

A G E N D A

Wichita Public Library Board of Directors Meeting
Tuesday, June 16, 2020 – 12:00 p.m.
Virtual Meeting

Due to the COVID-19 pandemic, members of the public are unable to attend Board of Directors meetings in person. Meeting materials are available at <https://wichitalibrary.org/About/Pages/board-of-directors.aspx>. The meeting will be available for listening and viewing on YouTube, accessible through the Wichita Public Library channel or <http://wichitalibrary.org/stream>.

Residents with a question or comment relevant to agenda items may type them into the chat on the YouTube live stream. They may also participate by emailing comments or questions to cberner@wichita.gov, providing their name, address and the agenda item(s) they are speaking toward, followed by their comments. A member of the Library staff will read emailed comments during the meeting. To ensure comments are included, all emails must be submitted by 5 p.m. Monday, June 15.

1. Call to Order
2. Recognition of outgoing board member Axel Chacon
3. Introduction of new board member Abi Boatman
4. Approval of the Agenda
5. Public Comment – (Suspended during virtual meetings)
6. Minutes of the May 19, 2020 Meeting
7. Unfinished Business
 - a) Proposed Exterior Mural – Maya Angelou Northeast Branch
8. New Business
 - a) May 2020 Finance Report and Bills

General Fund Bills	\$829,373.78
General Fund (COVID-19)	109,435.97
Library Donations (City held)	(11,046.40)
State Aid Fund Bills	0
SCKLS Grant Fund Bills	15,389.18
Gift & Memorial Fund Bills	404,950.10
<u>Total</u>	\$1,348,102.63

9. Standing Committee Reports
10. Special Committee Reports
11. Director of Libraries Report
12. Announcements
13. Adjournment



Monthly Activity Report

May 2020

Service Highlights

A phased restoration of in-person services began in May following extended building closures implemented in mid-March.

Members of the Customer Service Division were the first group of employees recalled from furlough in order to enable the Library to implement curbside and drive-up window service for customers who had placed holds on items prior to the March building closures. This allowed libraries to clear more than 3,000 items that had collected on hold shelves while materials circulation was suspended.

On May 18, customers were able to begin placing new holds on materials. During the first morning, the Library received nearly 8,000 hold requests. Pickup alerts were changed to process every two hours in order for customers to more quickly learn when their items were available. More than 9,300 items were loaned to customers during the week.

During this same week, members of the Learning Services Division were recalled from furloughs to help prepare for in-person building openings. In each location, plans for social distancing of public computers were refined and floor markers were added to prompt appropriate spacing of waiting lines. Caution tape was used to help restrict access to materials collections when shelves could not be moved or materials relocated away from customer reach. At the Advanced Learning Library, the Conference Center was converted into a public computing center with 17 fixed computers, 12 laptop computers, a photocopier, printer and fax machine. Four concierge service desks were created in the Gateway Gallery to process materials requests while new portable service points were added at the west public entrance and near the self-checkout area.

When buildings reopened for limited in-person services on May 26, the planning efforts resulted in smooth operations in all locations. Although there were some customers who expressed frustration about the mandatory mask policy implemented for building visitors, every person who stayed complied with the requirement. The unhappy customers were significantly outnumbered by other residents who were thrilled to be able to return to library buildings and who were intentional about expressing their appreciation to the staff for the time, effort and thoughtfulness that was apparent in ensuring that reopening processes were providing a safe environment for everyone.

Other News

The last week of May traditionally marks the start of the Summer Reading Program. This year, the Library started its reading programs on May 1 to allow children and families to start the program while many other activities were suspended due to social distancing. A \$1,000 grant from the Kansas Library Association will be used to expand promotion of the program while in-building services are limited.

Collection Development staff created reading lists and carousels for the online catalog landing page in an effort to facilitate customer browsing of library customers while access to the physical collections is limited. Carousels were created based on customer interests via trends in circulating materials.

In an effort to train new staff while maintaining social distancing, managers had to use their creativity. While Alford branch manager Robyn Belt worked from home, she was able to use Microsoft Teams to connect with new employee Ben Kittrell through Microsoft Teams while he was working at the branch. By using screen sharing and other features of Teams, Robyn and Ben were able to complete an orientation review and to start his employee training program

Librarian John Cleary proctored three exams using Zoom this month. Other members of the Library's proctoring team received training from John on how to virtually proctor exams in anticipation of using this method throughout the summer. John also worked with four SCORE/SBA clients and collected information for business plan start-up, market research, industry and demographic information.

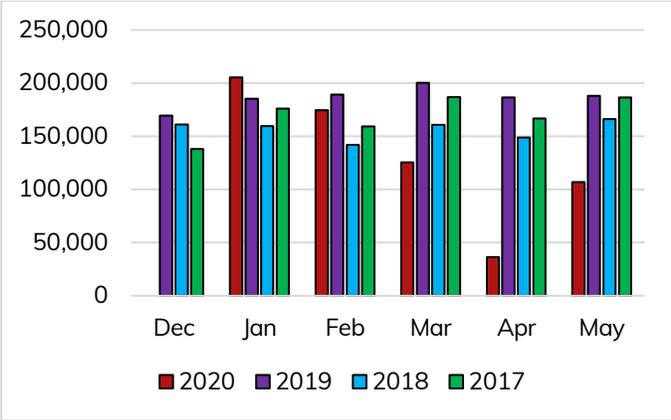
The Library received the first of two installments of its 2020 South Central Kansas Library System (SCKLS) grant in the amount of \$119,956. The SCKLS grant-in-aid program compensates public libraries for resource sharing and services provided to customers from outside the local libraries' taxing districts.

Several members of the Library staff participated in a May 27 meeting of the Wichita Literacy Coalition to review changes in plans and activities that will be required in response to COVID-19. The Library is one of several coalition partners working to address local early literacy issues. Funding for the work is provided by the Kansas Health Foundation.

Service Dashboard

All library buildings were closed to the public from March 17-May 25. Curbside and drive-up service began May 11, while limited in-person services for all locations except Linwood began May 26.

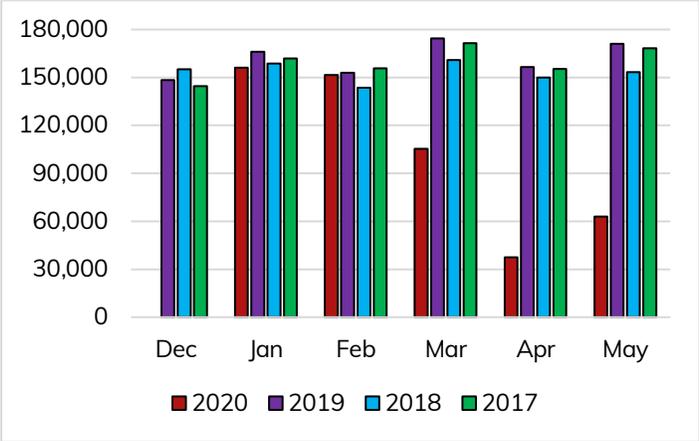
LIBRARY VISITS (door count, catalog sessions, and website visits)



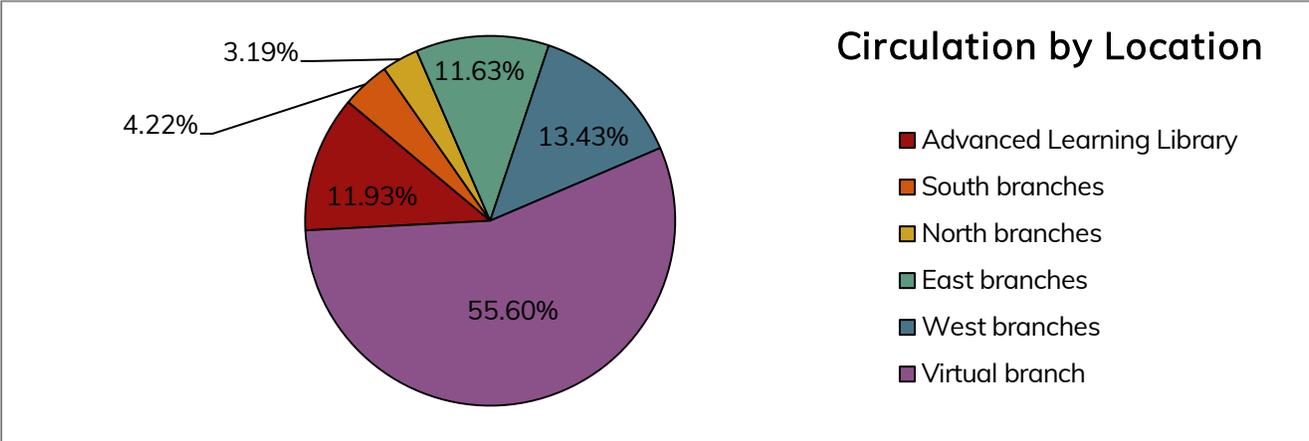
	MAY		
	2020	2019	% change
Door Counts	28,088	80,667	-65.18%
Catalog Use	33,726	45,229	-25.43%
Website Visits	45,165	62,176	-27.36%
Total	106,979	188,072	-43.12%

NOTE: Door counts for most locations include activity related to curbside materials delivery.

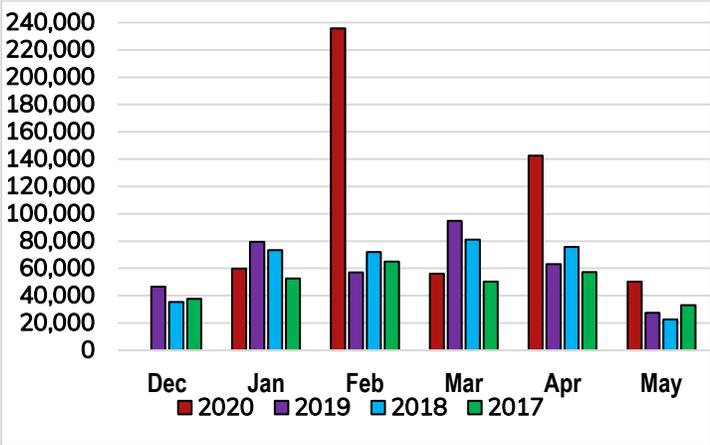
CHECKOUTS



	MAY		
	2020	2019	% change
Physical Circ	27,929	149,680	-81.34%
Virtual Circ	34,978	21,359	63.76%
<i>WPL</i>	<i>25,641</i>	<i>13,731</i>	<i>86.74%</i>
<i>State</i>	<i>9,337</i>	<i>7,628</i>	<i>22.40%</i>
Total	62,907	171,039	-63.22%



QUESTIONS ANSWERED (by staff in person/phone and through online services)

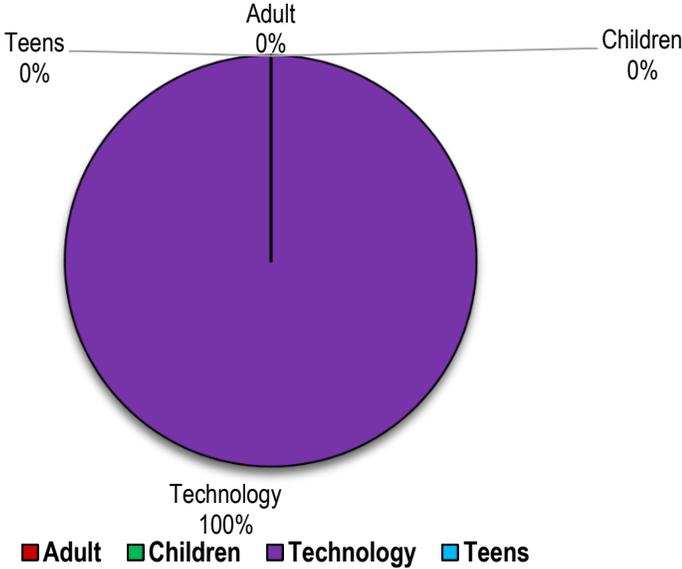


APRIL

	2020	2019	% change
In person	N/A	8,928	N/A
Online	50,389	18,621	170.60%
Total	50,389	27,549	82.91%

Telephone reference transactions were not counted during the month of May.

PROGRAM ATTENDANCE

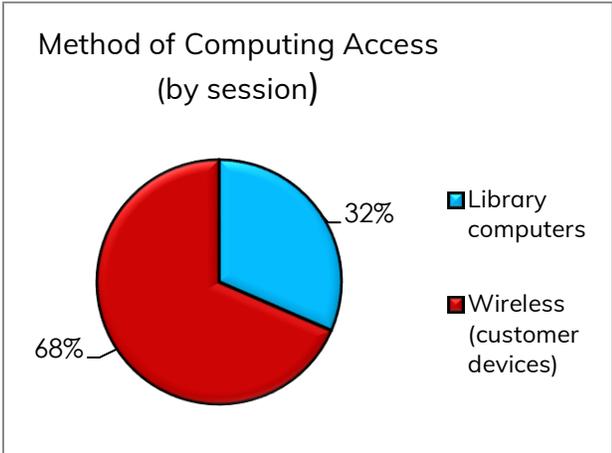


MAY ATTENDANCE

	2020	2019	% change
Adult events	0	42	-100%
Children's events	0	153	-100%
Technology training	18	247	-92.71%
Teen events	0	38	-100%
TOTAL	18	480	-96.25%

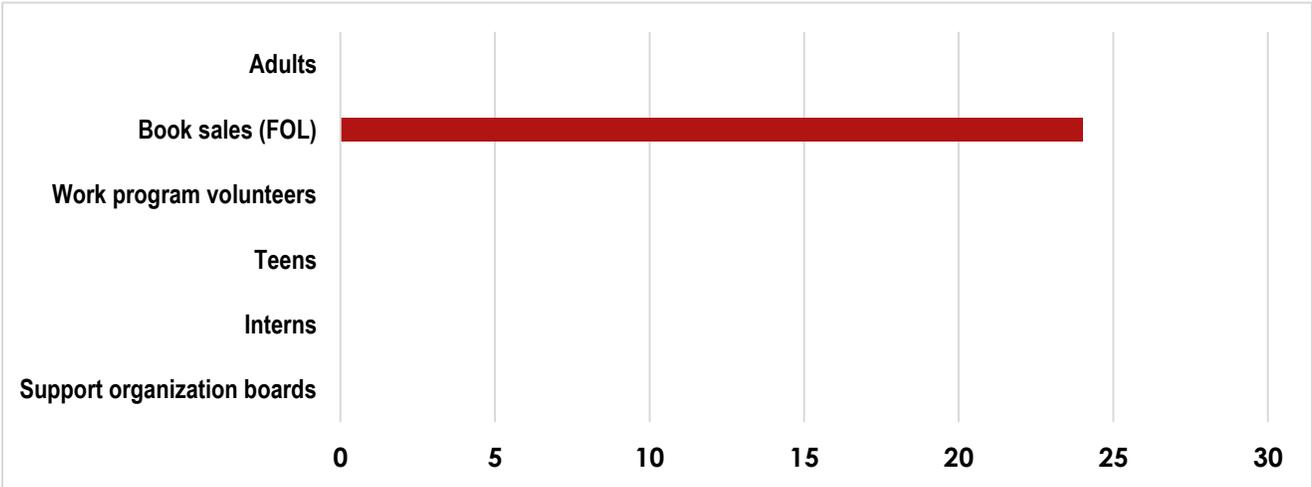
May attendance reflects Book a Librarian training appointments completed between May 26 and May 31.

PUBLIC COMPUTING



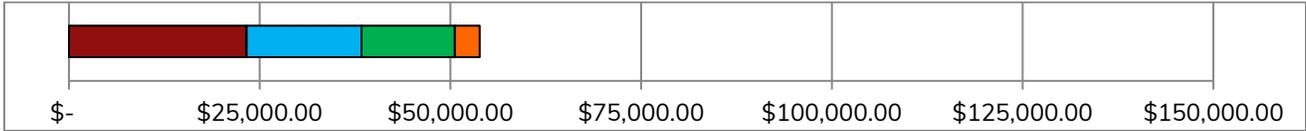
	MAY		
	2020	2019	% change
Workstation Sessions	703	10,166	-93.08%
Wi-Fi Sessions	1,527	8,862	-82.77%
Number of Users	192	2,042	-90.60%
Hours of Access	2434	12,904	-81.14%

VOLUNTEERS (hours of service)



Number of volunteers YTD = 104 Hours of service received = 3,238

MATERIALS DONATIONS (value if purchased)



Year to date total = \$53,831.25 Items added to Library collections YTD = 3,171

Materials donations include holdings processed from transfer of Kansas DAR library collections.

Service Snapshot: Recent Raving Fans Stories

A customer left the following message: "I've moved around a lot and I think you have a great library system. I'm really impressed with the library in Wichita, especially with the staff at Evergreen. The people there work so hard with customers and children from second language families and not just offering books, but offering computer training and educational resources to them. So thank you, and I appreciate you for being part of such a great library system."

Youth Services Librarian Carol Kotsch received a thank you email from an Evergreen customer: "Ms. Carol, I wanted to say thank you for your amazing story times. My daughters and I have really enjoyed them through the years. Maddie is in kindergarten and she read a book to her class through Zoom and did such a great job. She would read a page and show the book. It was the cutest thing ever. My daughters also play story time, and one is Ms. Carol while the other one listens. Thank you for your time and dedication you put into story time. We appreciate it."

An elderly customer whose husband got her a spa gift card called to verify a business number because she couldn't get through using the phone number listed to make an appointment. Adult Programming Manager Sara Dixon found an email address for the business and sent a request asking the business to call the customer, since the customer didn't have an email address. The business responded to let Sara know they had scheduled her appointment.

A customer called to ask questions about the Library's curbside service, but before she asked her questions, she told the librarian "Thank you!" She recognized how challenging this time has been to change the way Library services are offered, and was glad to know the Library was doing everything it could to serve the community. Another customer called and said "I never realized how important the library is to my wellness before you closed!"

Books weren't the only materials distributed to customers at the Alford Branch drive up window. Staff gave out 1000 Books before Kindergarten prizes and celebrated the child's achievement from a distance by cheering with the car window down.

Wichita Public Library

Minutes of a Regular Meeting of the Library Board of Directors
May 19, 2020

The regular meeting of the Library Board of Directors was held virtually on Tuesday, May 19, 2020 with the following present: Lamont Anderson, Erinn Bock, Axel Chacon, Donna Douglas, Dr. Justin Henry, Lauren Hirsh, Randall Johnston, Shannon Littlejohn, Kevin McWhorter, TaDonne Neal, Chuck Schmidt and Jonathan Winkler.

Call to Order

President Kevin McWhorter called the meeting to order at 12:06 p.m., a quorum being present.

Staff Presentation

None

Introductions

None

Approval of the Agenda

Tadonne Neal moved (Littlejohn) to approve the agenda as published. The motion carried.

Public Comment

None

Approval of Minutes

Minutes of the April 21, 2020 meeting were presented. Shannon Littlejohn moved (Hirsh) to approve the minutes as included in Board packets. The motion carried.

Unfinished Business

Final financial reports for the month of March were reviewed. These included general fund bills in the amount of \$762,991.90 and grant fund bills in the amount of \$778.14. Axel Chacon moved (Douglas) to approve the March 2020 finance reports and bills as included in Board packets. The motion carried.

New Business

Kyle Ellison, Executive Director of Real Men, Real Heroes, joined the meeting to discuss a proposal for the installation of a mural on the north façade of the Maya Angelou Northeast Branch. The mural will pay homage to Maya Angelou. The mission of Real Men, Real Heroes is to empower youth to build strong communities. With this mission in mind, Ellison envisions youth completing the mural. The mural will attract more people to attend the Library, events and bring the community together. Director Berner mentioned there is no

storage space at the Library for paint and noted that the timeline for completing the project will need to be adjusted to reflect delays resulting from COVID closures. She also noted that a presentation to the Design Council will be required as part of the review and approval process and that she had been told by a member of the Metropolitan Area Planning Department that the proposed project might be in conflict with a Community Unit Plan (CUP) that includes the library. Jonathan Winkler asked if painting on brick is reversible. Mr. Ellison reported that it is possible, but quite a task. Randall Johnston reported that after reviewing the Shadybrook (CUP) he believes that general provision #7 for a red brick exterior would prohibit installation of the mural as proposed. TaDonne Neal asked that she and Lamont Anderson be allowed to work with Council Member Johnson to clarify the CUP requirements and to modify the proposal as may be needed for compliance with the CUP. Kevin McWhorter authorized TaDonne and Lamont to initiate these conversations and to bring back information at the next meeting.

Kyle Ellison left the meeting.

The next item of business was election of officers. President McWhorter read the report of the Nominating Committee that has recommended the following slate for the 2020-2021 year: President Kevin McWhorter; First Vice-President Lamont Anderson; Second Vice-President TaDonne Neal; Secretary Jonathan Winkler; Treasurer Jennifer Goheen; Assistant Secretary-Treasurer Cynthia Berner. There were no additional nominations. The motion to elect the slate as presented carried.

President McWhorter reported that the Finance Committee did not meet but referred members to the April finance reports included in Board packets. He noted nothing unusual in the reports but did bring to the attention of members the special general fund tracking of expenses related to COVID-19. Lamont Anderson (Littlejohn) moved to approve the April finance reports as included in board packets. This included the approval of General Fund bills in the amount of \$520,709.18, General Fund COVID-19 bills in the amount of \$97,470.31, State Aid bills in the amount of \$2,500, South Central Kansas Library System grant bills in the amount of \$18,124.34, and Gift and Memorial Fund bills in the amount of \$1,059.54 for a total of \$639,862.36. The motion carried.

Jonathan Winkler presented a group of policy updates that were previously on the March 2020 meeting agenda. Since that meeting was canceled, no action was taken on the policies which primarily reflect editorial corrections and minor changes in circulation parameters. Mr. Winkler (Douglas) moved to approve the policy changes as recommended by staff. The motion carried.

Finance Committee Report

None

Operations Committee Report

None

Planning & Facilities Committee Report

Randall Johnston discussed the proposed updates to Sycamore Street (along the east side of the Advanced Learning Library). The work will impact a portion of the sidewalk where the existing decorative concrete cannot be matched. After meeting with the project design team and City engineer Paul Gunzelman, it was agreed that this portion of the plaza area will be replaced with regular concrete. Mr. Johnston reported that during this work the Big Red sculpture discussed in previous meetings will be installed in the landscaped area adjacent to the library drive.

Public Affairs Committee Report

None

Announcements

Kevin McWhorter said that although the pandemic has slowed down many projects, he has spoken with a majority of the City Council and said there has been no pushback moving forward with the Linwood Branch move. He is confident the lease will be approved in a future City Council meeting and the project will move along as planned. The Evergreen project is proceeding as well. The remaining projects outlined in the Branch Master Plan are likely to be deferred.

Dr. Justin Henry left the meeting.

Special Committee Reports

Director Berner referred members to reports from the Wichita Genealogical Society, the Wichita Public Library Foundation and the Friends of the Wichita Public Library included in Board packets.

Director of Libraries Report

Most staff have returned from furlough. Customers are now able to place holds on materials through the online catalog and may pick up materials through curbside and drive up window service. Staff are preparing for a May 26 reopening of limited in-person services, including a reduced number of public computing stations, printing, faxing, holds pick up and no direct customer access to materials on shelves. All pavilions at the Advanced Learning Library will be closed and the Conference Center will be repurposed into a computing center. The first hour of service Monday-Saturday will be for vulnerable populations.

Director Berner reported that all City General Fund departments have been asked to prepare 5% budget reduction scenarios for the current year. This is approximately \$482,000 of the Library's budget. Proposed budget reduction scenarios includes savings incurred through recent employee furloughs, implementing hiring freezes, two potential staffing reorganizations, adding an additional furlough day for all employees in Q4 if needed, and reducing materials spending. Until more information is available, the purchase of additional materials from the City acquisitions budget has been suspended.

Jonathan Winkler asked if how changes to materials purchasing might impact holds queues. Director Berner replied that any reductions will likely result in increases to ratios of holds to purchases, thereby extending the waiting periods for popular titles. President McWhorter reported that as a member of the Library Foundation Board of Directors, he is certain that the Foundation would have conversation about ways to prevent such a negative impact upon library customers.

Director Berner announced that she has notified President McWhorter and City Manager Robert Layton of her intention to retire later this year. Hiring will be a joint process between the Board and the City Manager. President McWhorter asked board members to be in contact with him if they are interested in serving on a special committee to assist with the recruitment and hiring process.

Announcements

None

Adjournment

The meeting was adjourned at 12:43 p.m.

The next regularly scheduled meeting will be held virtually on June 16, 2020.

INTEROFFICE MEMORANDUM

TO: Library Board of Directors
FROM: Cynthia Berner, Director of Libraries *Cynthia Berner*
SUBJECT: Mural Request – Maya Angelou Northeast Branch
DATE: June 9, 2020

Background: A request has been received seeking permission to paint a mural on the north façade of the Maya Angelou Northeast Branch Library.

Analysis: Real Men Real Heroes has submitted a request for permission to add the mural for the north (21st street) exterior wall of the Maya Angelou branch. The work would be completed by a local artist in conjunction with a group of middle school aged girls. A copy of the proposal is attached to this report.

A community unit plan (CUP-DP210) exists for the property. An initial assessment of the CUP by a member of the Metropolitan Area Planning Department (MAPD) indicated that the mural as proposed would be in conflict with the requirements of this CUP. A subsequent review was requested by Council Member Brandon Johnson. In the response provided by MAPD, Zoning Enforcement Division Supervisor J R Cox indicated that it is his opinion that the mural does meet with CUP requirements. He further added that since this is a mural rather than signage, the Sign Code is not applicable and no sign permit would be required for the project.

Financial Considerations: As noted in the proposal, costs of this project would be funded by a Community Development Block Grant and the Evergy Community Investment Fund.

Legal Considerations: If supported by the Library Board of Directors, the project will require an additional review by the Design Council.

Recommendations/Action: The Board may choose any of several actions including but not limited to authorizing implementation of the mural, authorizing the mural subject to a favorable review by the Design Council, expressing interest in a mural but to request that the Board be more involved with the planning, denying the request, or other action deemed appropriate by members.

Attachments Renderings and neighborhood context, Mural proposal



Current Facade



Mural Rendering



Neighborhood Context – South side of street, including library



Neighborhood Context – North side of street, across from library

Real Men Real Heroes, Inc.

2333 East 21st St North
Wichita, KS 67214
(316) 202-5358

Maya Angelou Mural

4th March 2020

OVERVIEW

Real Men Real Heroes is a non-profit youth mentoring organization. Our group would like to paint a mural on the Maya Angelou Library of the late Maya Angelou.

GOALS

1. To expose youth to an artform to which they may not otherwise have access
2. To enhance the community surrounding the Maya Angelou Library

SPECIFICATIONS

With the help of an enlisted local Wichita artist, a group of 10 - 15 middle school aged girls will design and paint the mural. This project will be funded by the Community Development Block Grant and the Evergy Community Investment Fund, and will be overseen by Real Men Real Heroes Program Manager, JaNeace Bluma.

Timeline - Our project timeline is June 01 - July 30, 2020. The first week will consist of outlining the project. There are 4 weeks dedicated to filling in the outline. Two additional weeks are allotted for any unforeseen setbacks/delays. We plan to work during the day, 2 pm - 6 pm, Tuesday - Saturday.

Library Commitments - RMRH requests permission to store paint and supplies at the Maya Angelou Library for the duration of the project (June 01 - July 30, 2020).

Placement - We are requesting to place the mural on the North wall of the library, facing 21st street. The mural will cover the entire wall, excluding the window. The background of the mural will consist of colors transitioning in and out of each other. The birds, trees, portrait of Angelou, etc will be black and white. Please see the sketch below. These are two separate images, labeled with the side of the wall on which they will be placed.



MILESTONES

Community Elevation

Many of the children we serve at Real Men Real Heroes live in the area surrounding the Maya Angelou Library. Our goal is to give our youth a sense of pride in their community, while also providing them the opportunity to express themselves creatively. This will invoke the confidence and self-esteem to continue to do the necessary work to engage and elevate their neighborhoods.

REVENUE REPORT - MAY 2020

OBJECT	ACCOUNT DESCRIPTION	BUDGET	MONTHLY REVENUE TARGET	RECEIVED IN MONTH	RECEIVED YTD	% RECEIVED YTD
422110	Library Desk Receipts (Fines)	\$ 291,632.25	\$ 23,330.58	\$ 4,886.55	\$ 74,418.51	25.52%
423030	Meeting Room Rentals	\$ 29,916.70	\$ 2,243.75	\$ (1,235.00)	\$ 4,425.00	14.79%
424011	Copy Charges	\$ 13,092.00	\$ 1,178.28	\$ 10.50	\$ 3,898.60	29.78%
424101	Public Computing Charges	\$ 34,240.68	\$ 3,081.66	\$ 130.00	\$ 6,844.17	19.99%
646981	State Setoff Collections	\$ 74,000.00	\$ 7,400.00	\$ 10,596.99	\$ 57,119.17	77.19%
646990	Other Non-Operating Reenue	\$ -	\$ -	\$ 3,808.60	\$ 4,126.77	100.00%
646998	Cash Over/Short	\$ -	\$ -	\$ -	\$ 2.00	100.00%
	TOTAL	\$ 442,881.63	\$ 37,234.27	\$ 18,197.64	\$ 150,834.22	34.06%

**Grant Fund Summary Report
May 2020**

Grant	Beginning Balance 05/01/2020	Revenue Received	Personnel Services	Contractuals	Materials	Supplies & Petty Cash	Equipment	Total Expenditures	Encumbrances	Remaining Balance 05/31/2020
SCKLS 2019	\$ 79,203.02	\$ -	\$ -	\$ 10,592.19				\$ 10,592.19	\$ -	\$ 68,610.83
SCKLS 2020	\$ -	\$ 119,956.00	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ 119,956.00
State Aid2020	\$ -	\$ 111,998.00	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 2,500.00	\$ 109,498.00
Totals	\$ 163,330.26	\$ 231,954.00	\$ -	\$ 10,592.19	\$ -	\$ -	\$ -	\$ 10,592.19	\$ 2,500.00	\$ 298,064.83

GENERAL FUND SUMMARY REPORT
MAY 2020

OBJECT	ACCOUNT DESCRIPTION	APPROPRIATION	CURRENT MONTH EXPENDITURES	CURRENT MONTH ENCUMBRANCES	YTD EXPENDITURES	BALANCE	PERCENT EXPENDED
511010	Regular Wages	\$ 4,319,615.86	\$ 314,039.19	\$ -	\$ 1,375,294.41	\$ 2,944,321.45	32%
511020	FT/PT Limited/Classified Wages	\$ 957,279.51	\$ 41,665.16	\$ -	\$ 245,834.23	\$ 711,445.28	26%
511040	Paid Leave	\$ -	\$ 160,461.45	\$ -	\$ 354,008.68	\$ (354,008.68)	N/A
511080	Longevity	\$ 63,384.00	\$ 7,087.00	\$ -	\$ 23,598.50	\$ 39,785.50	37%
511090	Shift Differential	\$ 4,055.16	\$ 169.25	\$ -	\$ 1,098.34	\$ 2,956.82	27%
511950	Year-End Payroll Accrual	\$ -	\$ -	\$ -	\$ (47,112.26)	\$ 47,112.26	0%
511999	Planned Savings	\$ (356,423.04)	\$ -	\$ -	\$ -	\$ (356,423.04)	0%
512010	Bonus Compensation	\$ -	\$ -	\$ -	\$ 4,815.90	\$ (4,815.90)	N/A
512030	Cell Phone Allowance	\$ 1,200.00	\$ 300.00	\$ -	\$ 750.00	\$ 450.00	63%
512040	Clothing Allowance	\$ 150.00	\$ -	\$ -	\$ -	\$ 150.00	0%
512050	Auto Allowance	\$ 2,400.06	\$ 331.36	\$ -	\$ 1,814.95	\$ 585.11	76%
513020	Premium Overtime	\$ -	\$ 309.86	\$ -	\$ 627.10	\$ (627.10)	N/A
518010	FICA	\$ 407,518.01	\$ 37,403.37	\$ -	\$ 145,840.07	\$ 261,677.94	36%
518020	Workers Compensation	\$ 52,818.32	\$ 5,268.86	\$ -	\$ 20,018.50	\$ 32,799.82	38%
518030	Unemployment	\$ 5,340.27	\$ 488.79	\$ -	\$ 1,906.16	\$ 3,434.11	36%
518040	Health Insurance	\$ 937,830.96	\$ 105,531.06	\$ -	\$ 393,914.71	\$ 543,916.25	42%
518060	Life Insurance	\$ 17,278.48	\$ 759.59	\$ -	\$ 2,805.71	\$ 14,472.77	16%
518080	WER Contributions	\$ 600,974.95	\$ 60,964.27	\$ -	\$ 223,763.27	\$ 377,211.68	37%
521010	Electricity	\$ 197,595.00	\$ -	\$ -	\$ -	\$ 197,595.00	0%
521011	Electricity - EDI	\$ -	\$ 4,527.99	\$ -	\$ 28,509.71	\$ (28,509.71)	14%
521020	Natural Gas	\$ 15,705.00	\$ -	\$ -	\$ -	\$ 15,705.00	0%
521021	Natural Gas - EDI	\$ -	\$ 1,631.01	\$ -	\$ 23,875.26	\$ (23,875.26)	152%
521030	Water Service	\$ 19,545.00	\$ 1,289.04	\$ -	\$ 4,784.45	\$ 14,760.55	24%
521050	Trash Service	\$ 4,410.00	\$ 421.15	\$ -	\$ 1,943.15	\$ 2,466.85	44%
521060	Local Telephone Service	\$ 21,636.00	\$ -	\$ -	\$ 2,992.00	\$ 18,644.00	14%
521990	Other Utilities	\$ 60,459.96	\$ -	\$ -	\$ -	\$ 60,459.96	0%
522010	PBX Line Charges	\$ 11,058.00	\$ -	\$ -	\$ 2,299.00	\$ 8,759.00	21%
522020	PBX Instrument Charges	\$ 17,460.00	\$ -	\$ -	\$ 3,667.50	\$ 13,792.50	21%
522030	IT Moves & Changes	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	0%
522040	Long Distance & Teleconference	\$ 900.00	\$ 42.03	\$ -	\$ 501.13	\$ 398.87	56%
522070	Voicemail	\$ 1,512.00	\$ -	\$ -	\$ 252.00	\$ 1,260.00	17%
522080	Automatic Call Distribution	\$ -	\$ -	\$ -	\$ 178.50	\$ (178.50)	#DIV/0!
522990	Other Communications Charges	\$ (8,120.00)	\$ -	\$ -	\$ 1,200.00	\$ (9,320.00)	-15%
523010	Building & Contents Insurance	\$ 92,632.00	\$ -	\$ -	\$ -	\$ 92,632.00	0%
523020	Vehicle Liability Premiums	\$ 870.00	\$ -	\$ -	\$ -	\$ 870.00	0%

GENERAL FUND SUMMARY REPORT
MAY 2020

OBJECT	ACCOUNT DESCRIPTION	APPROPRIATION	CURRENT MONTH EXPENDITURES	CURRENT MONTH ENCUMBRANCES	YTD EXPENDITURES	BALANCE	PERCENT EXPENDED
524010	Recruitment & Hiring	\$ 3,140.00	\$ -	\$ -	\$ 622.65	\$ 2,517.35	20%
524020	Employee Travel & Training	\$ 2,615.00	\$ -	\$ -	\$ -	\$ 2,615.00	0%
525083	Textile Rental & Laundry Svcs	\$ 2,925.00	\$ 52.42	\$ -	\$ 393.37	\$ 2,531.63	13%
525990	Other Professional Services	\$ 37,970.00	\$ 84.00	\$ -	\$ 8,073.45	\$ 29,896.55	21%
526010	Motor Pool Scheduled Charges	\$ 3,720.00	\$ 310.00	\$ -	\$ 1,550.00	\$ 2,170.00	42%
526020	Building Repair & Maint	\$ 13,630.00	\$ -	\$ -	\$ -	\$ 13,630.00	0%
526041	Janitorial Services	\$ 63,000.00	\$ -	\$ -	\$ 5,165.48	\$ 57,834.52	8%
526042	Pest Control Services	\$ 13,000.00	\$ -	\$ -	\$ 2,615.00	\$ 10,385.00	20%
526070	Equipment Repair & Maint	\$ 5,421.00	\$ -	\$ -	\$ 724.00	\$ 4,697.00	13%
529010	Bank Charges	\$ 5,000.00	\$ 102.10	\$ -	\$ 1,766.83	\$ 3,233.17	35%
529021	Express Mail	\$ 4,000.00	\$ -	\$ -	\$ -	\$ 4,000.00	0%
529030	Shipping & Freight	\$ (440.00)	\$ -	\$ -	\$ -	\$ (440.00)	0%
529061	Organizational Memberships	\$ 3,195.00	\$ -	\$ -	\$ 290.00	\$ 2,905.00	9%
529070	Printing & Copying	\$ 23,472.00	\$ 937.55	\$ -	\$ 7,562.06	\$ 15,909.94	32%
529110	Legal Advertising	\$ -	\$ -	\$ -	\$ 42.00	\$ -	#DIV/0!
529141	Software License & Maint Fees	\$ 110,145.00	\$ -	\$ -	\$ -	\$ 110,145.00	0%
529150	Data Center Charges	\$ 868,819.00	\$ 73,570.62	\$ -	\$ 365,515.04	\$ 503,303.96	42%
529990	Other Contractuals	\$ 77,583.00	\$ 5,632.90	\$ -	\$ 44,762.75	\$ 32,820.25	58%
531010	Computing Supplies	\$ 900.00	\$ -	\$ -	\$ -	\$ 900.00	0%
531020	Office Supplies	\$ 48,575.00	\$ (145.49)	\$ -	\$ 18,058.61	\$ 30,516.39	37%
531030	Custodial Supplies	\$ 6,000.00	\$ -	\$ -	\$ 725.63	\$ 5,274.37	12%
532990	Other Equip Parts & Supplies	\$ 450.00	\$ 11.94	\$ -	\$ 422.05	\$ 27.95	94%
539012	Gasoline	\$ 2,700.00	\$ 327.87	\$ -	\$ 890.34	\$ 1,809.66	33%
549010	Furniture & Fixtures <\$5k	\$ 9,990.00	\$ -	\$ -	\$ -	\$ 9,990.00	0%
549020	Data Processing Equip <\$5k	\$ 10,235.00	\$ -	\$ 570.00	\$ 29,370.60	\$ (19,135.60)	287%
549030	Communication Equip <\$5K	\$ -	\$ -	\$ -	\$ 443.20		
549100	Laboratory Equip <\$5k	\$ -	\$ -	\$ -	\$ 78.90	\$ -	#DIV/0!
549110	Library Materials	\$ 729,279.37	\$ 5,799.44	\$ 1,312.25	\$ 156,370.32	\$ 572,909.05	21%
	Expense Total	\$ 9,494,509.87	\$ 829,373.78	\$ 1,882.25	\$ 3,464,623.25	\$ 6,030,450.72	36%

Wichita Public Library General Fund Bills

May 2020

Org: 1000080

10001 - Library - Personnel

1B - Base Compensation

511010 Regular Wages

Payroll, PR PP0501	\$77,930.74
Payroll, PR PP0515	\$94,656.75
Payroll, PR PP0529	\$141,451.70

Total 511010 Regular Wages	\$314,039.19
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511020 FT/PT Limited/Classified Wages

Payroll, PR PP0501	(\$247.94)
Payroll, PR PP0515	\$13,168.95
Payroll, PR PP0529	\$28,744.15

Total 511020 FT/PT Limited/Classified Wages	\$41,665.16
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511040 Vacation Leave

Payroll, PR PP0501	\$71,966.65
Payroll, PR PP0515	\$56,375.61
Payroll, PR PP0529	\$22,980.93
Payroll, s/b gf	\$9,138.26

Total 511040 Vacation Leave	\$160,461.45
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511080 Longevity

Payroll, PR PP0501	\$2,382.50
Payroll, PR PP0515	\$2,395.50
Payroll, PR PP0529	\$2,309.00

Total 511080 Longevity	\$7,087.00
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511090 Shift Differential

Payroll, PR PP0515	\$41.75
Payroll, PR PP0529	\$127.50

Total 511090 Shift Differential	\$169.25
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Total 1B - Base Compensation	\$523,422.05
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1F - Special Compensation

512030 Cell Phone Allowance

Payroll, PR PP0501	\$150.00
Payroll, PR PP0529	\$150.00

Total 512030 Cell Phone Allowance	\$300.00
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512050 Auto Allowance

Payroll, PR PP0501	\$99.04
Payroll, PR PP0515	\$128.24

Wichita Public Library General Fund Bills

May 2020

Payroll, PR PP0529	\$104.08
Total 512050 Auto Allowance	\$331.36
Total 1F - Special Compensation	\$631.36
1J - OT Compensation	
513020 Premium Overtime	
Payroll, PR PP0529	\$309.86
Total 513020 Premium Overtime	\$309.86
Total 1J - OT Compensation	\$309.86
1N - Employee Benefits	
518010 FICA	
Payroll, PR PP0501	\$11,051.29
Payroll, PR PP0515	\$12,022.08
Payroll, PR PP0529	\$14,330.00
Total 518010 FICA	\$37,403.37
518020 Workers Compensation	
Payroll, PR PP0501	\$1,532.29
Payroll, PR PP0515	\$1,777.74
Payroll, PR PP0529	\$1,958.83
Total 518020 Workers Compensation	\$5,268.86
518030 Unemployment	
Payroll, PR PP0501	\$144.39
Payroll, PR PP0515	\$157.11
Payroll, PR PP0529	\$187.29
Total 518030 Unemployment	\$488.79
518040 Health Insurance	
Payroll, PR PP0501	\$32,255.44
Payroll, PR PP0515	\$35,588.72
Payroll, PR PP0529	\$37,686.90
Total 518040 Health Insurance	\$105,531.06
518060 Life Insurance	
Payroll, PR PP0501	\$238.81
Payroll, PR PP0515	\$255.74
Payroll, PR PP0529	\$265.04
Total 518060 Life Insurance	\$759.59

Wichita Public Library General Fund Bills

May 2020

518080 WER Contributions

Payroll, PR PP0501	\$18,662.21
Payroll, PR PP0515	\$21,365.47
Payroll, PR PP0529	\$20,936.59

Total 518080 WER Contributions	\$60,964.27
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Total 1N - Employee Benefits	\$210,415.94
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Total 10001 - Library - Personnel	\$734,779.21
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10002 - Library - Contractuals

2B - Utilities

521011 Electricity - EDI

EVERGY KANSAS CENTRAL INC	\$4,527.99
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Total 521011 Electricity - EDI	\$4,527.99
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521021 Natural Gas - EDI

BLACK HILLS UTILITY HOLDING INC	\$265.24
ONE GAS INC	\$1,365.77

Total 521021 Natural Gas - EDI	\$1,631.01
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521030 Water Service

City of Wichita	\$1,289.04
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Total 521030 Water Service	\$1,289.04
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521050 Trash Service

BEST VALUE SERVICES LLC	\$371.15
WASTE CONNECTIONS OF KANSAS INC	\$50.00

Total 521050 Trash Service	\$421.15
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Total 2B - Utilities	\$7,869.19
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2F - Technology Charges

522040 Long Distance & Teleconference

AT&T	\$42.03
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Total 522040 Long Distance & Teleconference	\$42.03
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529150 Data Center Charges

City of Wichita	\$73,570.62
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Total 529150 Data Center Charges	\$73,570.62
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Total 2F - Technology Charges	\$73,612.65
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2R - Professional Svcs

525083 Textile Rental & Laundry Svcs

ARAMARK UNIFORM & CAREER APPAREL GRP INC	\$52.42
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Total 525083 Textile Rental & Laundry Svcs	\$52.42
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Wichita Public Library General Fund Bills

May 2020

525990 Other Professional Services

SIGN LANGUAGE INTERPRETING SERVICES \$84.00

Total 525990 Other Professional Services	\$84.00
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Total 2R - Professional Srvcs	\$136.42
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2V - Bldg & Equip Charges

526010 Motor Pool Scheduled Charges

City of Wichita \$310.00

Total 526010 Motor Pool Scheduled Charges	\$310.00
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Total 2V - Bldg & Equip Charges	\$310.00
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2Z - Other Contractuals

529010 Bank Charges

City of Wichita \$102.10

Total 529010 Bank Charges	\$102.10
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529070 Printing & Copying

City of Wichita \$937.55

Total 529070 Printing & Copying	\$937.55
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529990 Other Contractuals

ARAMARK UNIFORM & CAREER APPAREL GRP INC \$28.20

P-CARD ONE-TIME PAY \$5,594.70

UNDERGROUND VAULTS & STORAGE INC \$10.00

Total 529990 Other Contractuals	\$5,632.90
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Total 2Z - Other Contractuals	\$6,672.55
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Total 10002 - Library - Contractuals	\$88,600.81
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10003 - Library - Commodities

3B - Supplies

531020 Office Supplies

City of Wichita (\$145.49)

Total 531020 Office Supplies	(\$145.49)
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Total 3B - Supplies	(\$145.49)
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Wichita Public Library General Fund Bills

May 2020

3F - Components & Parts

532990 Other Equip Parts & Supplies

City of Wichita \$11.94

Total 532990 Other Equip Parts & Supplies \$11.94

Total 3F - Components & Parts \$11.94

3N - Fuel

539012 Gasoline

City of Wichita \$327.87

Total 539012 Gasoline \$327.87

Total 3N - Fuel \$327.87

4Z - Non-Capital Outlay

549110 Library Materials

P-CARD ONE-TIME PAY \$5,799.44

Total 549110 Library Materials \$5,799.44

Total 4Z - Non-Capital Outlay \$5,799.44

Total 10003 - Library - Commodities \$5,993.76

Grand Total

\$829,373.78

Wichita Public Library Grant Bills

May 2020

518040000 Health Insurance

Payroll, APRILAUDIT	\$7,073.16
Payroll, PR PP0501	\$5,931.08
Payroll, PR PP0515	\$2,597.80

Total 518040000 Health Insurance	\$15,602.04
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518060000 Life Insurance

Payroll, APRILAUDIT	\$40.01
Payroll, PR PP0501	\$30.02
Payroll, PR PP0515	\$13.09

Total 518060000 Life Insurance	\$83.12
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518080000 WER Contributions

Payroll, APRILAUDIT	\$3,662.41
Payroll, PR PP0501	\$2,091.62
Payroll, PR PP0515	\$1,396.33

Total 518080000 WER Contributions	\$7,150.36
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Total 1N - Employee Benefits	\$30,749.66
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Total 1 - Personnel	\$105,583.91
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3 - Commodities

3B - Supplies

531020000 Office Supplies

P-CARD ONE-TIME PAY	\$1,526.01
WICHITA PUBLIC LIBRARY FOUNDATION INC	\$2,326.05

Total 531020000 Office Supplies	\$3,852.06
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Total 3B - Supplies	\$3,852.06
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Total 3 - Commodities	\$3,852.06
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Total Y0000 - Library COVID-19	\$109,435.97
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Wichita Public Library Grant Bills

May 2020

Y9800 - Library Donations

1 - Personnel

1B - Base Compensation

424201000 Day Passes

Payroll, Y9800 PR (\$303.39)

Total 424201000 Day Passes	(\$303.39)
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424203000 Half-Fare Day Passes

Payroll, Y9800 PR (\$2,154.40)

Total 424203000 Half-Fare Day Passes	(\$2,154.40)
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511010000 Regular Wages

Payroll, Y9800 PR (\$5,187.21)

Total 511010000 Regular Wages	(\$5,187.21)
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Total 1B - Base Compensation	(\$7,645.00)
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1N - Employee Benefits

424191000 Adult Single Ride

Payroll, Y9800 PR (\$362.45)

Total 424191000 Adult Single Ride	(\$362.45)
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424201000 Day Passes

Payroll, Y9800 PR (\$377.05)

Total 424201000 Day Passes	(\$377.05)
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424203000 Half-Fare Day Passes

Payroll, Y9800 PR (\$158.93)

Total 424203000 Half-Fare Day Passes	(\$158.93)
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424204000 Weekly Pass

Payroll, Y9800 PR (\$155.75)

Total 424204000 Weekly Pass	(\$155.75)
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424205000 Monthly Pass

Payroll, Y9800 PR (\$11.70)

Total 424205000 Monthly Pass	(\$11.70)
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424990000 Other Charges for Services

Payroll, Y9800 PR (\$263.56)

Total 424990000 Other Charges for Services	(\$263.56)
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518010000 FICA

Payroll, Y9800 PR (\$391.92)

Total 518010000 FICA	(\$391.92)
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518020000 Workers Compensation

Payroll, Y9800 PR (\$58.45)

Total 518020000 Workers Compensation	(\$58.45)
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Wichita Public Library Grant Bills

May 2020

518030000 Unemployment

Payroll, Y9800 PR (\$5.13)

Total 518030000 Unemployment	(\$5.13)
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518040000 Health Insurance

Payroll, Y9800 PR (\$750.66)

Total 518040000 Health Insurance	(\$750.66)
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518060000 Life Insurance

Payroll, Y9800 PR (\$8.79)

Total 518060000 Life Insurance	(\$8.79)
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518080000 WER Contributions

Payroll, Y9800 PR (\$730.40)

Total 518080000 WER Contributions	(\$730.40)
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525080000 Service Contractors

Payroll, Y9800 PR (\$126.61)

Total 525080000 Service Contractors	(\$126.61)
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Total 1N - Employee Benefits	(\$3,401.40)
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Total 1 - Personnel	(\$11,046.40)
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Total Y9800 - Library Donations	(\$11,046.40)
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Wichita Public Library Grant Bills

May 2020

Y9802 - South Central KS Library System

2 - Contractuals

2F - Technology Charges

424204000 Weekly Pass

COX COMMUNICATIONS \$4,796.99

Total 424204000 Weekly Pass	\$4,796.99
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521070000 Internet Service

COX COMMUNICATIONS \$9,748.19

Total 521070000 Internet Service	\$9,748.19
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Total 2F - Technology Charges	\$14,545.18
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2N - Employee Development

524020000 Employee Travel & Training

SOUTH CENTRAL KANSAS LIBRARY SYSTEM \$844.00

Total 524020000 Employee Travel & Training	\$844.00
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Total 2N - Employee Development	\$844.00
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Total 2 - Contractuals	\$15,389.18
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Total Y9802 - South Central KS Library System	\$15,389.18
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Grand Total	\$113,778.75
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GIFT AND MEMORIAL FUND

RECEIPTS/REIMBURSEMENTS

Baird (interest)	\$3,424.46
CDs Redeemed	\$200,000.00
TOTAL RECEIPTS	\$203,424.46

EXPENDITURES

CDs Purchased	\$ 400,000.00
Conference Technologies (Angelou AV Upgrade)	\$ 4,720.92
Ingram Library Services (Materials)*	\$ 16.20
Kroger (Staff Flower Fund)	\$ 157.98
Wichita Public Library Foundation (Postage)	\$ 55.00
TOTAL EXPENDITURES	\$404,950.10

*Reimbursed expenses

Ms. Berner:

You are hereby authorized to issue checks to the foregoing payees in the amounts indicated.

_____ President _____ Treasurer

Media Report: May 2020

Television

- May 4: KSN, “Wichita public libraries remain closed”
<https://www.ksn.com/news/health/coronavirus/coronavirus-in-kansas/wichita-public-libraries-remain-closed/>
- May 4: KWCH, “Most Wichita, Sedgwick County offices remain closed to public on first day of reopening” <https://www.kwch.com/content/news/Most-Wichita-Sedgwick-County-offices-remain-closed-to-public-on-first-day-of-reopening-570176241.html?fbclid=IwAR2zNnXDA5XBLieJbkiTIGNujzjevY0XRW6sD0YrkGN6jLkPAtfNK278CM>
- May 7: KSN, “Wichita Public Library begins curbside service May 11”
<https://www.ksn.com/news/health/coronavirus/coronavirus-in-kansas/wichita-public-library-begins-curbside-service-may-11/>
- May 11: KAKE, “Wichita Public Library opens up curbside service”
<http://www.kake.com/story/42115608/wichita-public-library-opens-up-curbside-service>
- May 14: KAKE, “Kids corner: Wichita Public Library” <http://www.kake.com/clip/15065772/kids-corner-wichita-public-library>
- May 21: KSN, “Wichita announces opening dates for libraries, playgrounds, museums and more”
<https://www.ksn.com/news/health/coronavirus/coronavirus-in-kansas/watch-live-wichita-mayor-gives-update-on-coronavirus-and-city-reopening-plans/>
- May 22: KCTU, Library reopening
- May 29: KCTU, Library reopening and operations

Print

- May 1: The Wichita Eagle, “Summer reading kicks off early. Wichita will begin its program May 1”
<https://www.kansas.com/entertainment/article242381871.html>
- May 9: Wichita Moms, “2020 Summer Reading Programs in Wichita”
<https://wichitamom.com/parenting/education/summer-reading-programs-wichita-ks/>

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Radio

- May 1: KMUW, “Wichita Public Library Begins Summer Reading Program Early”
<https://www.kmuw.org/post/wichita-public-library-begins-summer-reading-program-early>
- May 1: KFDI, “Wichita Public Library Summer Reading Program starts early”
<https://www.kfdi.com/2020/04/30/wichita-public-library-summer-reading-program-starts-early/>
- May 7: KNSS, “Wichita Public Library begins curbside service May 11”
<https://www.ksn.com/news/health/coronavirus/coronavirus-in-kansas/wichita-public-library-begins-curbside-service-may-11/>
- May 10: KFDI, “Wichita Library offering curbside service” <https://www.kfdi.com/2020/05/10/wichita-library-offering-curbside-pickup/>
- May 13: KMUW, “Next Best Thing: This App Was Made for Walkin” <https://www.kmuw.org/post/next-best-thing-app-was-made-walkin>
- May 14: KNSS, “Mayor Whipple says reopening of City of Wichita services will be in phases”
<https://knss.radio.com/articles/mayor-says-reopening-of-wichita-services-will-be-in-phases>
- May 21: KNSS, “Wichita Public Library locations will reopen Tuesday”
https://knss.radio.com/articles/wichita-public-library-locations-will-reopen-tuesday?utm_source=dlvr.it&utm_medium=twitter
- May 26: KFDI, “Wichita, Sedgwick County offices reopening with limited access”
<https://www.kfdi.com/2020/05/26/wichita-sedgwick-county-offices-reopening-with-limited-access/>
- May 27: KMUW, “Beginning with Libraries, Court and City Hall, Wichita Slowly Begins to Reopen”
<https://www.kmuw.org/post/beginning-libraries-court-and-city-hall-wichita-slowly-begins-reopen>

Paid Advertising

- The Community Voice: Summer Reading Program
- El Perico: Summer Reading Program
- The Active Age: Library is here to serve you
- KMUW: Summer Reading Program
 - Bonus spots (in-kind): Digital resources

Promo Videos

- Summer Reading Program: <https://youtu.be/2M4njlOabPo>
- Reopening: <https://youtu.be/-MLjuhmlZdQ>



June 2, 2020

Local newsrooms and community partners launch Wichita Journalism Collaborative

To help meet the urgent information needs during this global pandemic and beyond, a partnership of local newsrooms and community institutions is launching the Wichita Journalism Collaborative — a coalition formed to support and enhance quality local journalism.

Journalists have been working around the clock to cover the spread of and responses to COVID-19, as well as the massive economic consequences of the pandemic. Amy DeVault, project manager for the initiative and Wichita State University journalism instructor, said she hopes these local organizations will share resources and work together in covering the challenges people will face in the coming year, as well as the responses by local government, organizations and individuals.

Joe Stumpe, editor of The Active Age, said formal collaboration among news organizations is a fairly new concept.

“We’re usually in competition with each other. But in the current environment, anything that helps us do our job of keeping people informed is worth the effort,” Stumpe said.

Media partners include: The Active Age, The Community Voice, The Journal (Kansas Leadership Center), KMUW, KSN-TV, The Sunflower and The Wichita Eagle. Community partners committed to participating in the initiative include AB&C Bilingual Resources, The Elliott School of Communication at Wichita State University and Wichita Public Library.

With a daily newspaper, the local public radio station and a major television station on the mainstream end, DeVault said she thinks the mix of media partners is nearly perfect, with the larger organizations bringing reporting and editing prowess, as well as significant local audiences.

“But just as important, we have four smaller publications that serve niche audiences,” DeVault said. “These editors bring perspectives from their readers into every discussion and have important connections among their audiences. It’s exciting to watch all of them begin putting their strengths and ideas together to try to create something better than any one of them could alone.”

The initiative launches with support from the Wichita Community Foundation and with a \$100,000 grant from Solutions Journalism Network, based in New York City. SJN encourages rigorous reporting not only on problems and challenges facing communities, but also on the responses.

“Solutions Journalism Network is very pleased to welcome the Wichita Journalism Collaborative as a member of the Local Media Project, an initiative that seeks to strengthen local media ecosystems through the creation of sustainable reporting collaboratives that address pressing challenges in their community from a solutions perspective,” said Liza Gross, vice president of practice change at SJN. “We are confident the Wichita Collaborative will make a unique contribution to the news landscape in Wichita and engage and inform audiences in innovative and transformational ways.”

Immediate goals for the Wichita Journalism Collaborative (COVID-19 coverage)

- Help partner newsrooms coordinate COVID-19 coverage
- Maximize existing resources through collaboration and co-reporting
- Find and tell important stories — with an emphasis on solutions
- Combat misinformation & encourage media literacy
- Fight for open government & transparency
- Further the reach of important coverage, including to people who do not speak English as a first language

Other important goals

- Strengthen the local journalism ecosystem
- Encourage collaboration among newsrooms
- Facilitate audience engagement initiatives
- Push boundaries of traditional delivery platforms & experiment with new methods

For information about the Wichita Journalism Collaborative, contact Amy DeVault, project manager, at amy@wichitajournalism.com

The Wichita Journalism Collaborative is starting with a grant from Solutions Journalism Network and support from The Wichita Community Foundation's news & information initiative. Current and any future financial contributors to the Collaborative will support the initiative, but have no influence in the editorial decisions of this group or the individual newsrooms.

About Solutions Journalism Network

The Solutions Journalism Network's mission is to spread the practice of solutions journalism: rigorous reporting on responses to social problems. We seek to rebalance the news, so that everyday people are exposed to stories that help them understand problems and challenges, and stories that show potential ways to respond. For more information, visit solutionsjournalism.org.
(Contact Liza Gross: liza@solutionsjournalism.org)

About the Wichita Community Foundation

The Wichita Community Foundation is a public, place-based organization that grants charitable dollars to nonprofits. Our mission is to create lasting legacies by partnering with people, families and organizations to devote resources to causes that matter. We believe informed citizens create an engaged community. Through the News and Information Initiative, we support projects that strengthen Wichita's local news ecosystem. For more information, visit wichitacf.org.
(Contact Courtney Bengtson: cbengtson@wichitacf.org)

WGS Report to VIRTUAL WPL Board meeting, June 21, 2020

Activities:

- The WGS BoD June meeting was held via ZOOM.
- WGS will restart meetings, classes etc. as WPL reopens.

Membership:

- Membership is 187.

Meetings:

- **CANCELLED**

Classes:

- **CANCELLED** Gen 101 class was cancelled in process on March 14th. Pro rata refunds are being issued.

Trips:

- No trips being scheduled.

Conference:

- 9th Annual Genealogy Conference is scheduled for October 3, 2020
 - We are reviewing to determine whether to conduct this or cancel.
- 10th Annual Genealogy Conference will held October 9, 2021

The web site is www.wichitagensoc.org

Foundation President's Update
Prepared June 9, 2020
By Kristi Oberg

The Wichita Public Library Foundation continues to appreciate those on the front lines of the COVID-19 battle. Thank you for your work to ensure we have essential services to live our lives with some normalcy. I would also like to personally commend those working to provide equality and justice in all matters to our black and brown communities. Black lives do matter. Thank you for your tireless work in this area.

Recognition is also due Library staff for their extraordinary work to ensure continued Library services to our community. So many have done so much.

Operations Update

Foundation staff continue to work off-site and will do so until the Library completes its phased opening. We have begun our 2019 audit with a completion goal of August.

Fundraising update

Stewardship (the thanking of donors) is a vital step to growing a culture of philanthropy within organizations. At the Foundation, all donors receive a thank you when making a gift. During June, the Foundation will make a special effort to let donors and prospects know that we are thinking of them and appreciate their support. Particularly during uncertain times, it is crucial to let those that donate know how much we appreciate their support. Altogether, 100 handwritten personalized notes will be mailed.

The Foundation has completed the first phase of COVID-19 fundraising (raising \$20,000 for expanded online resources) we are now focusing on these priorities:

1. Updating digital and physical recession collections: \$18,000
2. Continue to expand e-collections through the end of the year: \$40,000

The \$11,000 raised for Library Giving Day will be allocated to children's programming and collection purchases. With the majority, 80% going to children's collections.

On June 4, we received notice that we will be receiving a \$13,000 estate gift to complete a \$30,000 endowed fund for the Nancy C. Hinman Endowed Memorial. The Foundation anticipates receiving the gift before the end of the year.

5.28.2020

For the Attention of:
Mayor Brandon Whipple
Wichita Libraries Board of Directors
Director of Libraries Cynthia Berner

My name is Chelsea Long and I am writing to complain about the lack of security at Wichita's main library branch downtown. Before the Covid outbreak, I used to visit the library and the cafe with my stepson and his friends. I stopped going to the library so much even before the pandemic because I felt uncomfortable in the building.

I want to formally request that the city of Wichita hires more security guards for the main library for the following reasons:

There are a lot of people in the library who seem to be using the library as shelter, not using it for reading or studying. These people might be vulnerable in one way or another.

My stepson and his friends told me there are older men in the teen pavilion sometimes, and it makes them uncomfortable.

I think I saw a man masturbating in one of the chairs by the big windows downstairs.

The tall security guard doesn't look like he's paying attention or looking at anything when he's walking around. My brother in law is a security guard, and he told me that he thinks the security guard looks unprofessional.

Some of the librarians look scared and this isn't the same at other libraries. Seeing staff look nervous doesn't fill me with confidence. Maybe they're nervous for a good reason? My tax dollars helped pay for this library and it's a gorgeous building. I want my stepson be able to use the library especially since he and all his classmates have a lot of schoolwork and studying to catch up on next year. I don't want to bring my friends from out of town to show them the library because I'm embarrassed about how unsafe it is. Please, please, please hire more security guards.

Sincerely,

Chelsea Long