

A G E N D A

Wichita Public Library Board of Directors Meeting Tuesday, January 19, 2021 – 12:00 p.m. Virtual Meeting

Due to the COVID-19 pandemic, members of the public are unable to attend Board of Directors meetings in person. Meeting materials are available at <https://wichitalibrary.org/About/Pages/board-of-directors.aspx>. The meeting will be available for listening and viewing on YouTube, accessible through the Wichita Public Library channel or <http://wichitalibrary.org/stream>.

Residents with a question or comment relevant to agenda items may type them into the chat on the YouTube live stream. They may also participate by emailing comments or questions to kdowell@wichita.gov, providing their name, address and the agenda item(s) they are speaking toward, followed by their comments. A member of the Library staff will read emailed comments during the meeting. To ensure comments are included, all emails must be submitted by 5 p.m. Friday, January 15th.

1. Call to Order
 - a) Staff presentation; Jeff Tate, Digital Services Manager; WPL Technology Plan
2. Approval of the Agenda
3. Public Comment
4. Minutes of the December 15, 2020 Meeting
5. Unfinished Business
6. New Business
 - a) Preliminary December 2020 Finance Report and Bills

General Fund Bills	\$861,697.11
General Fund (COVID-19)	\$
CIP Linwood Relocation	\$
Grant Fund Bills	\$
Gift & Memorial Fund Bills	\$28,669.85
<u>Total</u>	\$890,366.96

- b) Semi-Annual Accounting of Gift & Memorial Fund
 - c) Endorsement of Technology Plan
7. Special Committee Reports
8. Support Organization Reports
9. Director of Libraries Report
10. Announcements
11. Adjournment



Monthly Activity Report

December 2020

Service Highlights

The Rockwell and Westlink branches created a drive thru concept at both locations to better serve customers while the library operates in a curbside service model. Staff were finding that customers were having difficulty calling into the branches due to the high volume of holds at each location, and customers were also not being served in the order they arrived. The drive thru model allows customers to drive up, have a staff member grab their materials for them, and leave in a quick, safe and efficient manner. KSN reporter Sam Montero [reported on this service](#).

On December 21, the Library introduced Personalized Viewing Lists, a new service similar to Personalized Reading Lists. Customers are able to visit www.wichitalibrary.org/recommendations, fill out a quick form about their favorite types of movies, and staff work with them to curate a list of recommended movies they can then place on hold and borrow.

The Library, in partnership with Suzanne Perez and The Wichita Eagle, launched the fifth installment of the [#ReadICT Reading Challenge](#). The program is designed to encourage adults to read one book from 12 different categories throughout the year. Participants track their progress using the Beanstack app hosted by the Library and are eligible for monthly prize drawings.

In addition to the Library's Grab Bag service, the Rockwell Branch has helped customers access youth materials by creating children's book bundles. Along with picture book and early reader bundles, Rockwell began offering Library Explorer Bundles in December. These bundles are a set of five titles within a single genre.

Technology trainers are working to create virtual programs that will launch in January 2021. With the Library closed to the public, offering technology assistance is a great challenge. Technology training staff is developing classes that use Zoom and other online tools to help customers remotely. While not every level of class will be available, staff is experimenting to find ways to reach customers of all skill levels.

Plans have been finalized for the construction of the Children's STEAM Garden at the Advanced Learning Library. At the December 2019 Library Board meeting, the Board approved that a budget be established for the garden and that the Foundation CEO be authorized to sign a letter of engagement with WDM Architects and sign a contract with Dondlinger Construction. Construction will begin January 11, 2021 with an anticipated completion in March 2021.

Other News

The Library is partnering with Envision, Sonify and the Wichita Community Foundation for a new initiative, “Data-Driven Storytelling: Making Civic Data Accessible with Audio.” This project is focused on using emerging technologies and methods to create data-driven, audio-first stories that are accessible and inclusive of the blind and visually impaired community.

Robinson Middle School’s librarian was pleased with the Library’s “[CQ Researcher](#)” and “[Getting Started](#)” videos shared on YouTube that she is planning an entire lesson around Wichita Public Library e-cards. Staff also created a video discussing Mango Language, both in [English](#) and [Spanish](#).

Each month, Library staff members present to various District Advisory Boards at their monthly meetings. Westlink Branch Manager Tracie Partridge speaks at the District V meeting. Council Member Bryan Frye mentioned interest in having a new library challenge for District Advisory Board members to complete. In response, Library Assistant Eileen Ball created a library bingo challenge. It encourages participants to become more familiar with the resources available at the library. Prizes will be offered for bingos and blackouts.

While Library facilities are closed to the public, staff is using this time as an opportunity to expand in-house training. Technology trainers presented six sessions of two different classes to staff on a variety of services, including research databases, Microsoft Teams, Cloud Library and MobilePrint.

The Library’s partnership with the Greater Wichita YMCA yielded great success with its Cooking Matters® program for parents and caregivers of small children. The series covered classes on kid-approved snacks, kitchen hacks, recipe adjustments and meal planning. Attendance ranged from 20-24 people each week, and many have expressed gratitude for the program.

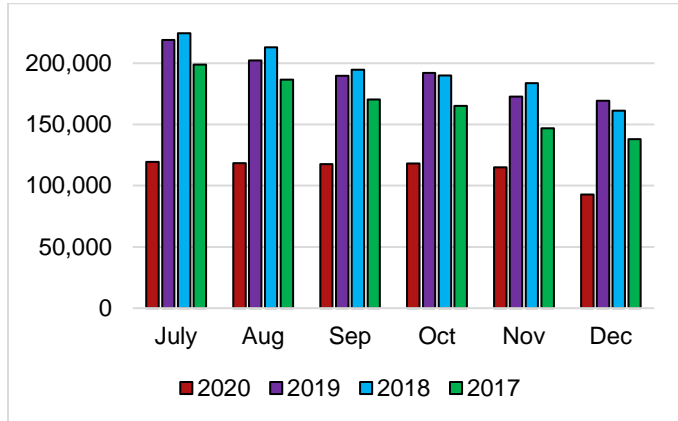
The Tuesday Topics series, in partnership with League of Women Voters Wichita-Metro, continues to be a popular program, especially during the pandemic. In December, 27 customers attended a program that analyzed last year’s presidential election. One customer said: *“I like the group, it’s a smart group and I enjoy the discussion.”* Another customer said they enjoyed the program because their special needs son limits their ability to attend in-person programs, and they feel that with the remote option, they are able to stay more engaged with the community.

Business Librarian John Cleary continues to work with local community members to find grants using the Library’s Foundation Directory. Customers are looking for a variety of different grant funders. For example, a church is looking for grant funding for homeless outreach, food aid/pantry and mental health services during the COVID-19 pandemic. Another is researching grant funding opportunities to help USD 259 students with basic needs.

Service Dashboard

On November 25, 2020, all locations reverted from limited in-person services to curbside and drive-up services due to the rising numbers of COVID-19 cases in Wichita and Sedgwick County. The Evergreen Branch closed at the end of business on November 30 for renovations and a temporary outlet opened on December 21.

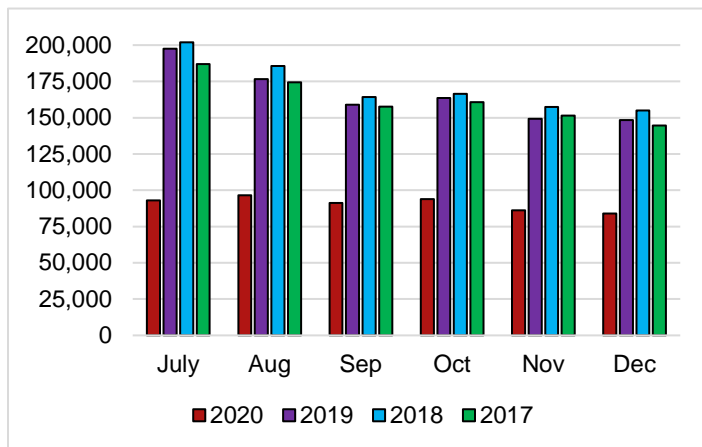
LIBRARY VISITS (door count, catalog sessions, and website visits)



DECEMBER			
	2020	2019	% change
Door Counts	12,021	78,254	-84.64%
Catalog Use	38,592	40,076	-3.70%
Website Visits	42,097	51,142	-17.69%
Total	92,710	169,472	-45.29%

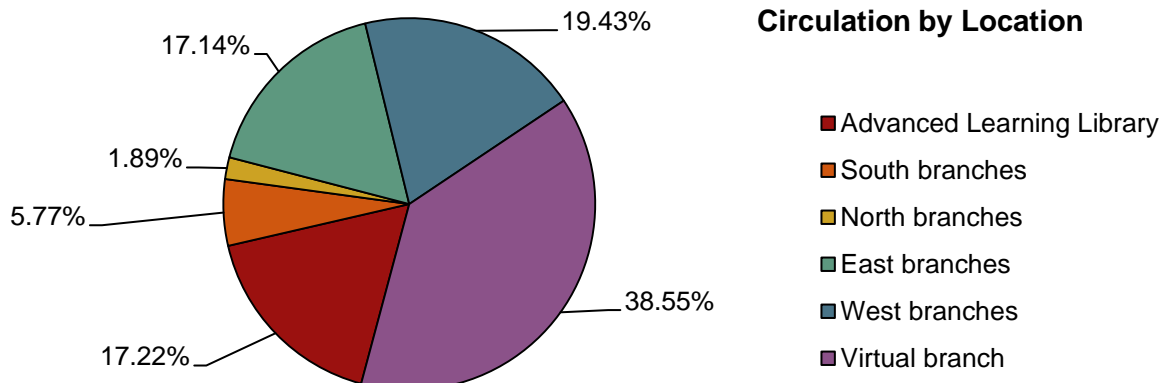
NOTE: Door counts include activity related to curbside materials delivery.

CHECKOUTS

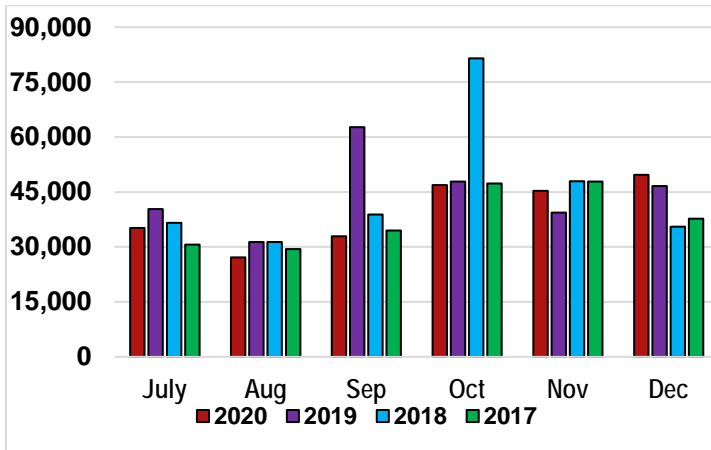


DECEMBER			
	2020	2019	% change
Physical Circ	51,566	127,222	-59.47%
Virtual Circ	32,352	21,184	20.57%
WPL	25,542	13,178	93.82%
State	6,810	8,006	-14.94%
Total	83,918	148,406	-43.45%

Circulation by Location



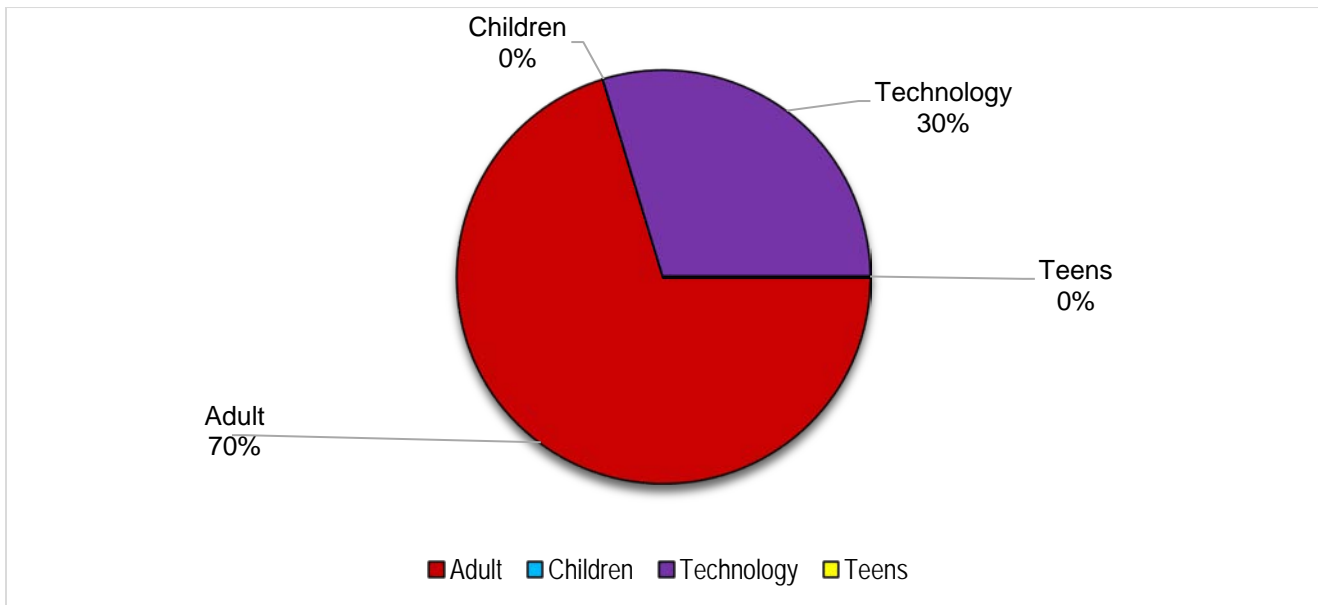
QUESTIONS ANSWERED (by staff in person/phone and through online services)



DECEMBER			
	2020	2019	% change
In person	N/A	8,631	N/A
Online	49,904	38,035	31.21%
Total	49,904	46,666	6.94%

In person/phone reference transactions were not counted from March-December 2020. Some database usage data not available in time for inclusion in the November 2020 report have been added retroactively.

PROGRAM ATTENDANCE



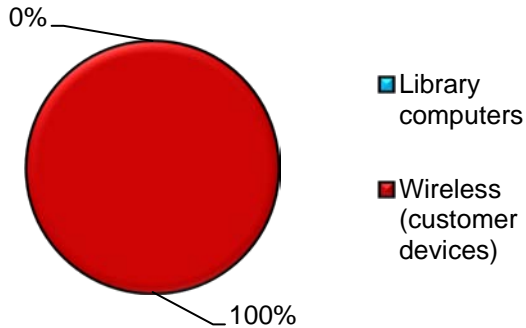
DECEMBER ATTENDANCE

	2020	2019	% change
Adult events	116	547	-78.79%
Children's events	0	2,259	-100.00%
Technology training	49	261	-81.23%
Teen events	0	79	-100.00%
TOTAL	165	3,146	-94.76%

December attendance reflects Book a Librarian technology assistance via telephone and a limited number of virtual programs.

PUBLIC COMPUTING

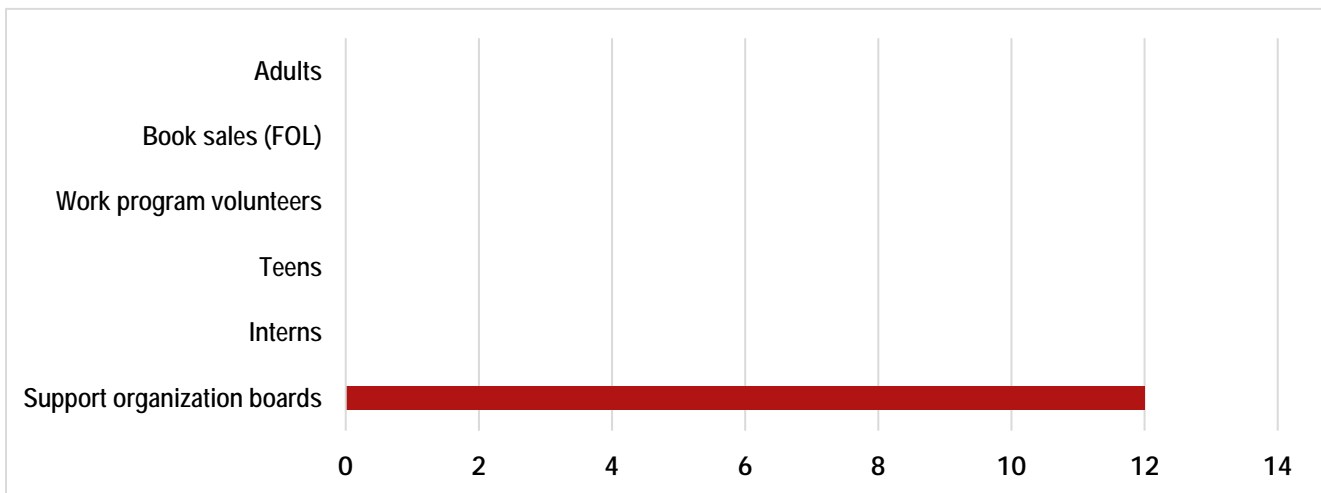
**Method of Computing Access
(by session)**



DECEMBER

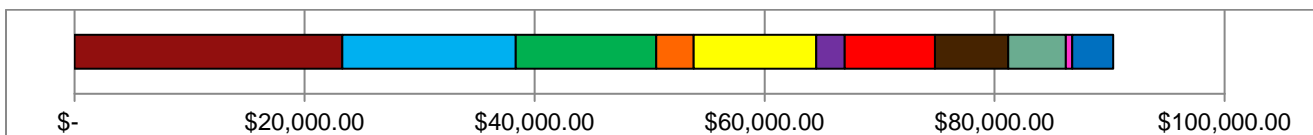
	2020	2019	% change
Workstation Sessions	0	8,984	-100.00%
Wi-Fi Sessions	3,384	6,882	-50.83%
Number of Users	156	1,741	-91.04%
Hours of Access	4,132	9,887	-58.21%

VOLUNTEERS (hours of service)



Number of volunteers YTD = 104 Hours of service received = 3,449

MATERIALS DONATIONS (value if purchased)



Year to date total = \$90,318.70 Items added to Library collections YTD = 5,636

Materials donations include items processed from transfer of Kansas DAR library collections.

Service Snapshot: Recent Raving Fans Stories

A customer called the Westlink Branch wanting 45 materials pulled for her child, who is a voracious reader. Senior Library Assistant Dawn Shelton was able to pull more than 20 materials and emailed the customer instructions for searching the Library's online catalog, adding materials to a list and placing holds on all of those materials at once. The customer sent the following reply: *"Thank you so much for this! I appreciate you and your time. We love the library and having adventures through books! School has us busy and in our free time, we snuggle up with a good book. She's been grabbing the easy readers out of my hand saying, 'Oh Momma, I can read this one!' Next year when she starts kindergarten, she'll be able to read. Thank you again for your time and for caring about us."*

A customer recently purchased several books in memory of her late mother. In a letter with her donation, she wrote: *"...(my mother) was an avid reader, and a former Boston school teacher for nearly 40 years. She moved to Wichita in 2004 and spent the last 10 years of her life living with us. Our trips to the Wichita Public Library are some of the fondest memories of our time together. Thank you for making this wonderful tribute available."*

Research Pavilion staff assisted a customer from Tennessee who needed proof of her grandmother's death in 1948 for a Daughters of the American Revolution application. Kansas death certificates are not public for that year, but staff was able to locate her obituary in both The Wichita Eagle and Wichita Beacon for her. *"Thank you so very much. These obits confirm her middle name...and give her complete date of birth and date and place of death, none of which we had. Many thanks!"*

The Rockwell Branch has received excellent internal customer service from other library locations as they've transitioned to a drive-through model. Staff from Digital Services, IT, Support Services and staff from other branches.

Senior Library Assistant Colleen Strouse received a phone call from a customer whose whole family was diagnosed with COVID-19. The customer needed to renew a book that had a hold on it (which she couldn't do online), but said she'd get out and return the book if she needed to. Colleen looked at the catalog and noted three other copies coming due, so she made an exception and renewed the title for her so she wouldn't have to leave quarantine. The customer thanked Colleen and said she was going to cry because staff was willing to do that for her.

A customer called and wanted to register for a library card, but her account had a bankruptcy on it. After confirming with the customer that she had paperwork to bring in, staff worked together to expedite the bankruptcy process to assist the customer in getting a library card. Several staff members worked behind the scenes to clear the bankruptcy and issue her a new card.

WICHITA PUBLIC LIBRARY

Minutes of a Virtual Meeting of the Library Board of Directors
December 15, 2020.

The regular meeting of the Library Board of Directors was held on Tuesday, December 15, 2020 at the Advanced Learning Library with the following present: Ms. Abi Boatman, Ms. Donna Douglas, Ms. Jennifer Goheen, Ms. Lauren Hirsh, Ms. Shannon Littlejohn, Mr. Kevin McWhorter, Ms. TaDonne Neal, Ms. Shelby Petersen, Mr. Chuck Schmidt, and Mr. Jonathan Winkler.

Call to Order

President Kevin McWhorter called the meeting to order at 12:04 p.m., a quorum being present.

Staff Presentation

The Library Management Team shared 2020 work plan accomplishments and proposed 2021 department goals. These targets are developed annually to help guide strategic operation of the Library by ensuring the progression of master plans and key initiatives in support of four service pillars: supporting a literate community, ensuring digital inclusion, providing equitable access to information, and delivering administrative activities with efficiency and effectiveness.

Education and Engagement Manager Julie Sherwood reported that in supporting a literate community in 2020, staff streamlined the 1000 Books Before Kindergarten processes, partnered with USD 259 and other literacy organizations for the first year of a three-year grant from the Kansas Health Foundation to develop strategies for early literacy, created a Summer Reading Program based on Wichita's 150th birthday, maintained Beanstack for the #ReadICT program, and relocated and reconfigured the three community short story dispensers. To ensure digital inclusion, an e-card campaign for schools to register their students was initiated, resulting in more than 3,300 e-cards issued across 14 schools. Department goals for 2021 include enhancing services that support early literacy and school readiness, encouraging the development of a community of readers and writers, extending learning circles to branches, creating dialogue among diverse communities, and stimulating the development of an informed and engaged community.

Digital Services Manager Jeff Tate reported that in support of digital inclusion in 2020, staff implemented a customer-driven 3D printing service, found a way to continue customer faxing while saving \$3,000 per year, and created a plan for circulating wifi hotspots at library locations. As part of providing equitable access to information, the library website was augmented in two areas. The "Become an Informed Voter" webpage serves as a cornerstone for future online civic engagement and education, and in response to the COVID-19 pandemic, several community resource pages have been created. Department goals for 2021 include aligning technology training with customer needs, enhancing digital communication with customers and remote access to resources, and evaluating existing wireless access policies and procedures to ensure equitable access to the library's wireless network.

Collection Development Manager Sarah Kittrell reported that staff catalogued and processed 6,400 titles donated by the Kansas State Daughters of the American Revolution, added Value Line and CQ Researcher databases, and--in response to the pandemic--added digital magazines and increased e-book and e-audiobook offerings. Collections to help parents and students with virtual learning were augmented. Department goals for 2021 include supporting community efforts to increase third grade reading proficiency by expanding Wonderbooks, grab bags, and reading lists; refreshing and rebuilding STEM resources for adults; and providing materials to better allow customers to make informed health decisions.

Support Services Manager Tammy Penland reported that as part of their administrative activities in 2020, staff transitioned to a new City finance system and responded to the COVID-19 pandemic by instituting enhanced cleaning protocols, securing personal protective equipment, redirecting event staff to cleaning high touch areas, and tracking eligible COVID-related expenses. Department goals for 2021 include implementing service enhancements such as evaluating signage and completing the STEAM garden, as well as completing administration projects such as reinforcing employee skill sets through staff in-service training and reenergizing the volunteer program.

Customer Services Manager and Interim Director of Libraries Kristi Dowell reported that the Library began implementing the branch plan with the Evergreen remodel and Linwood relocation. Staff also completed lean process improvements such as digitizing customer registration files, simplifying lost-item determinations in cases where customers claim to have returned items that are not found on the shelf, adding the capability to take ILL requests via phone, and utilizing tablets in branches. Department goals for 2021 include continuing to implement the branch plan, instituting further lean process improvements, devising a plan for converting to web-based catalog and inventory management software, and evaluating room reservation processes for programs and meetings.

Interim Director Dowell reported that in addition to carrying out normal duties as well as executing the annual work plan, staff has navigated the disruption associated with the pandemic. This has entailed making major changes to the way work is done and how library services are provided, all within a short period of time. Adjustments continue as staff seeks to maintain the safety of customers and library employees while the pandemic evolves. Additionally, immediate budget cuts had to be made in response to the pandemic's sudden repercussions on the City's balance of revenue and expenses.

Abi Boatman joined.

Approval of the Agenda

Jonathan Winkler moved (Littlejohn) to approve the agenda as published. **Motion carried unanimously.**

Public Comment

None

Approval of Minutes

Minutes of the regular meeting held on November 17, 2020 were presented. TaDonne Neal moved (Schmidt) to approve the minutes as included in board packets. **Motion carried unanimously.**

Unfinished Business

Lauren Hirsh reported that after the November 17 Library Board of Directors meeting, the community was asked to narrow the five name choices for the District III Branch Library down to three. This process resulted in the following selections (listed in descending order of votes received): Carl Brewer Branch Library, Meadowlark Branch Library, and Ronald Walters Branch Library. Board members were then asked to share ranked lists of their respective top three choices. Ronald Walters Branch Library accumulated a clear majority of first and second preferences.

Chuck Schmidt moved (Hirsh) to recommend Ronald Walters Meadowlark Branch Library to the City Council as the name for the District III Branch Library. This motion **failed** by a vote of 1-9 with Ms. Abi Boatman, Ms. Donna Douglas, Ms. Jennifer Goheen, Ms. Lauren Hirsh, Ms. Shannon Littlejohn, Mr. Kevin McWhorter, Ms. TaDonne Neal, Ms. Shelby Petersen, and Mr. Jonathan Winkler opposed.

Jonathan Winkler moved (Boatman) to forward Ronald Walters Branch Library to the City Council as the Board's recommended name for the District III Branch Library. **Motion carried unanimously.**

New Business

On behalf of the Finance Committee, Kevin McWhorter moved (Winkler) to approve the November 2020 finance report and supplemental bills in the following amounts: General Fund bills of \$732,652.59; CIP Linwood Relocation bills of \$136,970.55; Grant Fund Bills \$15,458.01; and Gift and Memorial Fund bills of \$3,776.83, for a total of \$888,857.98. **Motion carried unanimously.**

Interim Director Dowell referred Board members to the staff report of proposed policy updates included in agenda packets. Some proposed changes reflect department reorganizations and realignment of work responsibilities, while others amend policies governing materials collected, lengths of loan, and fees assessed.

On behalf of the Operations Committee, Chair Jonathan Winkler moved (Petersen) to approve the policy updates as presented by staff. **Motion carried unanimously.**

The policies updated as a result of this action include:

- ORG-002 Library Divisions
- CIR-007.1 Circulation Parameters

Jonathan Winkler moved (Schmidt) to endorse the 2021 department goals as provided in board packets. **Motion carried unanimously.**

Finance Committee Report

No report.

Operations Committee Report

No report.

Planning & Facilities Committee Report

No report.

Public Affairs Committee Report

No report.

Special Committee Reports

Friends of the Library – Matt Warner reported that the online used book sale planned for December was cancelled due to increased restrictions due to the pandemic. Thank-you cards have been sent to Friends of the Library volunteers to show appreciation for all they do. Mr. Warner will be stepping down as the Friends of the Library Board President at the end of the year and will be replaced by Amanda Shankle.

Library Foundation – Kristi Oberg thanked board members for their service and requested donations to reach a goal of gifts from 100% of Library Board members.

Wichita Genealogical Society (WGS) – No report.

Director of Libraries Report

Interim Director Dowell reported that the final walk-through of the District III branch library has been conducted and its certificate of occupancy is now in hand. The Library's Marketing and Communications Specialist, Sean Jones, has set up a committee to plan a grand opening. Members of the committee include Mr. Jones, District III Community Services Representative Maddy Campbell, Branch Manager Robyn Belt, Linwood Branch Library Assistant Deb Boyer, and Interim Director Dowell.

The Evergreen branch has closed for remodeling. All items in its collections have been moved to storage at either the old Central Library or at the Advanced Learning Library. At its December 15 meeting, the City Council designated the Library Board of Directors as the Naming Advisory Committee for the new Evergreen Community Center.

The Assistant Engineer for the Public Works Department provided an update on the work being done on Sycamore Street on the east side of the Advanced Learning Library. There will

be diagonal parking spaces on both the east and west sides of the street south of the library, as well as off-street parking bays. Pavement has been excavated and a hump in the road has been graded out.

Board members are asked to please respond to emails inquiring about their attendance at each upcoming meeting by the date a response is requested. This helps staff plan the meeting and determine whether a quorum will be present.

Announcements

None

Adjournment

The meeting was adjourned at 1:29 p.m.

The next regularly scheduled meeting will be January 19, 2021.

Respectfully submitted,

Kristi Dowell
Interim Director of Libraries

GENERAL FUND SUMMARY REPORT
PRELIMINARY DECEMBER 2020

OBJECT	ACCOUNT DESCRIPTION	APPROPRIATION	CURRENT MONTH EXPENDITURES	CURRENT MONTH ENCUMBRANCES	YTD EXPENDITURES	BALANCE	PERCENT EXPENDED
511010	Regular Wages	\$ 4,253,161.34	\$ 253,073.98	\$ -	\$ 3,395,133.72	\$ 858,027.62	80%
511020	FT/PT Limited/Classified Wages	\$ 938,855.58	\$ 58,984.21	\$ -	\$ 708,485.23	\$ 230,370.35	75%
511040	Paid Leave	\$ -	\$ 35,074.73	\$ -	\$ 670,660.05	\$ (670,660.05)	N/A
511080	Longevity	\$ 57,648.00	\$ 1,895.50	\$ -	\$ 50,684.50	\$ 6,963.50	88%
511090	Shift Differential	\$ 4,055.16	\$ 246.00	\$ -	\$ 3,122.09	\$ 933.07	77%
511950	Year-End Payroll Accrual	\$ -	\$ -	\$ -	\$ (47,112.26)	\$ 47,112.26	0%
511999	Planned Savings	\$ (183,316.00)	\$ -	\$ -	\$ -	\$ (183,316.00)	0%
512010	Bonus Compensation	\$ -	\$ -	\$ -	\$ 4,815.90	\$ (4,815.90)	N/A
512030	Cell Phone Allowance	\$ 1,800.00	\$ -	\$ -	\$ 1,500.00	\$ 300.00	83%
512040	Clothing Allowance	\$ 150.00	\$ -	\$ -	\$ -	\$ 150.00	0%
512050	Auto Allowance	\$ 2,400.06	\$ 68.83	\$ -	\$ 2,934.76	\$ (534.70)	122%
513020	Premium Overtime	\$ -	\$ 134.98	\$ -	\$ 1,017.39	\$ (1,017.39)	N/A
518010	FICA	\$ 403,677.29	\$ 26,000.76	\$ -	\$ 352,059.23	\$ 51,618.06	87%
518020	Workers Compensation	\$ 54,535.06	\$ 3,529.57	\$ -	\$ 47,830.37	\$ 6,704.69	88%
518030	Unemployment	\$ 5,294.66	\$ 339.91	\$ -	\$ 4,614.35	\$ 680.31	87%
518040	Health Insurance	\$ 949,991.04	\$ 35,566.77	\$ -	\$ 860,251.05	\$ 89,739.99	91%
518060	Life Insurance	\$ 17,192.64	\$ 219.65	\$ -	\$ 5,958.39	\$ 11,234.25	35%
518080	WER Contributions	\$ 592,644.54	\$ 37,763.72	\$ -	\$ 524,497.76	\$ 68,146.78	89%
521011	Electricity	\$ 282,000.00	\$ 5,198.57	\$ -	\$ 79,624.69	\$ 202,375.31	28%
521021	Natural Gas	\$ 41,004.00	\$ 3,750.87	\$ -	\$ 43,771.56	\$ (2,767.56)	107%
521030	Water Service	\$ 11,004.00	\$ 293.85	\$ -	\$ 17,887.68	\$ (6,883.68)	163%
521050	Trash Service	\$ 5,736.00	\$ 732.40	\$ -	\$ 4,949.55	\$ 786.45	86%
521060	Local Telephone Service	\$ 16.00	\$ -	\$ -	\$ 9,884.02	\$ (9,868.02)	61775%
522010	PBX Line Charges	\$ 11,058.00	\$ -	\$ -	\$ 11,394.11	\$ (336.11)	103%
522020	PBX Instrument Charges	\$ 17,460.00	\$ -	\$ -	\$ 18,647.69	\$ (1,187.69)	107%
522030	IT Moves & Changes	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	0%
522040	Long Distance & Teleconference	\$ 900.00	\$ 51.30	\$ -	\$ 2,161.77	\$ (1,261.77)	240%
522070	Voicemail	\$ 1,512.00	\$ -	\$ -	\$ 2,312.68	\$ (800.68)	153%
522080	Automatic Call Distribution	\$ -	\$ -	\$ -	\$ 862.68	\$ (862.68)	#DIV/0!
522990	Other Communications Charges	\$ -	\$ -	\$ -	\$ 1,200.00	\$ (1,200.00)	#DIV/0!
523010	Building & Contents Insurance	\$ 92,631.85	\$ -	\$ -	\$ 69,473.93	\$ 23,157.92	75%
523020	Vehicle Liability Premiums	\$ 870.00	\$ -	\$ -	\$ 652.50	\$ 217.50	75%
524010	Recruitment & Hiring	\$ 3,140.00	\$ -	\$ -	\$ 622.65	\$ 2,517.35	20%
524020	Employee Travel & Training	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00	0%
525083	Textile Rental & Laundry Svcs	\$ 2,925.00	\$ 157.26	\$ -	\$ 1,258.30	\$ 1,666.70	43%

GENERAL FUND SUMMARY REPORT
PRELIMINARY DECEMBER 2020

OBJECT	ACCOUNT DESCRIPTION	APPROPRIATION	CURRENT MONTH EXPENDITURES	CURRENT MONTH ENCUMBRANCES	YTD EXPENDITURES	BALANCE	PERCENT EXPENDED
525990	Other Professional Services	\$ 37,970.00	\$ 2,848.30	\$ -	\$ 23,513.82	\$ 14,456.18	62%
526010	Motor Pool Scheduled Charges	\$ 3,410.00	\$ 310.00	\$ -	\$ 3,720.00	\$ (310.00)	109%
526020	Building Repair & Maint	\$ 13,630.00	\$ -	\$ -	\$ -	\$ 13,630.00	0%
526041	Janitorial Services	\$ 63,000.00	\$ 56,820.28	\$ -	\$ 56,820.28	\$ 6,179.72	90%
526042	Pest Control Services	\$ 16,000.00	\$ 3,140.50	\$ -	\$ 11,093.00	\$ 4,907.00	69%
526070	Equipment Repair & Maint	\$ 5,421.00	\$ -	\$ -	\$ 5,104.00	\$ 317.00	94%
526092	Facility Rental	\$ -	\$ 5,996.02	\$ -	\$ 5,996.02	\$ (5,996.02)	#DIV/0!
529010	Bank Charges	\$ 5,000.00	\$ 476.36	\$ -	\$ 5,117.90	\$ (117.90)	102%
529021	Express Mail	\$ 4,000.00	\$ -	\$ -	\$ -	\$ 4,000.00	0%
529030	Shipping & Freight	\$ (440.00)	\$ -	\$ -	\$ -	\$ (440.00)	0%
529061	Organizational Memberships	\$ 3,195.00	\$ 110.00	\$ -	\$ 400.00	\$ 2,795.00	13%
529070	Printing & Copying	\$ 28,852.00	\$ 1,675.00	\$ -	\$ 17,946.53	\$ 10,905.47	62%
529110	Legal Advertising	\$ -	\$ -	\$ -	\$ 42.00	\$ (42.00)	#DIV/0!
529150	Data Center Charges	\$ 885,257.00	\$ 80,477.92	\$ -	\$ 965,734.92	\$ (80,477.92)	109%
529990	Other Contractuals	\$ 82,703.00	\$ 16,977.70	\$ -	\$ 116,561.15	\$ (33,858.15)	141%
531010	Computing Supplies	\$ 1,900.00	\$ -	\$ -	\$ -	\$ 1,900.00	0%
531020	Office Supplies	\$ 48,575.00	\$ 11,366.23	\$ -	\$ 43,111.09	\$ 5,463.91	89%
531030	Custodial Supplies	\$ 5,000.00	\$ 1,150.93	\$ -	\$ 2,708.62	\$ 2,291.38	54%
532990	Other Equip Parts & Supplies	\$ 450.00	\$ 23.88	\$ -	\$ 505.63	\$ (55.63)	112%
539012	Gasoline	\$ 1,590.00	\$ -	\$ -	\$ 1,880.24	\$ (290.24)	118%
539990	Other Commodities	\$ -	\$ -		\$ 11.94	\$ (11.94)	#DIV/0!
549010	Furniture & Fixtures <\$5k	\$ 9,990.00	\$ -	\$ -	\$ 1,319.00	\$ 8,671.00	13%
549020	Data Processing Equip <\$5k	\$ 9,665.00	\$ -	\$ -	\$ 326.15	\$ 9,338.85	3%
549030	Communication Equip <\$5K	\$ -	\$ -		\$ 443.20	\$ (443.20)	#DIV/0!
549100	Laboratory Equip <\$5k	\$ -	\$ -	\$ -	\$ 78.90	\$ (78.90)	#DIV/0!
549110	Library Materials	\$ 627,530.00	\$ 217,241.13	\$ 26,844.74	\$ 635,895.70	\$ (8,365.70)	101%
Expense Total		\$ 9,421,644.22	\$ 861,697.11	\$ 26,844.74	\$ 8,749,486.43	\$ 672,157.79	93%

GIFT AND MEMORIAL FUND

RECEIPTS/REIMBURSEMENTS

Baird (interest)	\$154.22
Friends of the Library (Quarterly Memberships)	\$1,225.00
Local History Photo Payments from Customers	\$60.00
Memorial Donations	\$776.00
Premier Food Service (Vending Commissions)	\$238.06
Rockwell Gift from Patron	\$100.00
City of Wichita (Transfer of 2019 SCKLS Grant Balance to Branch Improvement Fund)	\$38,246.68
SCKLS (Honorarium-Menon)	\$50.00
SCKLS (Summer Library Grant)	\$100.00
TOTAL RECEIPTS	\$40,949.96

EXPENDITURES

City of Wichita (IT - Laptops)	\$ 24,179.22
Commerce Bank/USPS (Evergreen Temporary Change of Address)	\$ 1.05
Ingram Library Services (Memorials)*	\$ 148.00
Ingram Library Services (Materials)*	\$ 1,460.58
Kingsley (Book Drops for Linwood)	\$ 2,881.00
TOTAL EXPENDITURES	\$28,669.85

*Reimbursed expenses

Ms. Dowell:

You are hereby authorized to issue checks to the foregoing payees in the amounts indicated.

_____ President _____ Treasurer

**Gift and Memorials Account
Report of Activity (July - December 2020)**

<u>Item</u>	<u>Disbursements</u>	<u>Receipts</u>	<u>Beginning/ Ending Balance</u>
GENERAL LEDGER STARTING BALANCE July 1, 2020			<u>\$789,056.07</u>
130 - Local History Fund			<u>\$5,860.90</u>
Receipts:			
Local History Photo Payments from Customers		\$70.00	
Expenditures:			
Gaylord Archival (Storage containers)	(314.99)		
Ending Balance:			<u>\$5,615.91</u>
150 - Technology Fund			<u>\$88,841.32</u>
Receipts:			
CD Sold		\$100,000.00	
Reimbursement from Friends (Domain Renewal)		\$28.32	
Expenditures:			
AWE Acquisitions (AWE Computer)	(2,895.00)		
CDs Purchased	(150,000.00)		
Commerce Bank/Amazon (Bluetooth Scanners/Branch Tablets/Cases/Wes Webcam)	(3,745.37)		
Commerce Bank/Makerbot (3D Printer Supplies)	(464.40)		
Commerce Bank/NameCheap (FOL Domain Renewal)	(28.32)		
Short Edition (Short Story Dispenser/Upgrades)	(11,430.00)		
Transfer to 151.1	(200.00)		
Ending Balance:			<u>\$20,106.55</u>
150.1 3D Printing			<u>\$0.00</u>
Receipts:			
Transfer from 150		\$200.00	
			<u>\$200.00</u>
160 - SCKLS Facilities Improvement Fund			<u>\$79,646.69</u>
Receipts:			
CD Redeemed		\$300,000.00	
City of Wichita (Transfer of SCKLS19)		\$38,246.68	
Expenditures:			

Gift and Memorials Account
Report of Activity (July - December 2020)

CD Purchased	(321,000.00)	
City of Wichita (IT - Laptops)	(24,179.22)	
Kingsley (Linwood Bookdrops)	(2,881.00)	
USPS (Evergreen Temporary Address Change	(1.05)	
Ending Balance:		\$69,832.10

210 - Staff Association Fund	\$749.53
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Receipts:

Donation from Patron (Rockwell Breakroom)	\$100.00
Premier Food Service	\$372.14
Transfer from 230	\$719.50

Expenditures:

Commerce Bank/Amazon (Frames-Retirements)	(112.49)
Commerce Bank/Ultimate Globes (Vos Retirement)	(126.00)

Ending Balance:	\$1,702.68
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220 - Employee Training	\$5,201.99
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Ending Balance:	\$5,201.99
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230 -Social Events and Recognition Team	\$719.50
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Expenditures:

Transfer to 210	(719.50)
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Ending Balance:	\$0.00
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240 - Staff Flower Fund	\$212.78
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Receipts:

Staff Donations	\$240.00
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Expenditures:

Kroger (Staff Retirements)	(165.49)
Kroger (Plant - Family Death/Balloons - Employee Illness)	(39.75)

Ending Balance:	\$247.54
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320 - WGS	\$226.43
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Ending Balance:	\$226.43
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330 - Friends of the Library	\$24,019.98
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Ending Balance:	\$24,019.98
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330.1 Big Read (Friends)	\$1,017.52
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Receipts:

Gift and Memorials Account
Report of Activity (July - December 2020)

Friends of the Library	\$1,500.00	
Ending Balance:		\$2,517.52
330.2 - SR Wed (Friends)		\$1,056.81
Ending Balance:		\$1,056.81
330.3 - 1000Books (Friends)		\$300.00
Ending Balance:		\$300.00
340 - Miscellaneous Fund		\$26,670.46
Receipts: (Transfers)		
Baird (Interest)	\$2,310.39	
Baird (Dividend)	\$4.43	
CD Redeemed	\$152,000.00	
SCKLS (Summer Program Grant)	\$100.00	
Transfer from 420	\$4.82	
Transfer from 423	\$0.34	
Expenditures:		
CD Purchased	(150,000.00)	
Ending Balance:		\$31,090.44
355- FOL Holds		\$5,965.66
Receipts:		
Friends of the Library - Membership Proceeds	\$2,480.00	
Expenditures:		
Ingram Library Services	(5,660.87)	
Ending Balance:		\$2,784.79
412 - Outreach		\$364.55
Ending Balance:		\$364.55
417 - Wulfmeyer Special Collections		\$86.75
Ending Balance:		\$86.75
420 - E-Books Grant		\$3,004.03
Receipts:		
State of Kansas (CARES Grant)	\$1,000.00	
Expenditures:		
OverDrive	(3,999.21)	
Transfer to 340	(4.82)	
Ending Balance:		\$0.00
423 - Senior Expo Partnership		\$500.00
Expenditures:		

**Gift and Memorials Account
Report of Activity (July - December 2020)**

OverDrive	(499.66)	
Transfer to 340	(0.34)	
Ending Balance:		(\$0.00)

Memorials (500; 502-535)		\$1,387.81
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Receipts:

Miscellaneous Donors	\$2,004.82
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Expenditures:

Ingram	(1,725.26)
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Ending Balance:		\$1,667.37
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<u>Project Summaries Starting & Ending</u>	<u>July 1, 2020</u>	<u>December 31, 2020</u>
Local History Fund (130)	\$5,860.90	\$5,615.91
Technology Fund (150)	\$88,841.32	\$20,106.55
3D Printing (151.1)	\$0.00	\$200.00
SCKLS Facilities Improvement Fund (160)	\$79,646.69	\$69,832.10
Staff Association Fund (210)	\$749.53	\$1,702.68
Employee Training (220)	\$5,201.99	\$5,201.99
Social Events and Recognition Team (230)	\$719.50	\$0.00
Staff Flower Fund (240)	\$212.78	\$247.54
WGS (320)	\$226.43	\$226.43
Friends of the Library (330)	\$24,019.98	\$24,019.98
Big Read (Friends) (330.1)	\$1,017.52	\$2,517.52
SR Wed (Friends) (330.2)	\$1,056.81	\$1,056.81
1000Books (Friends) (330.3)	\$300.00	\$300.00
Miscellaneous (340)	\$26,670.46	\$31,090.44
FOL Holds (355)	\$5,965.66	\$2,784.79
Outreach (412)	\$364.55	\$364.55
Wulfmeyer Special Collections (417)	\$86.75	\$86.75
E-Books Grant (420)	\$3,004.03	\$0.00
Senior Expo Partnership (423)	\$500.00	(0.00)
Memorials (500; 502-506)	\$1,387.81	\$1,667.37
	\$245,832.71	\$167,021.41
(Certificates of Deposit Transfer - Fall 2011)	(\$110,000.00)	(\$110,000.00)
<u>MONEY MARKET LEDGER BALANCE</u>	<u>135,832.71</u>	<u>\$57,021.41</u>

<u>CERTIFICATES OF DEPOSIT</u>	<u>Invested Amount</u>	<u>Coupon Rate</u>	<u>Market Value (12/31/2020)</u>
Gorham Savings Bank Gorham ME Matures 1/5/21 (160)	200,000.00	0.05%	\$200,000.00

Gift and Memorials Account
Report of Activity (July - December 2020)

Beal Bank USA Las Vegas NV Matures 7/13/20 (340-\$100,000/150-\$100,000)	\$200,000.00	0.15%	\$200,000.00
Wells Fargo Natl Bk West Las Vegas NV Matures 2/17/21 (330-\$50,000/340-\$50,000)	\$100,000.00	1.75%	\$100,219.30
Washington Trust Co Westerly RI Matures 6/21/21 (160)	\$121,000.00	0.10%	\$121,000.00
Safra Natl Bank of NY New York NY Matures 10/25/21 (150-\$50,000/340-\$150,000)	\$200,000.00	0.15%	\$200,083.00
BMW Bank of North Amer Salt Lake City UT Matures 9/19/22 (150)	\$100,000.00	0.20%	\$100,035.80
<u>SECURITIES MARKET VALUE</u>	<u>721,000.00</u>		<u>\$721,338.10</u>
 <u>TOTAL ACCOUNT BALANCE</u>			 <u>\$778,359.51</u>



INTEROFFICE MEMORANDUM

TO: Library Board of Directors
FROM: Jeff Tate, Digital Services Manager
SUBJECT: Technology Plan 2021-2023 Endorsement
DATE: January 4, 2021



Background: Since 2007, the Library has created a planning document to provide guidance on technology needs and strategic technology goals. The plan is for three years, mirroring the budgeting process of the City, and outlines the current state of Library technology, anticipated needs, and long term planning goals. While this is a working document, historically the Board has been asked to endorse it.

Analysis: To help Library staff make informed decisions, staff craft a three year planning tool that focuses on anticipated technology needs and possible high-level technology focused goals. Staff create the document using findings from the nationally recognized Urban Libraries Council Edge Assessment survey, which compares WPL's technology offerings, internal procedures, and policies to those of its peers. Staff also used information from the last Library customer technology survey, other Library planning documents, and customer-provided data from technology programs. Staff also looked at national trends and technology at peer institutions.

As a planning document, previous technology plans have proved useful, providing overall guidance for future technology projects, while allowing flexibility for unforeseen needs and opportunities. Staff completed approximately 80% of the previous plan.

Legal Considerations: None

Recommendations/Actions: It is recommended that the Library Board endorse the Wichita Public Library Technology Plan 2021-2023 as proposed by staff

Attachment: Wichita Public Library Technology Plan 2021-2023

Wichita Public Library

Technology Plan

2021-2023



Endorsed by the Library Board January 19, 2021

Wichita Public Library Technology Plan 2021-2023

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DRAFT

INTRODUCTION

With the completion of the Advanced Learning Library, the Library has a state-of-the art facility to focus technology access, training, and programing. The building presents unique opportunities to showcase staff and community talents and explore the possibilities of technology in libraries.

However, the Library must continue to provide technology services to all parts of the community, at both library and non-library locations. In addition, the Library will need to coordinate with community partners, appropriate City departments, and other organizations to promote and maximize attendance as new programs, services, and partnerships are created.

The Library also begins another chapter of expansion and revitalization. Although delayed, within five years, all branch locations will have some degree of remodeling. A new District III location is established and will open, Evergreen will have a large remodel, and plans for an expansion of Westlink will begin, followed by initial plans for the revitalization of the other locations. As the Library moves toward a time of change and construction, it faces the challenge of an increasingly mobile-based culture and demand for access to newer technologies. At the same time, its mission to serve a segment of the population caught in a digital divide continues. In addition, an aging branch system with budget and staffing constraints contributes to a challenging evolution of technology programs and services.

Further, the digital divide that libraries have bridged for decades still exists. Customers may be more mobile, have greater access to tablet technology, and have better computer skills than previous generations, but the divide has simply shifted. Customers of all demographics will still need access to advanced technologies and software and the Library must continue its role as a connector and supporter of technology to disadvantaged populations.

This plan puts forth a variety of high level goals for which the Library should aim, in a variety of key target areas, designed to address the most immediate needs of the Library while expanding its services to meet the increasing demands of customers.

MISSION STATEMENTS

WPL MISSION STATEMENT

The Wichita Public Library provides collections and services that inform, entertain and enrich the quality of life in Wichita. (WPL, PHI-002)

WPL VISION STATEMENT

The Wichita Public Library will be the community's preferred knowledge resource, providing inviting libraries, superb collections and excellent service. (WPL, PHI-003)

TECHNOLOGY VISION STATEMENT

The Library will be Wichita's primary access point to unfettered information, lifelong learning and early literacy development, and the exploration of ideas through the innovative use of technology and digital resources.

CURRENT TECHNOLOGY ASSESSMENT

The Library has made great strides over the last three years to bring all of its major software systems into current release status. The Polaris Integrated Library System (ILS), STS Payment Management, and PC Reservation computer reservation software are all on current releases. The Library is ahead of the City with all machines running the Windows 10 operating system. Further, staff are experimenting with new tools, such as 3D printing and various new software and audio options with the Advanced Learning Library's AV Studio.

Staff have started to use the advantages built into the Advanced Learning Library. The AV Studio and Collaboration Rooms have been successful with customers. Staff have embraced the concept of digital signage and are utilizing individual monitors and the Digital Wall effectively. Work still needs to be done to create partnerships, improve software and hardware training, maximize the usefulness of the AV Studio, and build upon the resources at the Advanced Learning Library.

The Library must continue to meet the demands of a more mobile technology-based culture. Upgrading to a mobile friendly environment requires upgrading Wi-Fi and networking infrastructure and internet bandwidth speeds to meet customer demands. Aging, inadequate equipment with too few connections must be upgraded, branches do not have enough electrical outlets to meet customer device charging needs, and internet speeds are slow. Customers are also demanding a greater variety of software on public computers and the ability to adequately run software and apps on personal devices.

Further, service models are becoming more mobile to reflect customer demands and space issues. Polaris is moving to a mobile, cloud-based software as the future model for its ILS. The change will allow staff to access an almost fully functional ILS software from any device. However, it will also add an additional burden on Wi-Fi systems and internet broadband.

City IT is working on new standards for networking equipment and plans to incorporate this equipment into the IT support payment model, which should make upgrading easier in the future. Likewise, the ability to leverage Universal Services funding to help make new equipment less expensive puts the Library in a good position for upgrades. The bigger financial challenge will center on any equipment that requires rewiring or adding electrical outlets for customers to easily charge devices. In addition, ever increasing demand for internet broadband will be costly.

The Library is well positioned to meet these challenges.

See ***Library Technology Asset Report December 2020*** for lists of supported and unsupported technology.
TECHNOLOGY FOCUS AREAS

Although the pace of technology, with future partnerships and funding sources and new service demands creating sudden shifts in technology focus, makes long term planning fluid, there are a few key areas in which the Library should remain focused. These areas represent a mix of current service priorities, library industry trends, customer requests, and technology deficits. The following section includes technology focus areas, rationales, high-level goals for each area, and potential action plans that should move the Library closer to each goal. The list is meant to be targeted, not comprehensive.

I. COMMUNITY ENGAGEMENT

With the ever-increasing pace of technology and blending of technology into every aspect of everyday life, customers are turning to libraries as the Third Place for communities, or that place outside of work and home that is important for civil society, democracy, civic engagement, and establishing feelings of a sense of place. Libraries are struggling to reframe and rework infrastructure and service models to create new communal and collaborative spaces and engage customers outside of traditional library locations. Further, libraries continue to support the diverse communities they serve. In the last three years several library awards, including Library of the Year, were given for programs that placed library services in non-traditional locations and roles such as social workers, technology trainers/educators, and meeting facilitators.

In addition, the usage of libraries as communal spaces will be a growing role, as library demographics change. A study from Pew Research Center reports that 53% of Millennials (those ages 18 to 35 at the time) said they used a library or bookmobile in the previous 12 months prior to the study. Members of the youngest adult generation are also more likely than their elders to have used library websites. (Geiger, 3-4) Even more, 78% of adults felt that public libraries help them find information that is trustworthy and reliable. Again, in the findings Millennials stood out as the most ardent library fans. Young adults, whose public library use is higher than that of older Americans, are particularly likely to say the library helps them with information. (Geiger, 1)

Further, customers expect libraries to offer digital tools and technology training, inside and outside the library. The most recent Pew Research Center study shows that 80% of Americans strongly believe that libraries should have programs to teach digital skills and 50% believe libraries should have advanced technology tools, such as 3D printers and scanners. In addition, almost a quarter were willing to give up print and materials space to get technology access. (Anderson, 5-6)

- The Library should focus on providing technology that allows movement beyond its current physical spaces and allow staff to move services, whether virtually or physically, into all parts of the City and its communities.
- The Library should focus on providing high quality technology training at the introductory level and partnering to provide advanced training.

Goal I: Customers access high quality training classes on new, emerging technologies and software within Library facilities

Action Plan

- 2021: Implement a self-service 3D printing service for library customers at the Advanced Learning Library Review Branch Plan for Communities for expanded technology offerings at the ALL and new/remodeled branch locations
Review Grow with Google report on after-hours lab to determine changes needed to improve the service
- 2022: Launch after hour computer lab at appropriate location
Expand technology training classes to District III Branch
- 2023: Explore maker space opportunities while designing expanded Westlink Branch location

Goal II: Customers have access to technology and internet services in non-library locations

Action Plan

- 2021: Create an internet hot spot lending phased project
Create strategic plan for incorporation of virtual programming into existing Library programming model
- 2022: Review internet hot spot lending phased project and expand if successful
Review how to expand usage of the Portable Device Dispenser at the Advanced Learning Library
Implement virtual programming strategic plan
- 2023: Create a tablet or laptop lending phased project
Create a phased pilot project for an Outreach Tech Librarian position
Review virtual programming plan for possible expansion

Goal III: Customers can receive basic technology assistance from any staff member suitable to the particular Library space and staff's job description

Action Plan

- 2021: Evaluate staff core technology competencies
- 2022: Implement a revised staff core technology competency curriculum that expands the general technology of all staff and advanced technology areas for public services staff
- 2023: Determine appropriate hardware and software most needed by customers and train staff to allow for expansion of Book-a-Librarian subject offerings

Goal IV: Customers can express their creativity and improve non-traditional technology skills at the Advanced Learning Library

- 2021: Review AV Studio infrastructure to improve overall quality of the space, better technical sound, and minimize disruption to customers
Review AV Studio software and hardware offerings to better align with customer needs.
Create digital conversion station based out of the Research Pavilion
- 2022: Create a digital lab at the Advanced Learning Library
Implement changes to AV Studio structure based on review
- 2023: Create a 'Made @ WPL' website that highlights customer generated content from the AV Studio, TTC, and Library programs

II. STAFF SERVICE MOBILITY

Roving reference (or mobile reference or roving librarians) has become the service model of choice for new and remodeled libraries as it removes large, fixed service points and allows staff to engage customers anywhere, providing quicker, more immediate assistance. In the Advanced Learning Library, staff are not anchored to fixed service points. Reference, Teen, Circulation and Children's staff; work on a roving reference model. For the service model to work effectively across the system, staff need access to all library systems, both staff and public, through mobile devices, creating a cyber-security challenge. Therefore, this service model necessitates a highly mobile and flexible ILS capability and wireless infrastructure. Further, these roving models and Polaris's web-based ILS software creates increased need at branch locations for tablets and other mobile devices.

Further, it is important that the Library does not fall behind on current technology needs and trends. As security threats increase and as software developers consistently update to stay relevant, the Library must ensure up-to-date software and hardware. In addition, as customers adopt new technologies and software, it is important that staff have access and training on these products and services. Likewise, as companies develop new tools to help staff make better-informed, data-driven decisions, increase efficiency, or improve LEAN processes, the Library should create phased projects, gather data, and implement as appropriate.

- The Library should focus on improving mobile hardware and software for staff usage to provide better and more flexible customer service.
- The Library should focus on maintaining up-to-date software and hardware

Goal I: Staff can perform all necessary ILS functionality and reference services away from a fixed service point using mobile devices

Action Plan

- 2021: Develop strategy proposal for converting all current systems and procedures to Polaris web-based software by end of year 2022
- 2022: Implement Polaris web-based software conversion plan with LEAP usage at all locations
- 2023: Review LEAP implementation and remove Polaris Client

Goal II: Staff have access to the most current hardware and software to perform their duties

Action Plan

- 2021: Update Polaris ILS at least twice during the year
Update EnvisionWare STS at least once during the year
Update Summer Reading software at least once during the year
Update meeting room software at least once during the year
Update staff software as required
Update staff and customer computers to Office 2020
Acquire and implement scheduling software to create efficiencies in staff scheduling
Update barcode scanners and peripheral hardware at necessary locations
Create phased project to test collection maintenance software
- 2022: Update Polaris ILS at least twice during the year
Update EnvisionWare STS at least once during the year
Update Summer Reading software at least once during the year
Update meeting room software at least once during the year
Update staff software as required
- 2023: Update Polaris ILS at least twice during the year
Update EnvisionWare STS at least once during the year
Update Summer Reading software at least once during the year
Update meeting room software at least once during the year
Update staff software as required
Update staff and customer computers to Office 2022

III. EXPANDING MOBILE EXPERIENCES AND SERVICES

As customer mobile device ownership and usage has increased, demand at Library locations have outgrown current Wi-Fi network and electrical infrastructure. In addition, physical space available for technological expansion for both staff and customers is limited. In order to increase mobile services or create potential technology spaces, while maintaining collection spaces, innovative approaches will be needed. Desks and tables may need to be reconfigured or eliminated, fixed computer terminals may need replaced with laptops or tablets, or alternate service model strategies may be needed. Improving mobile capabilities will better position the Library to make changes at current locations with fixed budgets and limited ability to remodel.

Likewise, as the Advanced Learning Library acts as an incubator for new ideas and technology services, the Library must be prepared to take advantage of these new technology partnerships and opportunities. Therefore, it will be necessary to have an adequate infrastructure at branches to support this expansion of new services and technology opportunities.

In addition to customer culture becoming more mobile centric, the demand for self-service options at Library locations has increased. Customers want to print, scan, fax, checkout, and use other services without staff intervention. Likewise, staffing pressures and limitations at most locations make self-service options desirable as it alleviates the need for staff intervention.

Further, City IT is in the middle of reevaluating all City networking equipment, with the goal of improving and future-proofing most systems as network demands increase Citywide. As IT begins upgrading equipment, it will be important to work with them to insure adequate service delivery.

- The Library should focus on improving Wi-Fi at all locations to help alleviate issues with increase Wi-Fi demand and usage
- The Library should work with Public Works and other City departments to address inadequate support structure for customer wireless devices. Customers need access to more electrical outlets, charging stations, and space to use their devices.
- The Library should focus on providing self-service and mobile friendly options when available.

Goal I: Customers and staff experience superior mobile device environments within Library facilities.

Action Plan

- 2021: Coordinate with City IT to identify branch network equipment needed to create adequate Wi-Fi coverage and networking infrastructure needs
Update District III and Evergreen branch networking and WI-FI equipment
Review possible outdoor wireless access phased project implementation at the Advanced Learning Library
- 2022: Evaluate Advanced Learning Library Wi-Fi and networking infrastructure
- 2023: Update Alford and Westlink branch networking and WI-FI equipment
Update Angelou and Rockwell branch networking and WI-FI equipment

Goal II: Customers have access to a modern, mobile friendly Library website

Action Plan

- 2021: Complete and implement a refresh of Library website
- 2022: Update website to maintain the Library's virtual branch as an effective information and resource tool and ensure usability on all customer devices and preferred internet browsers
- 2023: Complete and implement a review of Library website
Research preliminary designs for new Library website

Goal III: Customers have access to Library digital archives through a modern, mobile responsive platform.

Action Plan

- 2021: Collaborate with partners to revitalize Wichita Photo Archives repository

- 2022: Reach 25% completion of scanning the Library's photograph repository and adding to Wichita Photo Archive
- 2023: Reach 50% completion of scanning the Library's photograph repository and adding to Wichita Photo Archive

IV. TECHNOLOGY PARTNERSHIPS

Even with the physical capabilities of the Advanced Learning Library (ALL), constraints on staff availability and experience will limit the amount of new technology services and training the Library can offer. Partnership with local and regional organizations focused on technology will be key to allow the Library to offer the level of technology programs desired. However, the technology spaces in the ALL have been designed for flexibility of usage and should accommodate a range of rotating technology programs. The ALL should be an ideal location to bring in partners to highlight their expertise in our technology spaces.

- The Library should focus on expanding technology partnerships to utilize the advanced spaces in the ALL.
- The Library should focus on providing customer access to community technology resources through affiliation with the Library.

Goal I: The Library is visible and deemed a key partner within the Wichita technology community organizations

Action Plan

- 2021: Identify potential key community partners, City services, or other community organizations that could benefit from dedicated outreach services
- 2022: Create phased project for embedded, or dedicated, outreach librarians within key technology partner organizations to provide on-site outreach service
- 2023: Expand embedded technology librarian program to additional community partners
<https://americanlibrariesmagazine.org/2018/05/01/embedded-librarians-get-out-library/>

Goal II: Community organizations seek out the Library as a partner for technology programming

Action Plan

- 2021: Expand technology programs at the Advanced Learning Library to include additional community partners
- 2022: Create phased project that moves technology programs created at the ALL to one appropriate branch location to expand ALL resources into the community
- 2023: Review Westlink Branch expansion plans for possible community technology partnership opportunities

Goal III: The Library is on the cutting edge of technology within the City of Wichita

Action Plan

- 2021: Develop partnerships with City IT for Smart City Initiatives to utilize the space at the Advanced Learning Library to promote City initiatives
- 2022: Develop library-specific projects within the larger Smart City initiatives
- 2023: Host a regional Library technology conference

Goal IV: Customers have access to Wichita's technology resources through their registration with the Library

Action Plan

- 2021: Expand software solutions to help low vision customers, such as Aira, to other locations
- 2022: Explore how to create partnerships that allow access to the resources of technology-focused organization with a WPL library card
- 2023: Create a phased project, similar to Book-a-Librarian that allows customers to get one-on-one training from partners on advanced hardware or software, i.e. CAD software, app development, 3D printers, building a computer, etc.

V. EVALUATION OF SERVICES

The prevalence of technology throughout library services creates a necessity to quantify its importance to customers and measure the Library's success in meeting customer demand. The Library should continue using strong analytical tools to evaluate and measure the Library's technology footprint in relation to customer demand and against its peer institutions. The leading tool currently in the technology assessment industry is the Edge Assessment tool.

With the 2018 Edge Assessment, the Library continued its trend of improving technology services. Document scanning and an expansion in internet bandwidth helped increase scores. The Library remains in the 80th percentile of peer institutions for overall technology services. However, the Library's highest score, 80%, is for those technologies that are considered simple and have low cost. The Library only reaches the 53rd percentile for technologies that are more costly or difficult to implement which corresponds to resource deficits. It also scored moderately well, 70%, with technologies that meet community needs. Therefore, the greatest areas for improvement are in developing technologies associated with community needs and adopting those that take greater effort, but are more innovative and will put the library at the center of digital inclusion in the community. (Edge, 2-3)

Unfortunately, the University of Washington discontinued the Technology Impact Survey, which the Library used to conduct a customer survey asking how customers do or do not use Library technology. The Impact Survey was a vital tool that ensured the Library was meeting the technology needs of customers. The Library must find a replacement for that survey. The University of Washington is preparing a new Impact Survey, but the Library also needs to find a future-proof method of evaluating customer technology needs.

- The Library should focus on finding and using tools to identify and measure its effectiveness in providing technology to the community.

Goal 1: Exceed an Edge benchmark score of 80% in all categories of service

Action Plan

- 2021: Create action plan to improve items identified in 2020 Edge Assessment
- 2022: Implement 2020 Edge Assessment action plan, prioritizing those with the highest potential for growth
Complete the 2022 Edge Assessment
- 2023: Create action plan to improve items identified in 2022 Edge Assessment

Goal II: The Library has an accurate assessment of library customer's technology needs and wants

Action Plan

- 2021: Perform a Technology Impact Survey
Collaborate with PLA to become an early adopter for their next generation Impact Survey
Review technology survey results and submit a report on opportunities to improve
Identify community and City partner to create an internal Wichita Public Library Technology Impact Survey
- 2022: Perform a Technology Impact Survey
Review technology survey results and submit a report on opportunities to improve
Create an internal Wichita Public Library technology impact survey
- 2023: Perform a Wichita Public Library Technology Impact Survey
Review technology survey results and submit a report on opportunities to improve

VI. UNSUPPORTED TECHNOLOGY STRATEGY

The Library has an aging supply of technology that is not maintained through City IT support. These technologies increasingly supports primary goals, such as technology training, which may not be sustainable future IT support.

See ***Library Technology Asset Report December 2019*** for lists of unsupported technology.

- The Library should focus on identifying all technologies not supported by IT, create a replacement strategy, and if possible move key technologies to IT support.

Goal I: The Library has an accurate picture of the replacement and maintenance cost for unsupported technologies

Action Plan

- 2021: Create a comprehensive inventory dashboard on the Portal of all unsupported equipment
- 2022: Create a replacement strategy document with projected timeline for replacement of unsupported technology
- 2023: Begin switching key technologies, mobile labs, tablets, etc. to IT support for better management

APPENDIX A: BUDGET

KEY: CE (Community Engagement); SM (Staff Service Mobility); EM (Expanding Mobile Experience and Services); ES (Evaluation of Services)

Vendor	Item/Service	Goal(s) Using Item	Projected 2021	Funding Source	Projected 2022	Funding Source	Projected 2023	Funding Source
City IT	Laptop Networked	NA	\$ 5,124	City	\$5,380.20	City	\$5,649.21	City
City IT	Laserfiche - Full Access	NA	\$ 2,220	City	\$2,331.00	City	\$2,447.55	City
City IT	Laserfiche - View Only	NA	\$ 1,441	City	\$1,513.05	City	\$1,588.70	City
City IT	Library Grants Overhead	NA	\$ 983	City	\$1,032.15	City	\$1,083.76	City
City IT	Library Overhead**	NA	\$ 150,908	City	\$158,453	City	\$166,376	City
City IT	Library: Polaris**	NA	\$ 372,374	City	\$409,611	City	\$450,573	City
City IT	NFuse	NA	\$ 104	City	\$109.20	City	\$114.66	City
City IT	PC Networked	NA	\$ 133,384	City	\$140,053.20	City	\$147,056	City
City IT	PC Public Access*	NA	\$ 240,425	City	\$288,510	City	\$346,212	City
City IT	Printer Networked	NA	\$ 17,114	City	\$17,969.70	City	\$18,868.19	City
Tech Logic	PM2 AMH Service**	NA	\$ 30,675	City	\$32,209	City	\$48,819.19	City
CTI (Conference Tech)	Support/Maint**, ***	NA	\$ 43,219	City	\$47,551.95	City	\$49,930	City
Bibliotheca	Self-Checks Renewal**	NA	\$ 26,838	City	\$30,864	City	\$40,122.81	City
ConvergeOne	SmartNet Renewal**	NA	\$ 52,608	City	\$57,869	City	\$63,656	City
Port53 Technologies	Umbrella Secure Hotspot**	NA	\$ 4,722	City	\$4,958	City	\$5,206	City
Demco	Spaces/SignUp**	NA	\$ 7,351	City	\$7,719	City	\$8,104	City
EnvisionWare	Payware Service Renewal**	NA	\$ 14,880	City	\$17,112	City	\$20,534.40	City
Presidio	Palo Alto Support**	NA	\$ 30,821	City	\$32,362	City	\$33,980	City

Laptops Anytime	Portable Device Dispenser support	NA	\$ 2,519	State Aid	\$ 2,519		\$5,553	
Cox	Public Internet****	NA	\$ 117,202	State Aid	\$123,062	State Aid	\$ 129,215	State Aid
Adobe	Creative Cloud (Staff)	NA	\$ 1,781		\$1,870		\$ 1,964	
Adobe	AV Studio	NA	\$ 850		\$893		\$ 937	
ProTools	AV Studio	NA	\$ 110		\$116		\$ 121	
Awe Learning	AWE Stations	NA	\$ 3,500		\$11,025		\$ 20,000	
Zoobean	Beanstack	NA	\$ 4,670		4,670		\$ 4,670	
City IT	Faxing	NA	\$ 6,574		\$6,902		\$ 7,248	
MakerBot	3D Printing Supplies	CE Goal I	\$1,000		\$1,500		\$3,000	
iPad	Mobile Devices for Staff	CE Goal III, SM Goal I,	\$3,000		\$800		\$0	
Google	Mobile Devices for Staff	CE Goal III, SM Goal I,	\$3,000		\$800		\$0	
Zebra	Barcode Scanner	SM Goal II	\$2,000		\$1,000		\$1,000	
TBD	After hours lab expansion	CE Goal I,	\$0		\$30,000		\$35,000	
Bosslaser	80 WATT LASER MACHINE	CE Goal I	\$8,000		\$2,500		\$3,000	
TBD	VR Equipment and Software	CE Goal I	\$2,500		\$500		\$800	
TBD	Robotics kits and software	CE Goal I	\$2,500		\$500		\$600	

Softbank Mobile	Pepper Robot	CE Goal I	\$7,000		\$5,000		\$5,500	
TBD	Staff Scheduling Software	SM Goal II	\$15,000		\$15,750		\$16,538	
Collection HQ	Collection HQ	SM Goal II	\$50,000		\$52,500		\$55,125	
Library	Outreach Technology Librarian	CE Goal II, TP Goal I, TP Goal II, TP Goal III	\$0.00		\$40,000.00		\$45,000	
OCLC	Content DM	EM Goal II	\$20,000		\$22,000		\$25,000	
TBD	Photograph Scanner	EM Goal III	\$0		\$5,000		\$5,000	
TBD	Mobile Hot Spot (100 devices)	CE Goal II, EM I	\$32,400		\$34,000		\$64,000	
TBD	AV Studio soundproofing	CE Goal IV,	\$0		\$5,000		\$0	
TBD	Regional Conference	TP Goal III	\$0		\$0		\$10,000	
VidBox	VidBox	CE Goal IV	\$100		\$0		\$0	
Aira	Aira License	TP IV	\$2,500		\$3,000		\$3,500	
Project Outcome	Edge Benchmark	ES Goal I	\$0		\$0		\$2,500	
PLA	Impact Survey	ES Goal II	\$0		\$300		\$350	
TBD	New Software Licensing	CE Goal II, CE Goal III, CE Goal IV	\$20,000		\$22,000		\$25,000	
Adobe	Adobe CC for TTC, then Digital Lab	SM Goal II, CE Goal III, CE Goal IV	\$ 11,050		\$13,388		\$ 14,057	

Apple	iMac Pro	CE Goal IV	0		\$5,000		\$1,362	
TBD	RFID	All Goals	\$0		\$250,000		\$50,000	
Microsoft	Surface Studio	CE Goal IV	0		\$4,500		\$1,362	
TBD	Circulating Tablets	CE Goal II	0		0		\$30,000	

*See Appendix B for PC Computer Breakdown

**Yearly Overhead/Polaris charges include City IT overhead in addition to anticipated salary/benefit expenses for imbedded analysts and the bulk of EnvisionWare/Innovative Interfaces/Polaris. Per conversation last summer, the software renewals listed below were previously paid by IT but charged directly to Library operating OCA, but will be paid by IT Operating and billed back to Library via overhead beginning in 2020.

***Assumes addition of CTI maintenance for District III, Evergreen in 2021 and Angelou in 2022

****Pre-discount erate amount. Cox gift for internet at ALL expires 2022.

APPENDIX B: PC COMPUTER BREAKDOWN

Public Computing Stations

Location	Number of Units				Projected Cost			
	Current	2021	2022	2023	Current	2021	2022	2023
ALL	72	72	72	74	\$ 88,923	\$ 88,923	\$ 93,369	\$ 100,761
Alford	9	9	9	9	\$ 11,115	\$ 11,115	\$ 11,671	\$ 12,255
Angelou	8	8	8	8	\$ 9,880	\$ 9,880	\$ 10,374	\$ 10,893
Evergreen*	9	16	16	16	\$ 11,115	\$ 19,761	\$ 20,749	\$ 21,786
District III	7	16	16	16	\$ 8,645	\$ 19,761	\$ 20,749	\$ 21,786
Rockwell	9	9	9	18	\$ 11,115	\$ 11,115	\$ 11,671	\$ 24,509
Westlink	12	12	12	24	\$ 14,820	\$ 14,820	\$ 15,562	\$ 32,679
System	126	142	142	165	\$ 155,615	\$ 175,376	\$ 184,144	\$ 224,669

PACs

Location	Number of Units				Projected Cost			
	Current	2021	2022	2023	Current	2021	2022	2023
ALL	23	23	23	23	\$ 28,406	\$ 28,406	\$ 29,826	\$ 31,318
Alford	6	6	6	6	\$ 7,410	\$ 7,410	\$ 7,781	\$ 8,170
Angelou	2	2	2	2	\$ 2,470	\$ 2,470	\$ 2,594	\$ 2,723
Evergreen*	4	4	4	4	\$ 4,940	\$ 4,940	\$ 5,187	\$ 5,447
District III	2	2	2	2	\$ 2,470	\$ 2,470	\$ 2,594	\$ 2,723
Rockwell	5	5	5	5	\$ 6,175	\$ 6,175	\$ 6,484	\$ 6,808
Westlink	6	6	6	6	\$ 7,410	\$ 7,410	\$ 7,781	\$ 8,170
System	48	48	48	48	\$ 59,282	\$ 59,282	\$ 62,246	\$ 65,358

*Assumes Library pays for all Evergreen Complex public computers

APPENDIX C: BRANCH TECHNOLOGY

Location	Vendor	Item/Service	2021	2022	2023
Alford	TBD	Update Totals	\$ -	\$0	\$ 62,500
Angelou	TBD	Update Totals	\$ -	\$ -	\$ 68,427
Evergreen	TBD	Update Totals	\$ 167,365	\$31,258	\$ 33,145
District III	TBD	Update Totals	\$ 8,930	\$ 9,268	\$ 10,156
Rockwell	TBD	Update Totals	\$ -	\$ -	\$ 103,000
Westlink	TBD	Update Totals	\$ -	\$ -	\$ 388,373
Alford	Bibliotheca	Alford Self-Check Kiosk (1)	\$0	\$0	\$15,000
Alford	Bibliotheca	Alford Self-Check Kiosk Maintenance	\$0	\$0	\$7,500
Alford		Alford Network Equipment	\$0	\$0	\$40,000
Alford	TBD	<i>Alford Network Equipment--Rack</i>	\$0	\$0	\$1,000
Alford	Cisco	<i>Alford Network Equipment--48 port Switch</i>	\$0	\$0	\$22,000
Alford	Minuteman	<i>Alford Network Equipment--UPS</i>	\$0	\$0	\$2,000
Alford	Cisco	<i>Alford Network Equipment--Access points</i>	\$0	\$0	\$5,000
Alford	TBD	<i>Alford Rewiring--6A</i>	\$0	\$0	\$10,000
Angelou	Bibliotheca	Angelou Self-Check Kiosk	\$0	\$0	\$15,000
Angelou	Bibliotheca	Angelou Self-Check Kiosk Maintenance	\$0	\$0	\$7,500
Angelou		Self-Print Station (1)	\$0	\$0	\$4,826
Angelou	City IT	<i>Self-Print Computer</i>	\$0	\$0	\$1,297
Angelou	EnvisionWare	<i>Self-Print Coin op</i>	\$0	\$0	\$2,860
Angelou	EnvisionWare	<i>Self-Print Credit Card</i>	\$0	\$0	\$529
Angelou	TBD	<i>Self-print Barcode scanner</i>	\$0	\$0	\$140
Angelou		Angelou Network Equipment	\$0	\$0	\$26,000
Angelou	TBD	<i>Angelou Network Equipment--Rack</i>	\$0	\$0	\$1,000
Angelou	Cisco	<i>Angelou Network Equipment--48 port Switch</i>	\$0	\$0	\$11,000

Angelou	Minuteman	Angelou Network Equipment--UPS	\$0	\$0	\$1,000
Angelou	Cisco	Angelou Network Equipment--Access points	\$0	\$0	\$3,000
Angelou	TBD	Angelou Rewiring--6A	\$0	\$0	\$10,000
Angelou	CTI (Conference Tech)	New Angelou	\$0	\$0	\$4,721
Angelou	CTI (Conference Tech)	New Maint Angelou	\$0	\$0	\$380
Angelou	TBD	Security Cameras	\$0	\$0	\$10,000
Evergreen	CTI (Conference Tech)	New Evergreen Conference	\$13,764	\$0	\$0
Evergreen	CTI (Conference Tech)	New Maint Evergreen Conference	\$4,460	\$4,683	\$4,917
Evergreen	CTI (Conference Tech)	New Evergreen Classroom	\$13,764	\$0	\$0
Evergreen	CTI (Conference Tech)	New Maint Evergreen Classroom	\$4,460	\$4,683	\$4,917
Evergreen	CTI (Conference Tech)	New Evergreen Multi-purpose	\$27,528	\$0	\$0
Evergreen	CTI (Conference Tech)	New Maint Evergreen Multipurpose	\$8,920	\$9,366	\$9,834
Evergreen		Evergreen Network Equipment	\$40,000	\$0	\$0
Evergreen	TBD	Evergreen Network Equipment--Rack	\$1,000	\$0	\$0
Evergreen	Cisco	Evergreen Network Equipment--48 port Switch	\$22,000	\$0	\$0
Evergreen	Minuteman	Evergreen Network Equipment--UPS	\$2,000	\$0	\$0
Evergreen	Cisco	Evergreen Network Equipment--Access points	\$5,000	\$0	\$0
Evergreen	TBD	Evergreen Rewiring--6A	\$10,000	\$0	\$0
Evergreen		Self-Print Station (1)	\$4,469	\$1,826	\$1,917
Evergreen	City IT	Self-Print Computer	\$1,235	\$1,297	\$1,362
Evergreen	EnvisionWare	Self-Print Coin op	\$2,600	\$0	\$0
Evergreen	EnvisionWare	Self-Print Credit Card	\$504	\$529.20	\$555.66

Evergreen	TBD	<i>Self-print Barcode scanner</i>	\$130	\$0	\$0
Evergreen	Bibliotheca	Evergreen Self-Check Kiosk	\$30,000	\$0	\$0
Evergreen	Bibliotheca	Evergreen Self-Check Kiosk Maintenance	\$0	\$7,200	\$7,560
Evergreen	TBD	Security Cameras	\$20,000	\$3,500	\$4,000
District III	CTI (Conference Tech)	New Maint District III	\$2,230	\$2,342	\$2,459
District III	Bibliotheca	District III Self-Check Kiosk Maintenance	\$3,450	\$3,600	\$3,780
District III		Self-Print Station (1)	\$1,750	\$1,826	\$1,917
District III	City IT	<i>Self-Print Computer</i>	\$1,235	\$1,297	\$1,362
District III	EnvisionWare	<i>Self-Print Credit Card</i>	\$504	\$529.20	\$555.66
District III	TBD	Security Cameras	\$1,500	\$1,500	\$2,000
Rockwell	Bibliotheca	Rockwell Self-Check Kiosk	\$0	\$0	\$30,000
Rockwell		Rockwell Network Equipment	\$0	\$0	\$63,000
Rockwell	TBD	<i>Rockwell Network Equipment--Rack</i>	\$0	\$0	\$1,000
Rockwell	Cisco	<i>Rockwell Network Equipment--48 port Switch</i>	\$0	\$0	\$44,000
Rockwell	Minuteman	<i>Rockwell Network Equipment--UPS</i>	\$0	\$0	\$2,000
Rockwell	Cisco	<i>Rockwell Network Equipment--Access points</i>	\$0	\$0	\$6,000
Rockwell	TBD	<i>Rockwell Rewiring--6A</i>	\$0	\$0	\$10,000
Rockwell	TBD	Security Camera	\$0	\$0	\$10,000
Westlink	CTI (Conference Tech)	New Westlink	\$0	\$0	\$17,264
Westlink	CTI (Conference Tech)	Meeting Room Equipment (2)	\$0	\$0	\$13,764
Westlink	CTI (Conference Tech)	Collaboration Room Equipment (5)	\$0	\$0	\$3,500
Westlink	CTI (Conference Tech)	New Maint Westlink	\$0	\$0	\$4,683
Westlink	TBD	AMH--Westlink (5 bin)	\$0	\$0	\$125,000

Westlink	TBD	AMH Maint	\$0	\$0	\$15,000
Westlink		Westlink Network Equipment	\$0	\$0	\$59,000
Westlink	TBD	<i>Westlink Network Equipment--Rack</i>	\$0	\$0	\$1,000
Westlink	Cisco	<i>Westlink Network Equipment--48 port Switch</i>	\$0	\$0	\$44,000
Westlink	Minuteman	<i>Westlink Network Equipment--UPS</i>	\$0	\$0	\$2,000
Westlink	Cisco	<i>Westlink Network Equipment--Access points</i>	\$0	\$0	\$12,000
Westlink	Scala	Media Presentation (2)	\$0	\$0	\$700
Westlink	Bibliotheca	Westlink Self-Check Kiosk (5)	\$0	\$0	\$75,000
Westlink	Bibliotheca	Westlink Self-Check Kiosk Maintenance	\$0	\$0	\$1,900
Westlink	TBD	Teen Technology (2 screens, controllers, miscellaneous)	\$0	\$0	\$5,000
Westlink	TBD	Security Cameras	\$0	\$0	\$25,000
Westlink		Self-Print Station (1)	\$0	\$0	\$4,826
Westlink	City IT	<i>Self-Print Computer</i>	\$0	\$0	\$1,297
Westlink	EnvisionWare	<i>Self-Print Coin op</i>	\$0	\$0	\$2,860
Westlink	EnvisionWare	<i>Self-Print Credit Card</i>	\$0	\$0	\$529
Westlink	TBD	<i>Self-print Barcode scanner</i>	\$0	\$0	\$140
Westlink	AWE Learning	AWE Early Literacy Station (2)	\$0	\$0	\$7,000
Westlink	Laptops Anytime	Portable Device Dispenser	\$0	\$0	\$55,000

ENDNOTES

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Television:

- Dec. 4, 2020: KCTU, Evergreen Library Renovation
- Dec. 10, 2020: KAKE Kids Corner, Big Read Companion Titles
- Dec. 11, 2020: KCTU, Big Read Wichita
- Dec. 17, 2020: KSN, Linwood Branch Relocation,
<https://www.ksn.com/news/local/linwood-park-branch-library-closing-relocating-next-month/>
- Dec. 18, 2020: KSN, Westlink & Rockwell Drive Thru Service,
<https://www.ksn.com/news/westlink-library-adds-a-new-drive-thru-feature/>
- Dec. 18, 2020: KCTU, ReadICT, January Programs
- Dec. 26, 2020: KWCH, Big Read Wichita

Print:

- Dec. 17, 2020: The Wichita Eagle, Linwood Branch Relocation,
<https://www.kansas.com/news/local/article247934400.html>
- Dec. 18, 2020: The Wichita Eagle, Linwood Branch Relocation,
<https://www.kansas.com/news/politics-government/article247926465.html>
- Dec. 18, 2020: The Wichita Eagle, Holiday Events,
https://www.kansas.com/entertainment/article247894200.html?fbclid=IwAR3sbYC6RqRbQheQ-BkjZI_YT1yMLU-nwkm7wOBLGegD29Oo0WlfQBtjhSQ
- Dec. 27, 2020: The Wichita Eagle, ReadICT,
<https://www.kansas.com/entertainment/books/article247174589.html>

Radio:

- Dec. 18, 2021: KFDI, Linwood Branch Relocation,
<https://www.kfdi.com/2020/12/18/library-branch-in-southeast-wichita-to-close-in-january/>

From: Julie Crawford, WGS Liaison

To: Library Board

Date: January 12, 2021

The Wichita Genealogical Society continues to hold all their events through Zoom. This includes monthly meetings, special interest groups, and monthly board meetings.

We are in the process of choosing a replacement for our website service provider. Our current contract is in place through June 2021, but that company is folding. We do not expect problems between now and June, but we have everything backed up regardless.

Volunteers are indexing Kansas cookbooks so that people can research female names.

We have been promoting the Big Read on our website.

/jac