Total 526020 Building Repair & Maint	\$950.65
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526042 Pest Control Services

P-CARD ONE-TIME PAY	\$576.28
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Total 526042 Pest Control Services	\$576.28
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526070 Equipment Repair & Maint

BURNS BOYS CO INC	(\$547.50)
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Total 526070 Equipment Repair & Maint	(\$547.50)
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526092 Rent-Real Property

CO CO PROPERTIES LLC	\$4,088.24
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Total 526092 Rent-Real Property	\$4,088.24
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Total 2V - Bldg & Equip Charges	\$5,377.67
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2Z - Other Contractuals

529010 Bank Charges

City of Wichita	\$363.17
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Total 529010 Bank Charges	\$363.17
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529020 Postage

P-CARD ONE-TIME PAY	\$252.00
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Total 529020 Postage	\$252.00
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529030 Shipping & Freight

ENVISIONWARE INC	\$125.99
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P-CARD ONE-TIME PAY	\$70.11
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Total 529030 Shipping & Freight	\$196.10
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529040 Subscriptions

P-CARD ONE-TIME PAY	\$33.10
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Total 529040 Subscriptions	\$33.10
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529052 Library Subs-Electronic Matls

KANOPY INC	\$37,000.00
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OVERDRIVE INC	\$40,704.14
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P-CARD ONE-TIME PAY	\$1,222.00
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PROQUEST LP	\$13,303.96
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Total 529052 Library Subs-Electronic Matls	\$92,230.10
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529054 Library Svcs-Memberships

SEDGWICK COUNTY ZOOLOGICAL SOCIETY INC	\$13,200.00
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Wichita Public Library General Fund Bills

May 2025

Total 529054 Library Svcs-Memberships	\$13,200.00
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529070 Printing/Copying/Scanning

City of Wichita	\$2,664.36
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Total 529070 Printing/Copying/Scanning	\$2,664.36
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529990 Other Contractuals

P-CARD ONE-TIME PAY	\$60.00
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Total 529990 Other Contractuals	\$60.00
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Total 2Z - Other Contractuals	\$108,998.83
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Total 10002 - Library - Contractuals	\$255,008.82
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10003 - Library - Commodities

3B - Supplies

531020 Office Supplies

City of Wichita	\$3,201.64
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P-CARD ONE-TIME PAY	\$5,230.25
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Total 531020 Office Supplies	\$8,431.89
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531030 Custodial Supplies

P-CARD ONE-TIME PAY	\$93.95
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Total 531030 Custodial Supplies	\$93.95
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Total 3B - Supplies	\$8,525.84
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3N - Fuel

539012 Gasoline

City of Wichita	\$495.22
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Total 539012 Gasoline	\$495.22
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Total 3N - Fuel	\$495.22
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4Z - Non-Capital Outlay

549010 Furniture & Fixtures <\$5k

P-CARD ONE-TIME PAY	\$279.91
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Total 549010 Furniture & Fixtures <\$5k	\$279.91
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549020 Data Processing Equip <\$5k

City of Wichita	\$41.92
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ENVISIONWARE INC	\$4,390.00
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P-CARD ONE-TIME PAY	\$278.55
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Total 549020 Data Processing Equip <\$5k	\$4,710.47
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549110 Library Materials

P-CARD ONE-TIME PAY	\$29,638.54
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Total 549110 Library Materials	\$29,638.54
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Wichita Public Library General Fund Bills

May 2025

Total 4Z - Non-Capital Outlay	\$34,628.92
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Total 10003 - Library - Commodities	\$43,649.98
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Grand Total**\$956,730.98**

Wichita Public Library Grant Bills

May 2025

Y4806 - SCKLS 24-South Central KS Library S

2 - Contractuals

2N - Employee Development

524020 Travel & Training

P-CARD ONE-TIME PAY	\$2,696.32
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Total 524020 Travel & Training	\$2,696.32
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Total 2N - Employee Development	\$2,696.32
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2Z - Other Contractuals

529061 Organizational Memberships

URBAN LIBRARIES COUNCIL	\$6,000.00
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Total 529061 Organizational Memberships	\$6,000.00
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529990 Other Contractuals

UNIQUE MANAGEMENT SERVICES INC	\$13,752.88
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Total 529990 Other Contractuals	\$13,752.88
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Total 2Z - Other Contractuals	\$19,752.88
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Total 2 - Contractuals	\$22,449.20
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Total Y4806 - SCKLS 24-South Central KS Library S

\$22,449.20

WPL Gifts	Type	Date	Name	Memo	Debit	Credit	Balance
WPL Gifts May 2025							774,876.17
Baird Account							706,238.95
Baird Checking							67,786.20
Facility Improvements				Combined 150Tech & 160SCKLS FIF			67,786.20
Investments							638,452.75
Total Investments							638,452.75
Total Baird Account							706,238.95
Emprise Checking							88,265.30
WGS							357.16
FOL				Combined 330.1, 330.2, 330.3, 330.4, 330.6			-14,946.30
SCKLSSRG							152.09
FOL Holds							690.41
	Bill Pmt -Check	05/28/2025	US Postal Service			503.38	187.03
Total FOL Holds						503.38	187.03
Levand							3,379.05
	Check	05/05/2025	Scholastic			3,746.03	-366.98
	Bill Pmt -Check	05/31/2025	Quik Print Inc			8,487.32	-8,854.30
	Bill Pmt -Check	05/31/2025	Renata's Gardend LLC			400.00	-9,254.30
Total Levand						12,633.35	-9,254.30
WPL				Combined 151.1,130, 210, 220, 340			79,913.39
	Bill Pmt -Check	05/02/2025	The Millennial Black Professor, LLC			250.00	79,663.39
	Check	05/08/2025	Playstation			159.99	79,503.40
	Check	05/14/2025	Chick N Max			100.00	79,403.40
	Check	05/15/2025	4Imprint, Inc			549.85	78,853.55
	Check	05/23/2025	Wichita Business Journal			1,800.00	77,053.55
	Check	05/23/2025	Wichita Business Journal			1,050.00	76,003.55
	Bill Pmt -Check	05/23/2025	Quik Print Inc			156.36	75,847.19
Total WPL						4,066.20	75,847.19
Total Emprise Checking						17,202.93	52,342.87
Total WPL Gifts						17,202.93	758,581.82



INTEROFFICE MEMORANDUM

TO: Library Board of Directors
FROM: Tammy Penland, Assistant Director of Libraries
SUBJECT: OCLC/WorldShare Interlibrary Loan, and ContentDM Subscriptions
DATE: June 6, 2025

Background: Wichita Public Library contracts with OCLC to provide cataloging records for all cataloged holdings, access to 10,000 library catalogs across the nation to aid in the provision of Interlibrary Loan service, and CONTENTdm access to host library digital collections, such as the COVID-19 oral history interviews and local photographs. This automation service has provided improved efficiencies and accuracies and is industry standards. In 2022, CONTENTdm was paid for as a separate subscription fee from the general fund collection budget, and the library increased the subscription collection storage in anticipation of increased digital items. In 2023, OCLC changed its invoicing from monthly to annually.

Analysis: The library continues to purchase physical and electronic items and to deliver both lending and borrowing from other library institutions. In 2024, 1,711,516 items circulated and relied on the cataloging data to make it possible. Over 6,100 Wichita owned items were borrowed by other libraries and 6,800 items were sent to fill Wichita readers' requests. CONTENTdm inventory continues to grow and become discoverable by online visitors.

Financial Considerations: The annual subscription for July 1, 2025 – June 30, 2026. Cataloging and Metadata Subscription is \$75,359.55, an increase of \$2,723.84 from the previous year. The WorldShare ILL Subscription is \$2,960.60, an increase of \$43.75 from the previous year. The subscription for CONTENTdm subscription and collection size is \$10,551.17. The total annual OCLC invoice is \$88,871.32.

Legal Considerations: Agreement reviewed and approved by Purchasing and Law.

Recommendations/Actions: It is recommended that the Board approve the annual renewal of \$88,871.32 for OCLC Cataloging and Metadata, WorldShare Interlibrary Loan, and CONTENTdm subscriptions for July 1, 2025 – June 30, 2026

Attachments:
OCLC Renewal Invoice



OCLC Symbol
KFW
Customer ID
39131

Currency
USD
Renewal Period
7/01/2025 to 6/30/2026

Renewal
Renewal Order
1000217646
4/05/2025

Wichita Public Library

Jennifer Allen
Accounting, City of Wichita
711 W 2nd St N
Wichita KS 67203
United States

Participant Library

Wichita Public Library (KFW)

711 W 2nd St N
Wichita KS 67203
United States

Item Code	Item	Amount
3000030	Cataloging and Metadata Subscription	\$75,359.55
3000080	CONTENTdm Base Subscription	\$7,295.79
2000066	CONTENTdm Collection Size 0-200GB	\$3,255.38
3000065	WorldShare ILL	\$2,960.60
Total USD		\$88,871.32

THIS IS NOT AN INVOICE. An invoice will follow at the start of your subscription period.

We appreciate your subscription to OCLC services and hope you are pleased with the service and the support you have received during the past year. Your subscription(s) will automatically renew on 7/1/2025.

If you wish to continue your subscription as is, with no changes, no action is required by you at this time. If you wish to change or cancel your subscription(s) please contact OCLC Order Services at orders@oclc.org. Your renewal order number is 1000217646. If your institution requires a PO, please provide the new details to OCLC prior to your renewal date.

PLEASE NOTE: If your contract permits cancellation during this subscription period, we require written confirmation at least **30 days** before your renewal date of 7/1/2025.

If you have any questions about this service or need help using it, please contact OCLC support in your region at <http://oclc.org/support>.

Thank you
OCLC Order Services

* Please note prices are current as of the date of this notice and are subject to change.

This transaction is subject to the relevant OCLC Framework Agreement ("FA") and the Schedules related to each product listed on this notice, found at: <http://oclc.org/service-agreements>, unless a signed agreement governing the transaction has been entered into by the parties.

WICHITA PUBLIC LIBRARY BOARD OF DIRECTORS
Operations Committee Agenda
Tuesday, June 10, 2025
Board Room / MS Teams 3:30pm
Advanced Learning Library, 711 W 2nd St, Wichita, KS 67203

1. Call to Order
2. Approval of April 8, 2025 Minutes
3. 2026/27 Budget Update
4. Other items from the committee

To attend virtually:

Microsoft Teams [Need help?](#)

[Join the meeting now](#)

Meeting ID: 211 331 587 104

Passcode: 7jFtKF

WICHITA PUBLIC LIBRARY BOARD OF DIRECTORS

Operations Committee Minutes

Tuesday, May 13, 2025

Board Room / MS Teams 3:30pm

Advanced Learning Library, 711 W 2nd St, Wichita, KS 67203

In attendance: Jonathan Winkler and Robin Templin – no quorum, informational only

1. Call to Order: N/A
2. Approval of April 8, 2025 Minutes (N/A)
3. Branch Remodel Updates
 - Director Nix provided timelines for reopening the Alford and Rockwell Branches.
 - The group was reminded about Angelou's reopening celebration on May 31.
4. Cost Recovery Model Conversation
 - Library staff provided an overview of the revenues charged to individuals who use discrete library services. Staff are underway with several recommendations for changes that will move services better in alignment with the strategic direction.
5. Strategic Alignment Development Discussion
 - Director Nix discussed the 2026/27 budget planning process and progress. The Library is asked to cut 5% of its operating budget to meet deficits. Leadership had submitted multiple strategies to meet this requirement on May 9. The Board was updated on the concepts and gave priorities for considerations should services be impacted.
6. Other Items from the Committee
 - The committee discussed Vega, the updated online catalog experience that is provided through Polaris Integrated Library Systems. Leadership is underway with an RFP for services and hope to be able to provide updates on viable vendor products in upcoming months.

WICHITA PUBLIC LIBRARY BOARD OF DIRECTORS
Planning and Facilities Committee Agenda
Wednesday, June 11, 2025, 1:00pm
Board Room / MS Teams
Advanced Learning Library, 711 W 2nd St, Wichita, KS 67203

1. Call to Order
2. Approval of May 14, 2025 Minutes
3. 2026/27 Budget Discussion
4. Other items from the committee

To attend virtually:

Microsoft Teams [Need help?](#)

[Join the meeting now](#)

Meeting ID: 216 133 910 730

Passcode: NL2i2F

WICHITA PUBLIC LIBRARY BOARD OF DIRECTORS

Planning and Facilities Committee Agenda

Wednesday, May 14, 2025, 1:00pm

Board Room / MS Teams

Advanced Learning Library, 711 W 2nd St, Wichita, KS 67203

In attendance: online, Karen Shorter, Sarah Balderas, and Lauren Hirsh

1. Call to Order
2. Approval of April 9, 2025 Minutes
3. Branch Remodel Updates
 - Director Nix provided timelines for reopening the Alford and Rockwell Branches.
 - The group was reminded about Angelou's reopening celebration on May 31.
4. Cost Recovery Model Conversation
 - Library staff provided an overview of the revenues charged to individuals who use discrete library services. Staff are underway with several recommendations for changes that will move services better in alignment with the strategic direction.
5. Strategic Alignment Development Discussion
 - Director Nix discussed the 2026/27 budget planning process and progress. The Library is asked to cut 5% of its operating budget to meet deficits. Leadership had submitted multiple strategies to meet this requirement on May 9. The Board was updated on the concepts and gave priorities for considerations should services be impacted.
6. Other Items from the Committee

To attend virtually:

Microsoft Teams [Need help?](#)

[Join the meeting now](#)

Meeting ID: 216 133 910 730

Passcode: NL2i2F

WICHITA PUBLIC LIBRARY BOARD OF DIRECTORS
Public Affairs Committee Agenda
Thursday, June 12, 4:00pm
Board Room / MS Teams
Advanced Learning Library, 711 W 2nd St, Wichita, KS 67203

1. Call to Order
2. Approval of May 8, 2025 Minutes
3. 2026/27 Budget Discussion

To attend virtually:

Microsoft Teams

[Join the meeting now](#)

Meeting ID: 284 931 457 868

Passcode: tfiukX

WICHITA PUBLIC LIBRARY BOARD OF DIRECTORS

Public Affairs Committee Minutes

Thursday, May 8, 4:00pm

Board Room / MS Teams

Advanced Learning Library, 711 W 2nd St, Wichita, KS 67203

In attendance: Kurt Oswald, Robin Templin, Kourtney Carson, David Gacia, Michelle Garnett (online), Angie Prather (online), Toni Porter (online), and Susie Ternes (online)

1. Call to Order
2. Approval of April 10, 2025 Minutes
3. Library Advocacy Guide
 - Staff provided updates on the guide, and received additional information requested. These items will be integrated and presented in the June board meeting.
4. Library Awareness Campaign Updates and Discussion
 - The group reviewed awareness concepts and will be working towards messaging and general awareness raising to advance the strategic direction.
 - Board homework for May/June will be to attend District Advisory Board meetings and pick up yard signs when they are ready.
5. Cost Recovery and Strategic Alignment Discussion
 - Director Nix discussed the 2026/27 budget planning process and progress. The Library is asked to cut 5% of its operating budget to meet deficits. Leadership had submitted multiple strategies to meet this requirement on May 9. The Board was updated on the concepts and gave priorities for considerations should services be impacted.
6. Other Items from the Committee

Media Log: May 2025

- May 8, KAKE Kids Corner, Summer Reading Program
- May 12, KWCH, Summer Reading Program
- May 19, KSN, Summer Reading Program
- May 31, KAKE, Summer Reading Program